

THE WHITE HOUSE

WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

At the close of our meeting on May 24th, I offered to meet with you on a periodic basis, perhaps every two months (bi-monthly), and promised to seek out your ideas and perspectives.

Kindly complete this brief survey in the space provided and return at your early convenience, but no later than June 25th. Please mail your response to the attention of Stanley S. Herr, 224 OEOB, Washington, DC 20500 or FAX it to him at 456-7028.

1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____

Not frequent enough? _____

About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

i. _____

ii. _____

iii. _____

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

5. Do you have any suggestions for other presenters or types of presenters?

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

afternoon

b. Length of meeting:

1 1/4 hours

1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

Wednesday

Thursday

Friday

d. Site:

White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

At some meetings

f. Time devoted to discussion:

one-fifth

one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

no

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

Thank you for your cooperation and prompt response.

MEMORANDUM TO CAROL H. RASCO

FROM: Stanley S. Herr

SUBJ: Results of Surveys on Future Meetings with Administration
Appointees with disabilities

DATE: July 1, 1994

Attached please find the results of our June 9th survey to the 31 persons on this meeting list. As of yesterday when I received another form, 16 appointees had responded. I attach the form with the tabulation of responses and note the narrative answers below. Although this is a little rough, I wanted you to have it as you planned the agenda for the meeting on July 19th.

3. Please list three topics you would most like to see covered at any future meetings?

I listed responses by name with asterisks next to topics the individual is willing to present.

Judy Heumann:

- *Coordination of Disability Policy
- *Budget Priorities and Coordination
- *Developing New Policy Initiatives
- *Implementation of Federal Mandates on Federal Government and
- *Grantees as it pertains to disability (i.e, Rehabilitation act, Sec. 501.

Robert Boorstin:

political outreach/solidification of support
*mental health community:inclusion
message coordination

Gary Blumenthal

- *"collaborative opportunities for Inter-agency activities"
- "removal of disincentives to hiring employees with disabilities who require personal assistants"

Nancy Eustis:

ADA enforcement and progress
*"work issues of each appointee, particularly research on daily needs
priorities of President's Comm. on employment of Persons with disabilities, and of National Council on Disabilities

Paul Miller:

- *National Disability Policy
- *coordination of efforts between departments
- *ADA implementation

Fernando Torres Gil:

health and long-term care
promoting the President's agenda to disability community
*aging

Howard Moses:

Schedule A FTE Budget implications
*National disability Employment Policy
NIB accessibility

Eugene Brickhouse:

update healthcare reform
update welfare reform
"expanding people with disabilities in the workplace"

Donald Itzkoff:

progress report on Implementing the ADA

Thea Spires:

- *development of an Administration disability agenda
- *cross-agency coordination of efforts re disability
- *info and updates on disability-related activities of White House agencies

Unidentified DoE appointee:

*National Information Infrastructure
*Accessibility policy within the US govt
Welfare reform

Michael Grant:

Federal employee assistance programs improvement
diversity in the workplace
depression and accommodation

Michael Winter:

- continued briefings in Clinton's plans and initiatives
- *employment opportunities for people with disabilities
- *enforcement of ADA and [Rehab Act sec] 503 -504

Judith Allen:

How the Clinton Admin. is dealing with issues of disability
How we can be advocates in our own agencies
How we can further the work and message of the Clinton admin.

Rick Douglas' letter:

Transportation
Employment
Accommodations

Anonymous:

*Eliminating barriers to working together
*Developing disability specific initiatives within major Admin. priorities
*Having an impact on the 96 budget
the links between disability & poverty & strategies for addressing them

John Cressman:

"Government leadership -- or lack of it -- in disability issues -
In the work place"
"Role modeling - ' We can show others, it can be done.'"
advocating for disability issues in the budget process..
(willing to present on any one of these topics)

5. Suggested presenters?

other Assistants to the Presidents and senior white House staff

Justice Department on current cases

Invite Outside experts on various topics

GSA procurement policy/accessibility in the workplace
FR and other US document access

Tony Coehelo
Judy Heumann

Paul Miller

Policy roundtable with invitations to "other key Administration officials to tap our expertise

As a regular segment of each meeting, have several agencies give a "brief run down ... of what's working and what's not, in their agency." Overtime this would permit each agency to be heard.

