

WITHDRAWAL SHEET

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Date: 3/19/04

DOCUMENT NO. & TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. Letter	To Carol Rasco from Debra Frazier-Howze re: appeal to Black churches leadership on AIDS, 1p (partial)	8/4/93	P6/B6

RESTRICTIONS

P1 National security classified information [(a)(1) of the PRA].

P2 Relating to appointment to Federal office [(a)(2) of the PRA].

P3 Release would violate a Federal statute [(a)(3) of the PRA].

P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].

P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].

P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].

PRM Personal records misfile defined in accordance with 44 USC 2201 (3).

B1 National security classified information [(b) (1) of the FOIA].

B2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].

B3 Release would violate a Federal statute [(b)(3) of the FOIA].

B4 Release would disclose trade secrets or confidential commercial financial information [(b)(4) of the FOIA].

B6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].

B7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].

B8 Release would disclose information concerning the regulation of financial institutions [(b)(9) of the FOIA].

B9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

NATIONAL AIDS PROGRAM OFFICE

Room 738-G
Hubert H. Humphrey Building
200 Independence Avenue, S.W.
Washington, D.C. 20201

Phone: (202) 690-5471
Fax: (202) 690-7054

.....

Deliver To: Ms. Carol Rascoe

.....

Sent From:

- Valerie P. Setlow, Ph.D., Acting Director
- Retina Holmes, Secretary to the Office of the Director

Number of Pages: 2 + cover Fax Number: 456-2878 Date: 7/6/93

Message:

Put in file w/ cc's
of AIDS Office
Reports

JUL - 6 1993

TO: Carole Rascoe
FROM: Kristine Gebbie
SUBJECT: Activities

First, let me thank you and your staff for the support I've been receiving in these first whirlwind days! The main purpose of this memo, however, is to outline my plans for the next several weeks.

Given my need to find permanent living quarters and arrange for relocation, I will start full time on August 2, 1993. In the meanwhile, I will put in several days as I can, and will be available by telephone, to handle essential matters.

Among the first items on my agenda are:

- 1) Introductory calls on key administration officials, including Cabinet members, and key members of Congress. If an actual "sit down visit" can't be wedged into this month, at least a call will be made and the visit scheduled. I will also identify two key staff contact in each relevant Department.
- 2) Preliminary contact with key constituency groups. Many of these contacts have already been made, but more will follow.
- 3) I am giving priority to identifying the three or four key staff who will join me in the White House complex, and an individual to serve as my Deputy and manage the policy staff at HHS. Some interviews have already been held or scheduled and two number of key individuals have offered helpful advice. I have also identified two people to begin work on how to re-configure the total staff to achieve the best possible policy focus.
- 4) Staff from HHS are assisting me in practical matters such as computers, telephones, stationary, etc. I have seen the available space in the McDonald building,

Verify
this is
start date

Page 2

which will be cozy but workable, with the backup space available at the Humphrey Building.

I look forward to working with you. If you have any questions, please let me know.

cc: Phil Lee
Patsy Fleming

THE WHITE HOUSE
WASHINGTON

FAX COVER SHEET

OFFICE OF THE ASSISTANT TO THE PRESIDENT FOR DOMESTIC POLICY
SECOND FLOOR, WEST WING
THE WHITE HOUSE
WASHINGTON, DC 20500
(202)456-2216 PHONE
(202)456-2878 FAX

TO: Kristina Grabbie
FAX #: P6(b)(6)
FROM: CAROL H. BASCO / Boz
DATE: 9-14-93
NUMBER OF PAGES (including cover sheet): 10
COMMENTS:

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NO	REMOTE STATION I. D.	START TIME	DURATION	#PAGES	COMMENT
1	00000	9-14-93 14:06	6'50"	10	

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TO: Kristine Gebbie
FAX #: P6/(b)(6)
FROM: CAROL H. RABCO /Boz
DATE: 9-14-93
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1	00000	9-14-93 14:04	0'26"	0	OP24/ OK

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SECOND FLOOR, WEST WING
THE WHITE HOUSE
WASHINGTON, DC 20500
(202)456-2216 PHONE
(202)456-2878 FAX

TO: Kristine Gebbie

FAX #: P6/(b)(6)

FROM: CAROL H. RASCO /Boz

DATE: 9-14-93

NUMBER OF PAGES (including cover sheet): 10

COMMENTS: _____

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Kristine:

Carol asked that I forward the attached to you for handling as reference in the memo.

