



Clinton Presidential Library

1200 President Clinton Avenue
Little Rock, AR 72201

Inventory for FOIA Request 2006-0211-F

Records on Geoffrey Cowan

Extent

62 folders, approximately 5,363 pages

Access

Collection is open to all reserachers. Access to Clinton Presidential Records is governed by the Freedom of Information Act (FOIA) (5 USC 552 as amended) and the Presidential Records Act (PRA) (44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton's presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archives Specialist, 2007. Previously restricted materials are added as they are released.

Scope and Content

The materials in FOIA 2006-0211-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA request 2006-0211-F contains material pertaining to Geoffrey Cowan and includes material relating to the Voice of America (VOA). Geoffrey Cowan was the Director of the Voice of America.

The White House Office of Records Management (WHORM) Alpha Files contained no relevant records.

The WHORM Subject Categories for Geoffrey Cowan contain six subject file categories. These categories contain appreciation letters, thank-you letters to White House Fellows, and endorcement letters. It contains non-related material, which includes news articles, appreciation and thank-you letters, endorsements, resumes, and recommendations in PE002.

The White House Staff and Office Files contained no no relevant records.

The Automated Records Management System (ARMS) Emails contains Press Releases, Wire Reports, USIA Weekly Reports, information on the 1999 Film and Television Writer Forum, schedules, material relating to events, and invitations.

The NSC Cable, Email, and Records Management Systems contains information relating to appointments, requests for foreign travel and lists of delegates for Presidential trips. The records also contain information regarding Radio/TV Marti, Haitian Radio Support Projects, Balkans Public Diplomacy Group, Mine Awareness in Bosnia, and the Africa Trip Press Tongs.

System of Arrangement

Records that were responsive to this FOIA request were found in three collection areas – Clinton Presidential Records: WHORM Subject Files, Clinton Presidential Records: Automated Records Management System (ARMS) Emails, Clinton Presidential Records: NSC Cable, Email, and Records Management Systems. As policy, Staff and Office files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area. WHORM Subject and WHORM Alpha files are processed at the document level.

The WHORM Subject file was compiled by the White House Office of Records Management and is a series of categories designed by a letter/number combination. A complete listing of the categories with detailed descriptions is provided in our research room.

The Automated Records Management System (ARMS) is a database that contains email records of the Executive office of the President. This system maintained unclassified Presidential Records email. The ARMS dataset is comprised of 6 sub-series of email records called “Buckets.” The buckets include NPR, OPD, POTUS, WHO, CEA, and Default. ARMS emails are arranged chronologically by creation date.

Please note that a single asterisk “*” indicates that the category is entirely processed and open.

The following is a list of documents and folders processed in response to FOIA 2006-0211-F:

Clinton Presidential Records: WHORM Subject Files

Category	Case Number	
AF	Scanned: Case Number 174131	
FG053	Scanned: Case Number 012687cu	
FG298-01	Scanned: Case Number 191795SS	
JL002-02	Scanned: Case Number 275126	
ME001	Scanned: Case Number 220452	
ME001-02	Scanned: Case Number 110962	
PE002	Scanned: Case Number 066304 Scanned: Case Number 079468	Folder #14 [19] [Geoffrey Cowan] Folder #3 [2] [Geoffrey Cowan]

Scanned: Case Number 079468

Folder #5 [6] [Geoffrey Cowan]

Scanned: Case Number 114571

Folder #2 [13] [Geoffrey Cowan]

PP005-01

Scanned: Case Number 174598

SO002

Scanned: Case Number 076879

Clinton Presidential Records: Automated Records Management System (ARMS) Emails

OPD 1993/01-1998/12

[Geoffrey Cowan]

[04/14/1994-05/11/1997] [OA/ID 250000]

WHO 1993/01-1995/12

[Geoffrey Cowan]

[03/15/1994-10/17/1994] [OA/ID 500000]