7. Any additional comments?

"I hope these meeting will be ones which carol finds beneficial. We need one focal point in the white House, a czar so to speak -- I believe Carol is the one." (Heumann)

Limit attendance to appointees of this Administration, and take steps to avoid civil service employees coming as designees, etc (Miller)

"Must be as short as possible. Presentations max 10 minutes. Strong control of dialogue and specific agenda. Consistent moderator (Carol/Stan)." (Boorstin)

"Great work" (Torres-Gil)

"We very much need these meetings. Thanks so much for organizing them" (anonymous DoE)

thanks for organizing the first meeting - it was great.' (Winter)

The last meeting was very educational & I look forward to meeting again.' (allen)

Sessions might need to be largely informational at first, but "overtime it would be important to work towards arriving at some consensus decisions affecting the direction of disability policy in our nation." (anonymous)

"Please let me know how I can help. I'm close by and can roll up my sleeves. Just let me know what you need." (Cressman)

Concluding analysis.

The comments and the tabulated resposnes are very positive about these meetings and your leadership of them. There is some clustering around future agenda items such as ADA and Rehab. Act. sections 501-504 enforcement and implementaion; development of a national disability policy; updates on health care and welfare reforms; inter-agency inittitiatives and coordination in the disability field; employment and work place accomodations. The three identified future presenters are each logical choices at some point. Eleven respondents also identified topics they would be willing to assist in presenting. The anonymous responses may have been unintnded since two of them identified topics they would be willing to represented. I simply overlooked putting in a line for respondent identification since I assumed that every one would identify themselves. Live and learn. Hope you found this exercise helpful.

SURVEY TABULATION SHEET

P. Smith 6/25/94

THE WHITE HOUSE

WASHINGTON

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1. Would you participate in periodic meetings with this group?

~~||||~~ ~~||||~~ ~~||||~~ | (16) ~~no~~
yes

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

~~||||~~ ~~||||~~ (9) ~~||||~~ | (6)
fixed time flexible time

*most convenient for you
either is ok*

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? ||| (3)

Not frequent enough? | (1)

About right? ~~||||~~ ~~||||~~ || (12)

3. Please list three topics you would most like to see covered at any future meeting?

i. See my memorandum
ii. _____
iii. _____

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

ditto

5. Do you have any suggestions for other presenters or types of presenters?

ditto

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day: ||||| (7) morning ||| (3) mid-day ||||| || (7) afternoon

b. Length of meeting: | (1) 1 1/4 hours ||||| ||| (8) 1 1/2 hours || (2) 2 hours

c. Day of week: ||||| (4) Monday ||||| (5) Tuesday ||||| | (6) Wednesday ||||| ||| (8) Thursday ||| (3) Friday

d. Site: ||||| ||| || (12) White House Complex || (2) Rotating sites *prefer DC* Name of specific site

e. Presenters: ||| (3) At every meeting ||||| ||| || (12) At some meetings

f. Time devoted to discussion: ||||| (5) one-quarter ||||| | (6) one-third ||||| || (7) one-half | (1) other allocation
depend on topic

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?
||||| ||| || (13) yes — no ||||| (4) no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?
||||| ||| || (13) yes | (1) no || (2) no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?
||||| ||| || (11) yes | (2) no *"If Carol wants this"*

b. Would you like to be a member of such a subgroup?
||||| ||| || (10) yes || (2) no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

See my memo

Thank you for your cooperation and prompt response.

Invited Participants of the Disability Appointees Meeting
Roosevelt Room / May 24, 1994 / 1:30 - 3:30pm

The Honorable Michela Alioto
Deputy Assistant to the Vice-President
for Domestic Policy
Old Executive Office Building Rm 284
Washington, DC 20500

The Honorable Bob Boorstin
Special Assistant to the President
for Policy
Old Executive Office Building Rm 164
Washington, DC 20500

John W. Cressman
Assistant Director
Office of Administration
Old Executive Office Building Rm 480
Washington, DC 20500

The Honorable Christine Maloy
Special Assistant
for the Visitor's Office
The White House / EW 100
Washington, DC 20500

Paul Steven Miller
Deputy Director
U.S. Office of Consumer Affairs
1620 L Street, NW - Suite 700
Washington, DC 20036

Michael Derian
Confidential Assistant to the Administrator
of Agricultural Research Service
Department of Agriculture
14th & Independence Ave.
Administration Building-Rm. 219A
Washington, DC 20250