Mr. Canterbury is an Arkansan whom Carol and then Governor Clinton worked with. Carol also says, "(gag!) he is named "Norman" after my great-aunt "Norma."

Please call me if I be of any assistance.

Roz

Arkansas Pharmacists Association

417 South Victory • Little Rock, Arkansas 72201 • 372-5250

Norman Canterbury, P.D.
Executive Vice President

MEMORANDUM

TO: Carol Rasco
Assistant to the President for Domestic Policy

FROM: Norman Canterbury, P.D.

DATE: September 10, 1993 *Norman*

Concerning: HIV/AIDS Education Partnership

The Foundation of Pharmacists and Corporate America for AIDS Education (FPCA) has developed a program to utilize pharmacies to reach millions of Americans with vital AIDS information. "Facts from your Pharmacist: Answers About Aids." was created in collaboration with the U.S. Centers for Disease Control and Prevention (CDC), pharmaceutical manufacturers, chain and independent pharmacies, pharmacists, colleges of pharmacy, wholesale druggists, state and national pharmacy associations, AIDS organizations, public health experts, and Congressional leadership. This public education program includes a series of HIV disease educational brochures for dissemination to pharmacy customers. Pharmacists also receive training regarding HIV and AIDS - to equip them to answer questions from their patients.

Pharmacists and pharmacies are located in every type of community throughout the United States. The access that communities have to pharmacies and the high esteem in which pharmacists are held, provide strong incentive to incorporate AIDS information into the existing pharmacy infrastructure, providing accessible information to millions of Americans.

President Clinton has committed his administration to the establishment of an effective national AIDS education program. I've attached letters from the U.S. Senate, House of Representatives and Kristine Gebbie, supporting the FPCA program. Surgeon General, Dr. Jocelyn Elders has lent her support to this initiative. My own experience as a pharmacist leads me to believe that the utilization of pharmacy locations and pharmacists to give communities meaningful access to AIDS education could be a most effective and affordable component of a national AIDS education program.

With this in mind, I along with Nigel Gragg, President, FPCA, Dr. Charles West, NARD, Gerald Mossinghoff, PMA, Ronald Streck, NWDA, Ronald Ziegler, NACDS, Dr. Charles Sanders, GLAXO, Carol Webb, Orhto Biotech and Bill Freeman, NAPWA, would appreciate the opportunity to meet with you, at the earliest possible date. We wish to determine how this pharmacy-based approach to AIDS education and prevention can be applied throughout the country, while sustaining the public / private sector partnership.

Thank you for your attention to this matter.

FPCA

ID:2024344514

AUG 17 '93 16:29 No.009 P.03

Senator Arlen Specter
August 6, 1993
Page 2

David Kennedy

Chal Kennedy

David Dixon

David Dixon

* David Smith

William

R.P. Brown

Jim Jaffee

Bob Dale

MEMBER OF CONGRESS
10TH DISTRICT, NEW YORKENERGY AND COMMERCE
HEALTH AND THE ENVIRONMENT
COMMERCE, CONSUMER PROTECTION,
AND COMPETITIVENESSGOVERNMENT OPERATIONS
ENVIRONMENT, ENERGY AND
NATURAL RESOURCESCHAIRMAN:
HUMAN RESOURCES AND
INTERGOVERNMENTAL RELATIONS