[04/17/1995-11/07/1995] [OA/ID 500000]

WHO 1996/01-1997/12

[Geoffrey Cowan]

[02/01/1996-12/09/1996] [OA/ID 550000]

[12/10/1996-01/29/1997] [OA/ID 550000]

[02/12/1997] [1] [OA/ID 550000]

[02/12/1997] [2] [OA/ID 550000]

[02/12/1997] [3] [OA/ID 550000]

[02/28/1997] [1] [OA/ID 550000]

[02/28/1997] [2] [OA/ID 550000]

[02/28/1997] [3] [OA/ID 550000]

[02/28/1997] [4] [OA/ID 550000]

[02/28/1997] [5] [OA/ID 550000]

[02/28/1997] [6] [OA/ID 550000]

[02/28/1997] [7] [OA/ID 550000]

[02/28/1997] [8] [OA/ID 550000]

[02/28/1997] [9] [OA/ID 550000]

[03/03/1997] [1] [OA/ID 550000]

[03/03/1997] [2] [OA/ID 550000]

[03/03/1997] [3] [OA/ID 550000]

[03/03/1997] [4] [OA/ID 550000]

[03/03/1997] [5] [OA/ID 550000]

[03/03/1997] [6] [OA/ID 550000]

[03/03/1997] [7] [OA/ID 550000]

[03/03/1997] [8] [OA/ID 550000]

[03/03/1997] [9] [OA/ID 550000]

[03/03/1997] [10] [OA/ID 550000]

[03/03/1997] [11] [OA/ID 550000]

[03/03/1997] [12] [OA/ID 550000]

WHO 1998/12-1999/06

[Geoffrey Cowan]

[04/05/1999] [OA/ID 650000]

WHO 1999/07-1999/11
[Geoffrey Cowan]
[08/23/1999] [OA/ID 700000]

Default 1993/01-1997/12
[Geoffrey Cowan]
[03/16/1994-03/28/1996] [OA/ID 1100000]
[05/03/1996-08/03/1997] [OA/ID 1100000]

Default 1998/01-1999/12
[Geoffrey Cowan]
[05/23/1999-11/12/1999] [OA/ID 1150000]

Clinton Presidential Records: White House Staff and Office Files

Counsel's Office

[Geoffrey Cowan]
Joseph Pascale; Stacy Reynolds
FG006 -04 [OA/ID 3775]

Clinton Presidential Records: NSC Cables

January 1993-December 1994
[Geoffrey Cowan]
[05/26/1994-10/28/1994] [OA/ID 505000]
[11/01/1994-12/23/1994] [OA/ID 505000]
January 1995-December 1996
[Geoffrey Cowan]
[07/10/1995-08/16/1996] [OA/ID 510000]
January 1997-December 1998
[Geoffrey Cowan]
[01/31/1997-04/11/1997] [OA/ID 520000]

Clinton Presidential Records: NSC Emails

MS Mail-Record

(September 1994-September 1997)
[Geoffrey Cowan]
[01/20/1995-08/23/1996] [OA/ID 590000]
[09/03/1996-11/12/1996] [OA/ID 590000]
[12/10/1996-12/30/1996] [OA/ID 590000]
[01/02/1997-03/26/1997] [OA/ID 590000]

MSMail-Non-Record

(September 1994 – September 1997)
[Geoffrey Cowan]
[12/04/1995-01/29/1997] [OA/ID 605000]

Exchange-Record

(September 1997 – January 2001)
[Geoffrey Cowan]
[03/13/1998-03/16/1998] [OA/ID 620000]

Exchange-Non-Record
(March 1997 – January 2001
[Geoffrey Cowan]
[08/13/1997]

[OA/ID 630000]

NSC Records Management System
PRS – Presidential Records

9501003

[OA/ID 564]

9501003

[OA/ID 2305]

9505002

[OA/ID 591]

9505002

[OA/ID 2313]

Last modified: 02/14/2008