Judith E. Heumann
Assistant Secretary
Office of Special Education and
Rehabilitative Services
U.S. Department of Education
330 C Street, SW - Room 3006
Washington, DC 20202

Howard Moses
Deputy Assistant Secretary
Office of Special Education and
Rehabilitative Services
U.S. Department of Education
330 C Street, SW -- Room 3006
Washington, DC 20202

Katherine D. Seelman, Director
National Institute of Disability &
Rehabilitation Research
U.S. Department of Education
330 C Street, SW -- Room 3060
Washington, DC 20202

Beatriz Mitchell
Special Assistant to the Assistant Secretary
Office of Special Education and
Rehabilitative Services
U.S. Department of Education
330 C Street, SW -- Room 3122
Washington, DC 20202

Theda Zawaiza
Special Assistant to the Assistant Secretary
Office of Special Education and
Rehabilitative Services
U.S. Department of Education
330 C Street, SW -- Room 3131
Washington, DC 20202

Patricia Parisi

P6/(b)(6)

The Honorable Fernando M. Torres-Gil
Assistant Secretary for Aging
Department of Health and Human Services
Hubert Humphrey Building
200 Independence Ave., SW - Room 309F
Washington, DC 20201

Bob Williams Commissioner,
Administration on Developmental Disabilities
Department of Health and Human Services
Hubert Humphrey Building
200 Independence Ave., SW-Room 351D
Washington, DC 20201

Nancy Eustis, Special Assistant to the
Deputy Assistant Secretary for Long/Term Care
Department of Health and Human Services
Hubert Humphrey Building
200 Independence Avenue
Washington, DC 20201

Gary Blumenthal Executive Director,
President's Committee On Mental Retardation
Department of Health and Human Services
Cohen Building
330 Independence Ave., SW-Room 5325
Washington, DC 20201

Thea Spires
Special Assistant, Regional Housing
Department of Housing & Urban Development
451 7th Street, SW - Room 7106
Washington, DC 20401

Eleanor D. Acheson
Assistant Attorney General
Office of Policy Development
Department of Justice
10th & Constitution Ave., NW-Rm. 40234
Washington, DC 20530

Liz Savage, Special Assistant to the
Assistant Attorney General Civil Rights Division
Department of Justice - RM 5639
P.O. Box 65808
Washington, DC 20035-5808

Richard Schiffrin,
Deputy Assistant Attorney General
Office of Legal Counsel
Department of Justice
10th & Constitution Ave.- Rm. 5235
Washington, DC 20530

Michael Tecklenberg, Litigation Counsel
Special Assistant to the
Assistant Attorney General
Department of Justice
10th & Constitution Ave. /Suite 3114
Washington, DC 20530

The Honorable Janet Allen
Chief Of Staff
Bureau for Management
Agency for International Development
320 21st St., NW - Room 3948
Washington, DC 20523

The Honorable Donald Itzkoff
Deputy Administrator
Federal Railroad Administration
Department of Transportation
400 7th St., SW - Rm. 8206
Washington, DC 20590

Michael Winter, Special Assistant to the Associate Deputy
Secretary and Director-Office of Intermodal Transportation
Department of Transportation
400 7th St., SW - Room 10200
Washington, DC 20590

Raymond Vogel
Undersecretary for Benefits
Department of Veterans Affairs
810 Vermont Ave., NW / Room 811 TECH
Washington, DC 20420

Eugene Brickhouse, Assistant Secretary for
Human Resources and Deputy of Veterans Affairs
810 Vermont Ave., NN - Rm. 1227 TECH
Washington, DC 20420

Robert Jones
Special Assistant to the Secretary
Department of Veterans Affairs
810 Vermont Ave., NW - Room 1141
Washington, DC 20420

Tony Coehlo, Managing Director
Wertheim Schroder & Company, Inc.
Equitable Center
787 Seventh Avenue
New York, NY 10019-6016

Neil Jacobson, Vice President
Corporate System Architect
Wells Fargo Bank - MAC #0187-050
420 Montgomery Street
San Francisco, CA 94163

Karen Meyer

P6/(b)(6)

Marca Bristo

P6/(b)(6)

THE WHITE HOUSE
WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____

Not frequent enough? _____

About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

i. _____

ii. _____

iii. _____

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

5. Do you have any suggestions for other presenters or types of presenters?

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning mid-day afternoon

b. Length of meeting:

1 1/4 hours 1 1/2 hours 2 hours

c. Day of week:

Monday Tuesday Wednesday Thursday Friday

d. Site:

White House Complex Rotating sites Name of specific site

e. Presenters:

At every meeting At some meetings

f. Time devoted to discussion:

one-fifth one-quarter one-third one-half other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes no no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes no no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes no

b. Would you like to be a member of such a subgroup?