Congress of the United States
House of Representatives
Washington, DC 20515-3210

June 7, 1993

P. 05
(204) 888-7000

BROOKLYN OFFICES:
545 BRADWAY, 7th FLOOR
BROOKLYN, NY 11206-2982
(718) 387-8690
18 COURT ST., SUITE 1508
BROOKLYN, NY 11241
(718) 886-8018

Hon. William Natcher
Chairman
Subcommittee on Labor, Health
And Human Services, Education
2358 Rayburn House Office Bldg
Washington, D.C. 20515

Dear Mr. Chairman:

Over the past years, your subcommittee has acknowledged in report language the potential for using pharmacists and pharmacies as community resources for AIDS and HIV information and education. As you approach the FY 94 budget requests, we urge you to review the program that has been developed by the Centers for Disease Control and Prevention (CDC) and the Foundation of Pharmacists & Corporate America for AIDS Education (FPCA).

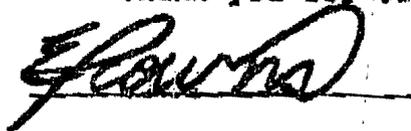
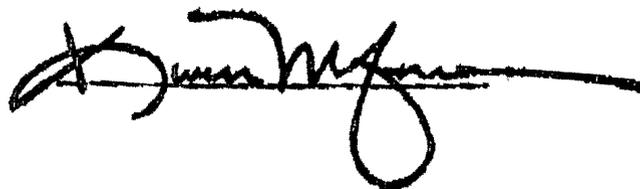
The FPCA pilot program, "Facts From Your Pharmacist: Answers About AIDS", has been launched in Alabama. This program is a public education campaign which includes a series of comprehensive AIDS education brochures for dissemination to pharmacy customers. Pharmacists also receive HIV/AIDS training to equip them to answer questions from their customers.

We are very encouraged by this cooperative effort involving an alliance of public health experts, pharmacies and pharmacists to assist in combating HIV and AIDS at the neighborhood level. Incorporating HIV/AIDS education and prevention information into already existing organization and structures like pharmacies could provide local communities easy access to life-saving information.

Pharmacists are accessible in the communities where people live. Over 20 million Americans visit pharmacy locations daily. The role of the pharmacist includes dissemination of health information, counseling, and reinforcement, as well as continued contact due to return visits, visibility and accessibility in the community.

As you evaluate activities for FY 94, we would hope that every effort would be made to determine if this pharmacy-based approach to AIDS education and prevention can be applied throughout the country.

Thank you for consideration of this matter.

FPCA

ID:2024344514

AUG 17 '93

16:29 No.009 P.02

United States Senate
WASHINGTON, DC 20510

August 6, 1993

Senator Arlen Specter
Subcommittee on Labor, Health
and Human Services
106 Dirksen Building

Dear Senator Specter:

Your subcommittee has previously acknowledged in report language the potential for using pharmacists and pharmacies as community resources for AIDS education. As you approach the FY 94 budget requests, we urge you to support an expansion of the program that has been developed by the Foundation of Pharmacists & Corporate America for AIDS Education (FPCA) and the CDC.

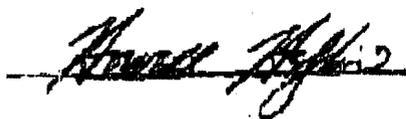
There is an urgent need to establish an effective national AIDS education program. The FPCA has developed a pilot program to utilize pharmacies to provide millions of Americans with vital AIDS information. "Facts From Your Pharmacist: Answers About AIDS" was created in collaboration with the CDC, pharmaceutical manufacturers, chain and independent pharmacies, pharmacists, colleges of pharmacy, wholesale druggists, state and national pharmacy associations, AIDS organizations, public health experts, and Congressional leaders.

Over thirty million Americans visit pharmacy locations daily. Incorporating HIV and AIDS information into existing infrastructure such as pharmacies would save the federal government millions of dollars while providing accessible information to millions of Americans. The utilization of pharmacists and pharmacy locations to provide diverse populations and communities easy access to AIDS education would be an innovative and affordable component of a neighborhood level, national AIDS education program.