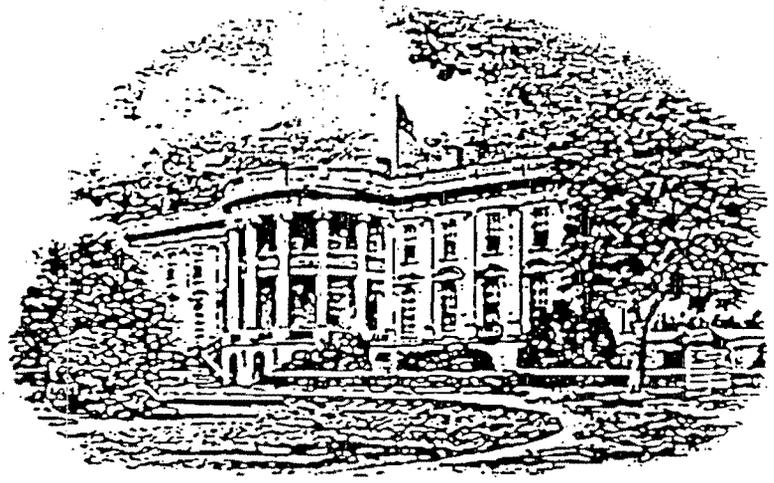
yes no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

Thank you for your cooperation and prompt response.

DATE: 6-30
TIME: 11:5

THE WHITE HOUSE
WASHINGTON



FAX COVER SHEET

TO: Gary Blumenthal

PHONE: () _____

FAX: () 205 - 9519

FROM: Stan Sen

PHONE: (202) 456-5570
Refer ADAP to FAX 456-2028

PAGES FOLLOWING COVER SHEET: 2

MEMORANDUM TO CAROL H. RASCO

FROM: Stanley S. Herr

al



Facsimile Cover Sheet

**President's Committee on Mental Retardation
Wilbur J. Cohen Bldg. Rm. 5325
330 Independence Avenue, S.W.
Washington, D.C. 20201**

Fax Number: (202) - 205-9519

Date: 6/30/94

Time: 11:30 am

Please Deliver to the Following Person:

Name Stan Herr

Organization _____

Telephone No. _____

Note:

We are transmitting 3 pages including this cover sheet. Please call us as soon as possible if you do not receive all pages.

Name of Sender Gary Blumenthal

Telephone No. (202) 619-0634

Page 94 - FAX to STAN Herr 456-7028

THE WHITE HOUSE
WASHINGTON

Gary
Fleming

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL M. RASCO Stan Herr for CHR

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent?

Not frequent enough?

About right?

3. Please list three topics you would most like to see covered at any future meeting?

i. Collaborative OPPORTUNITIES for Inter Agency Activities

ii. employment pool considerations for Budget implications

iii. hiring P.A.'s

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

1.

5. Do you have any suggestions for other presenters or types of presenters?

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

afternoon

b. Length of meeting:

1 1/4 hours

1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

Wednesday

Thursday

Friday

d. Site:

White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

At some meetings

f. Time devoted to discussion:

one-fifth

one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

no

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

Thank you for your cooperation and prompt response.

oh



U.S. Department of Health and Human Services

*The Office of Disability, Aging and Long-Term Care Policy
Room 424-E, Humphrey Building
200 Independence Ave., SW
Washington, D.C. 20201*

FAX (202)401-7733

TO: Stan Herr **FAX NUMBER:** 456-7028
NUMBER OF PAGES: 3 + C **DATE:** 06/29

FROM:

- | | | |
|------------------|-----------------------|-------------------|
| Michele Adler . | <u>Nancy Eustis</u> . | Brooke Lindsay . |
| Kathleen Bond . | Andreas Frank . | Cheryl McDuffie . |
| Darlene Bostic . | Mary Harahan . | Robyn Stone . |
| Floyd Brown . | Jennie Harvell . | Tammy Terrell . |
| Robert Clark . | Ruth Katz . | Brenda Veazey . |
| John Drabek . | Crystal Kuntz . | |

REMARKS/COMMENTS:

[Empty rectangular box for remarks and comments]



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

Washington, D.C. 20201

TO: Carol H. Rasco
Stan Herr

FROM: Nancy N. Eustis, Ph.D.