As you evaluate activities for FY 94, pending a positive evaluation of the pilot program, we request that eight million dollars be made available to cover the estimated cost of public educational materials to expand this program to thirty states and 25,000 pharmacy locations. The private sector will provide matching funds to cover the costs of the pharmacists training and the FPCA overhead at no cost to the government.

Thank you for your consideration.

Sincerely



Hon. William Natcher

June 7, 1993

Page 2

Tom Beville
T. Beville

Frank de Vito
F. de Vito

Jim McDermott
J. McDermott

Donald M Payne
D. Payne

Henry Waxman
H. Waxman

Robert E. Andrews
R. E. Andrews

Charlie Rose
C. Rose

John Dixon
J. Dixon

John Kennedy
J. Kennedy

Carl Rangel
C. Rangel

Ronald K. DeRums
R. DeRums

Gay S. Meek
G. Meek

John Lewis
J. Lewis

Cliff Hefner
C. Hefner

W. M. (Bill) Hefner
W. Hefner

Earl F. Washington
E. Washington

Bill K. Branger
B. Branger

John Dingell
J. Dingell

BILL K. BREWSTER
8th DISTRICT
OKLAHOMA

WAYS AND MEANS
COMMITTEE



P. 07

TAX EXEMPT.

1727 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-2003
(202) 225-4885
FAX: (202) 225-9078

Congress of the United States
House of Representatives
Washington, DC 20515-3603

July 28, 1993

Ms. Kristine Gebbie, R.N.
National AIDS Policy Coordinator
The White House Domestic Policy Office
Washington, DC 20500

Dear Ms. Gebbie:

We have been made aware that you will be meeting with Nigel Gragg, President, Foundation of Pharmacists & Corporate America for AIDS Education (FPCA) on August 4th. We want to inform you of our support for the FPCA program, an outstanding public/private HIV/AIDS education partnership involving the CDC, pharmacists and pharmacy locations, which can play a critical role in confronting the AIDS crisis in America.

The FPCA has developed a program to utilize pharmacies to reach millions of Americans with vital AIDS information. "Facts From Your Pharmacist: Answers About AIDS." was created in collaboration with the CDC, pharmaceutical manufacturers, chain and independent pharmacies, pharmacists, colleges of pharmacy, wholesale druggists, state and national pharmacy associations, AIDS organizations, public health experts, and Congressional leadership. This public education program includes a series of HIV disease educational brochures for dissemination to pharmacy customers. Pharmacists also receive training regarding HIV and AIDS in order to equip them to answer questions from their customers.

President Clinton has committed this administration to the establishment of an effective national AIDS education program. The House Appropriations Committee in 91, 92, and this year has been supportive of a pharmacy-based AIDS education program. You have spoken of the urgent and vital need to establish an effective and accessible AIDS education program in the US. The free access Americans have to pharmacists and pharmacy locations provides an excellent opportunity for information exchange. Utilization of pharmacy locations to give communities and diverse populations meaningful access to AIDS education could be an effective and affordable component of a national AIDS education program.

With this in mind, we and several of our colleagues, support the FPCA program. We look forward to working with you to determine how this pharmacy-based approach to AIDS education and prevention can be applied throughout the country, while sustaining the public/private sector partnership.

Thank you for your attention to this matter.

Bill K. Brewster
Bill K. Brewster, M.C.

James E. ...
Rep. Eweis Mfuna, M.C.

John Lewis
Rep. John Lewis, M.C.

Nancy Pelosi
Rep. Nancy Pelosi, M.C.

Call for CHR:

Buck Buckingham, Kristine Gebbie's office
KG understands that Debra Frazer-Howze has
been in contact with CHR's office re. a speech
the President is due to give on September 9 in
New York to the National Black Leadership
Conference.

KG's office would like to "weigh in" on the
side of the President saying something re.
AIDS. Also, KG's office is of the opinion that
both the audience and the NY Press will be

"lying in wait" to review every word the
President speaks re AIDS. KG's office
offered to be a resource and help in any
way possible re. this matter.

Office Number: 632-1092

11:00a.m., pr

Gebbie's office considers this a very
critical issue.

File AIDS

Roz

① Have we learned anything about the possibility/ logistics of Pres. taping for the Nov. conference in Little Rock about which Elaine Syderiak wrote me?

② Be sure you get Nan Rich's name/address/ phone number to Stephanie Strett today for the Miami supporters' reception.
 She is married but don't know her husband's name.

③

MEMORANDUM OF CALL Previous editions usable

TO: Carol

YOU WERE CALLED BY - YOU WERE VISITED BY -

Debra Frances Hauze

OE (Organization)

PLEASE PHONE ETS AUTOVON

P6(b)(6)

WILL CALL AGAIN IS WAITING TO SEE YOU

RETURNED YOUR CALL WISHES AN APPOINTMENT

MESSAGE

RECEIVED BY: M. RASCO DATE: Sept 1 TIME:

63-110-NSN-7540-00-634-4018- STANDARD FORM 63 (Rev. 8-81)
Prescribed by GSA
U.S.G.P.O. 1992-312-070-40024 FPMR (41 CFR) 101-11.6

} I'm sure she is calling to follow up on the attached letter. Pls. call this woman & tell her if she asks that I have no answers. I'll locate Ben Johnson in Alexis' office if she is not back & get advice, see if Ben will do follow up w/ Alexis. I don't even know for sure if POTUS going to Little Rock? (Don't

White House News Report



Rasco, Carol
AP
2FL/WW

Thursday, September 2, 1993
Morning Edition
Produced by the News Analysis Staff
Room 160, OEOB (Ext. 7151)

THE WHITE HOUSE NEWS REPORT IS PREPARED BY THE WHITE HOUSE OFFICE TO BRING NEWS ITEMS OF INTEREST TO THE ATTENTION OF KEY PERSONNEL FOR USE IN THEIR OFFICIAL CAPACITIES. IT IS NOT INTENDED TO SUBSTITUTE FOR NEWSPAPERS AND PERIODICALS AS A MEANS OF KEEPING INFORMED ABOUT THE MEANING AND IMPACT OF NEWS DEVELOPMENTS. USE OF THESE ARTICLES DOES NOT REFLECT OFFICIAL ENDORSEMENT. FURTHER REPRODUCTION FOR PRIVATE USE OR GAIN IS SUBJECT TO ORIGINAL COPYRIGHT RESTRICTIONS.

~~cc of note for
me
orig ltr: CRR
cc of ltr: Alexis~~

THE WHITE HOUSE
WASHINGTON

Alexis Herman

Before I talk to Kris Sebbie
about this I wanted your
reaction(s).

Thanks -
C/Rasco

Attachment: Fraser-Houze ltr.

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 1
LISTED IN THE WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

THE FOLLOWING PAGE HAS HAD MATERIAL REDACTED. CONSULT THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER FOR FURTHER
INFORMATION.



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Rev. Lee H. Wesley, D.D.
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Dennis Walcott
Canon Frederick Williams
Alfonso Wyatt

Executive Director/CEO
Debra Fraser-Howze

August 4, 1993

Ms. Carol Rasco
Assistant to the President
for Domestic Policy
The White House
2nd Floor-West Wing
Washington DC 20050

Carol
Dear Ms. Rasco:

[REDACTED] I am writing for two reasons. I thought it would be nice for you to hear some good news, so I wanted you to know that a meeting held in Washington on July 22nd with Buck Buckingham of Ms. Christine Gebbie's office went exceptionally well.

Ms. Gebbie was unable to attend the meeting due to scheduling conflicts. Although I never got an opportunity to meet her, I read a recent interview with her in Newsweek and you were right, I think I am going to like her (smile☺).