SUBJECT: Administration Appointees with Disabilities

I apologize for tardy sending of the enclosed Survey on Future Meetings. I do want to participate in meetings of this group. However, I must miss tonight's meeting (Michael Winter mentioned one) because of leaving on an 8:00pm flight.

Thank you for convening us at the White House. It was a useful meeting.

THE WHITE HOUSE
WASHINGTON

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1. Would you participate in periodic meetings with this group?

yes no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time flexible time *either is OK*

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____
Not frequent enough? _____
About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

- i. ADA enforcement, progress, issues
- ii. work issues of each appointee
- iii. in-priorities of Pres. Com. on Employment
of Persons with Disabilities, of Nat'l Council

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

ii

5. Do you have any suggestions for other presenters or types of presenters?

2. am particularly interested in research data.

6. In terms of format of meetings, please indicate your preference as to:

- a. Time of day: 10 or after ^{flexible} mid-day afternoon
- b. Length of meeting: 1 1/4 hours 1 1/2 hours 2 hours
- c. Day of week: Monday Tuesday Wednesday Thursday Friday
flexible *not thurs am*
- d. Site: White House Complex Rotating sites Name of specific site
prefer DC; parking necessary for van
- e. Presenters: At every meeting At some meetings
- f. Time devoted to discussion: one-fifth one-quarter one-third one-half other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

- yes no no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

- yes no no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

- yes no

b. Would you like to be a member of such a subgroup?

- yes no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

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John
Hermann

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1. Would you participate in periodic meetings with this group?

X
yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

what ever is most convenient for you

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? NO

Not frequent enough?

About right? YES

3. Please list three topics you would most like to see covered at any future meeting?

1. DISCUSSIONS ON COORDINATION OF DISABILITY POLICY

11. BUDGET, PRIORITIES, & COORDINATION

111. DEVELOPING NEW POLICY INITIATIVES

IV. IMPLEMENTATION OF FED MANDATES ON FED GOV'T & GRANTEEES AS IT PERTAINS TO DISABILITY, IE. SII

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

ALL OF THE ABOVE.

5. Do you have any suggestions for other presenters or types of presenters?



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES

OFFICE OF THE ASSISTANT SECRETARY
FACSIMILE TRANSMISSION REQUEST

DATE: JUNE 28, 1994

NUMBER OF PAGES TRANSMITTED: 3

IF RE-TRANSMISSION IS NECESSARY TELEPHONE FTS: _____

ADDRESSEE

NAME: STAN HERR

AGENCY: WHITE HOUSE

ATTENTION: _____

FROM NAME: JUDY HEUMANN

AGENCY: 66 PENNANCE CTRY
205-5465

TELEPHONE NUMBER OF RECEIVING FACSIMILE MACHINE: 456-7028

TELEPHONE NUMBER TO RECEIVE VOICE: _____



UNITED STATES

OFFICE OF CONSUMER AFFAIRS

1620 L ST. NW Suite 700, Washington, D.C. 20036

TO: Stan Herr

Tel.# _____ **Fax #** 456-7028

FROM: Paul Steven Miller

Tel.# 634-9610 **Fax #** (202) 634-4135

MESSAGE: Please see attached
2 pages



OK

THE WHITE HOUSE
WASHINGTON

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FAX TO: [arrow pointing to the survey instructions]

1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept? *— once a month.*
Would such a schedule be too frequent? _____
Not frequent enough? _____
About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

- i. national disability policy
- ii. coordination of efforts between the departments
- iii. ADA implementation

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

yes

5. Do you have any suggestions for other presenters or types of presenters?

other Assistants to the President & Senior White House staff.

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

afternoon

b. Length of meeting:

1 1/4 hours

1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

Wednesday

Thursday

Friday

d. Site:

White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

At some meetings

f. Time devoted to discussion:

one-fifth

one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

no

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

I sent you & Carol a memo with my thoughts.

Thank you for your cooperation and prompt response.