The second purpose of this letter results from a part of the discussion at the meeting pertaining to President Clinton and the Black clergy. I am sending this to you because I instinctively trust your judgement.

The participants gave a solid list of recommendations that could be addressed within Ms. Gebbie's first 30-90 days in office that will offer positive visibility to the White House. The group consisted of top ranking executives in AIDS, social welfare, public policy and health.

One unanimous recommendation was to have President Clinton make a public dramatic appeal to the Black church and leadership to enlist their support in the fight against AIDS, which is in line with the recommendations from the National AIDS Commission. The other was for the President to deliver an address that updates the country on the expansion of the epidemic, including it's disproportionate impact on men, woman and children of color.

Ms. Carol Rasco

Page -2-

Next month, the President is giving an address to the Baptist Ministers Convention, the largest African American organization in the world with 7.5 million members. Their conference will be held in New York City from September 6th-12th, I believe the President is scheduled to speak on the 9th. This speech will be made in the city that is the epicenter of the AIDS epidemic; with more people with AIDS than the next three hardest hit cities combined; where 68% of all people with AIDS are Black and Latino; and where the largest and oldest Black Leadership organization working on AIDS in the country was founded and is headquartered.

I would like to make two strong recommendations that I am sure will be helpful to the President. One is that the President attend a small meeting with some members of the Black Leadership and clergy to discuss their recommendations on AIDS in the Black community.

Another, that the President use the opportunity in his formal address to the Convention to enlist the support of the Black clergy in the fight against AIDS, and ask that they provide service in their communities for individuals and families in need.

I would like to help set up such a meeting to be held while the President is here in New York to address the Convention. The Black Leadership Commission on AIDS will be addressing one of the Conventions sessions to discuss this topic. The small meeting can take place at an adjoining site, with approximately 20 participants. In addition, I would like to offer to work with his speech writers for the AIDS segment of his address.

At a time when the Black leadership, including the clergy, have been slightly critical of some recent positions; a meeting with the Black leadership and clergy on AIDS will strengthen his leadership statue and have a tremendously positive impact on New York voters, particularly African-Americans. This will also lend a positive context to AIDS and the President in millions of sermons in Black churches across the country. I believe this is a way to get both things done. As this is time sensitive I look forward to your advise. I'm glad your back.

Sincerely,



Debra Fraser-Howze
Executive Director/CEO

DFH:ch



THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D.C. 20201

CC: Bruce Lindsey
Jan Pierce

March 23, 1993

MEMORANDUM TO THE PRESIDENT

FROM: Donna E. Shalala *DE Shalala*

SUBJECT: AIDS Policy Coordinator -- Proposed Personal Qualifications, Role and Responsibilities

Per Jan's request,
here is the piece
Podesta's office
is currently
circulating prior
to submitting to
President.

You made a commitment during the campaign to appoint "an AIDS policy director to coordinate federal AIDS policies, cut through bureaucratic red tape, and implement recommendations made by the National Commission on AIDS." This memo presents my recommendations for the AIDS policy coordinator position.

A. The AIDS Policy Coordinator (APC) would be:

- 1) A Senior Advisor to the President and a member of the Domestic Policy Council;
- 2) The person in the White House to whom all questions and issues related to AIDS are referred for policy and political guidance, options and decision memoranda;
- 3) A person with sufficient stature to have credibility in the various communities working on and affected by AIDS, from those infected and their families and friends to the scientific and public health communities;
- 4) A person who has the ability to speak convincingly to the President (and his Cabinet) and other elected officials;
- 5) A person with the skill to facilitate the implementation of recommendations in reports that have been issued by the AIDS commissions and other organizations; and
- 6) A person experienced in policy and politics, ideally but not necessarily with AIDS policy experience.