Bill

OK

THE WHITE HOUSE
WASHINGTON

Boorston

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

At the close of our meeting on May 24th, I offered to meet with you on a periodic basis, perhaps every two months (bi-monthly), and promised to seek out your ideas and perspectives.

Kindly complete this brief survey in the space provided and return at your early convenience, but no later than June 25th. Please mail your response to the attention of Stanley S. Herr, 224 OEOB, Washington, DC 20500 or FAX it to him at 456-7028.

1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? (maybe 3 months)

Not frequent enough? _____

About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

i. Political Outreach / solidification of support

ii. Mental Health community inclusion

iii. message coordination

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

Mental Health

5. Do you have any suggestions for other presenters or types of presenters?

Justice Dept - current cases



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary
Administration on Aging

Washington, D.C. 20201

FAX TRANSMISSION

Department of Health and Human Services
Office of the Assistant Secretary for Aging

Phone: (202)401-4634
(202)401-4541
FAX: (202)401-7741

TO: Stanley Hess
FAX #: 456-7028
FROM: Fernando Torres-Gil
DATE: 6-15-94
Number of Pages (including cover): 3

COMMENTS:

OK

THE WHITE HOUSE

WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Hen for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? maybe quarterly
Not frequent enough? _____
About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

- i. Health and Long Term Care
- ii. Formulating the President's Agenda to Disability Community
- iii. AGING

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

AGING

5. Do you have any suggestions for other presenters or types of presenters?

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

afternoon

b. Length of meeting:

1 1/4 hours

1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

Wednesday

Thursday

Friday

d. Site:

White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

At some meetings

f. Time devoted to discussion:

one-fifth

one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

no

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

Just work

Thank you for your cooperation and prompt response.



Department of Veterans Affairs
Assistant Secretary for Human Resources and Administration
Washington, D.C. 20420

FACSIMILE INFORMATION

SEND TO:

NAME Stanley S. Herr

ORGANIZATION Administration Appointees w/ Disabilities

FAX NUMBER 450-7028

FROM:

NAME Eugene Brickhouse

ORGANIZATION Veterans Affairs

TELEPHONE 202-273-4901

PAGES SENT INCLUDING COVER SHEET _____

COMMENTS:

THE WHITE HOUSE
WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

 x
yes

 no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

 x
fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____

Not frequent enough? _____

About right? x _____

3. Please list three topics you would most like to see covered at any future meeting?

i. Update Healthcare Reform _____

ii. Update Welfare Reform _____

iii. Expanding people with disabilities in the workplace _____

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

5. Do you have any suggestions for other presenters or types of presenters?

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning mid-day afternoon

b. Length of meeting:

1 1/4 hours 1 1/2 hours 2 hours

c. Day of week:

Monday Tuesday Wednesday Thursday Friday

d. Site:

White House Complex Rotating sites Name of specific site

e. Presenters:

At every meeting At some meetings

f. Time devoted to discussion:

one-fifth one-quarter one-third one-half other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes no no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes no no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes no

b. Would you like to be a member of such a subgroup?

yes no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

Thank you for your cooperation and prompt response.

OK

THE WHITE HOUSE

WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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Kindly complete this brief survey in the space provided and return at your early convenience, but no later than June 25th. Please mail your response to the attention of Stanley S. Herr, 224 OEOB, Washington, DC 20500 or FAX it to him at 456-7028.

1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? QUARTERLY OK

Not frequent enough? _____

About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

i. PROGRESS REPORT ON IMPLEMENTING THE ADA

ii. _____

iii. _____

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

5. Do you have any suggestions for other presenters or types of presenters?

INVITE OUTSIDE EXPERTS ON VARIOUS TOPICS



U.S. Department
of Transportation
**Federal Railroad
Administration**

Deputy Administrator

400 Seventh St., S.W.
Washington, D.C. 20590

June 20, 1994

Mr. Stanley S. Herr
224 Old Executive Office Building
Washington, D.C. 20500

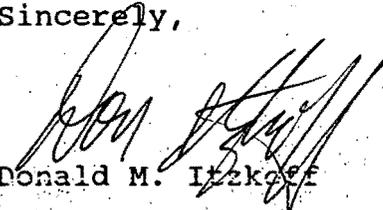
Dear Mr. Herr:

Enclosed for your review is my survey response as requested. I appreciate the opportunity to have this input.