B. Principal Responsibilities of the APC:

1) Serve as spokesperson for the Administration on AIDS, similar to the role of the Surgeon General as educator of the public on public health matters;

2) Coordinate a national strategic plan for combatting AIDS in collaboration with all Federal agencies with AIDS-related functions and responsibilities and oversee and coordinate the implementation of that plan;

3) Review government-wide budgets for AIDS programs in collaboration with relevant Federal agencies; and

4) Mediate between and among agencies when necessary on policy development and implementation.

5) Conduct the business of his or her office with other White House offices so that AIDS will routinely be considered when related to other issues including, but not limited to, health care policy, discrimination issues, drug abuse treatment policy, disability benefit programs, housing, education, and employment.

C. Appointment of the APC:

Recommendation: Appoint the APC to an HHS position, assign to the White House complex and at the same time develop a presidential executive order creating the Office for AIDS Policy in the White House and appointing the APC.

1) The Executive Order The APC would be appointed immediately by ME to a position in the Office of the Assistant Secretary for Health, HHS. The mechanism for placing the APC in the White House complex is described below.

While this appointment is being made, the process for an Executive Order providing a presidential appointment for the APC would begin. This process would take several weeks.

The model for the AIDS Policy Executive Order is the Executive Order establishing the Office of Consumer Affairs. HHS provides the positions and supports the salaries and expenses associated with (OCA), which is housed in the White House complex. The OCA Executive Order creates the position of Special Assistant to the President for Consumer Affairs.

2) "Duty Station" Transfer

Recommendation: Until the Executive Order is signed, the APC should be an HHS employee assigned to a "duty station" in the White House complex.

In order to make the APC appointment and locate him or her in

the White House complex immediately -- while the Executive Order is being developed and cleared -- the APC's position would be in the Office of the Assistant Secretary for Health but assigned to work in the White House.

As a routine administrative matter, HHS employees can have their "duty station" at the White House complex indefinitely. Thus, the APC could be housed in the White House complex while on HHS payroll.

D. Location of the APC and staff:

HHS would assume the costs associated with housing the APC at the White House complex and providing furniture and equipment. There is space currently set aside for this office which can accommodate the APC and three additional staff. The additional staff would be assigned from HHS to a duty station in the White House complex. The space set aside for the APC is located in the building opposite the New Executive Office Building at 750 17th Street, NW.

E. Budget

The rent for the 970 square feet of office space is \$51,500 per year. This will increase to \$60,000 as of September 30, 1993.

The annual cost for a 3 professional, 1 clerical person office is:

Furniture (Grade A rehabilitated)	\$ 4,100
Excess furniture transportation	200
Personal computers/LAN (purchase)	12,000
Telephone Hook-up	200
Xerox machine (purchase)	20,000
Fax machine (purchase)	1,000
Supplies	400
Rent	51,500

SUBTOTAL	89,400
Salaries and benefits	
Non-Career SES	107,300
GS 15	73,000
GS 14	62,000
GS 7	25,000
Benefits @ 20 %	54,000
Miscellaneous travel, etc.	35,000

SUBTOTAL	356,300
GRAND TOTAL	\$445,700

FACSIMILE COVER PAGE

To: Carol Rasco
Time: 15:55:17
Pages (including cover): 2

From:
Date: 5/6/93

TO: CAROL RASCO
FROM: MARK SMITH

Please give to Carol ASAP.

I can be reached on beeper P6/(b)(6), if there are any questions.

MEMORANDUM

TO: Carol Rasco
FROM: Mark Smith
DATE: May 6, 1993

SUBJECT: AIDS Coordinator candidate

I spoke this morning with JM, about whom we talked yesterday. He is **definitely** interested in talking about the possibility of serving as Coordinator. I'll now stay out of it.

Heads up:

I've already gotten a call from a reporter asking me to comment on a rumor that JM was to be named today. I have no idea where he got it from, but I wouldn't be surprised if opponents of LS are at work, since they apparently first broached the idea with JM. Good luck!.

MARK