Unfortunately, due to a scheduling conflict, I will not be able to attend the meeting scheduled for June 29. I also missed the group's first meeting because of a family emergency. However, I would like to participate and would appreciate being kept on the mailing list for the next event and other information.

Thanks again, and I look forward to working with you.

Sincerely,



Donald M. Itzkoff

Enclosure

OK

THEA SPIRES
HUD
SPECIAL ASSISTANT
OFFICE OF THE SECRETARY
202-708-2426
202-708-1558 fax

THE WHITE HOUSE
WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Hen for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____

Not frequent enough? _____

About right? *if additional meetings can be arranged as needed*

3. Please list three topics you would most like to see covered at any future meeting?

i. *Development of an Administration Disability Agenda*

ii. *Cross-agency coordination of efforts re disability*

iii. *Info + update on disability-related activities of White House + agencies*

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

any/all

5. Do you have any suggestions for other presenters or types of presenters?

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

afternoon

b. Length of meeting:

1 1/4 hours

1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

Wednesday

Thursday

Friday

d. Site:

White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

At some meetings

f. Time devoted to discussion:

one-fifth

one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

no

am not sure

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

We very much need these meetings Thanks so much for organizing them!

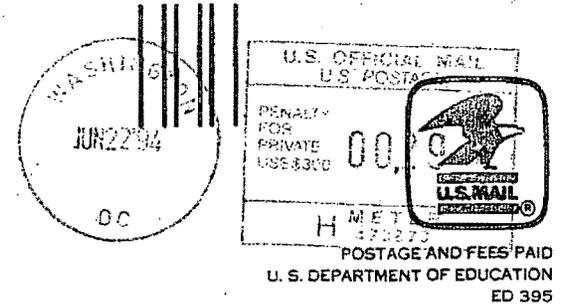
Thank you for your cooperation and prompt response.

U.S. DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20202 - 2572

OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE, \$300

The White House
Old Executive Office Bldg
224
Washington, DC 20500

ATTN: Stanley S. Herr



OK

OFFICE OF THE ASSISTANT SECRETARY
FACSIMILE TRANSMISSION REQUEST

DATE: 10/23/94

NUMBER OF PAGES TRANSMITTED: 3

IF RE-TRANSMISSION IS NECESSARY TELEPHONE FTS: 205-5465

ADDRESSEE

NAME: Stan Herr

AGENCY: The White House

ATTENTION: _____

FROM

NAME: Howard Moses

AGENCY: Dept. of Ed

TELEPHONE NUMBER OF RECEIVING FACSIMILE MACHINE: 456-7028

TELEPHONE NUMBER TO RECEIVE VOICE: _____

THE WHITE HOUSE
WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Hen for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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Kindly complete this brief survey in the space provided and return at your early convenience, but no later than June 25th. Please mail your response to the attention of Stanley S. Herr, 224 OEOB, Washington, DC 20500 or FAX it to him at 456-7028.

1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? No

Not frequent enough? _____

About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

i. Schedule A FTE Budget Implications

ii. National Disability Employment Policy

iii. ADA Accessibility

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

National Disability Employment Policy

5. Do you have any suggestions for other presenters or types of presenters?

Terry Cochelo - PCEPD

Judy Heumann, ED/OSERS

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

afternoon

b. Length of meeting:

1 1/4 hours

1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

2.
Wednesday

1.
Thursday

Friday

d. Site:

White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

At some meetings

f. Time devoted to discussion:

one-fifth

one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

no

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

Thank you for your cooperation and prompt response.

HOWARD Moses, DAS
OSERT/ED

202/205-5465

OK

THE WHITE HOUSE

WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Hen for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

yes no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____
Not frequent enough? _____
About right? _____

3. Please list three topics you would most like to see covered at any future meeting?

- i. How the Clinton Administration is dealing with issues of disability.
- ii. How we can be advocates in our own agencies.
- iii. How we can further the work & message of the Clinton administration.

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

No

5. Do you have any suggestions for other presenters or types of presenters?

Paul Miller

6. In terms of format of meetings, please indicate your preference as to:

a. Time of day:

morning

mid-day

 ✓
afternoon

b. Length of meeting:

1 1/4 hours

 ✓
1 1/2 hours

2 hours

c. Day of week:

Monday

Tuesday

Wednesday

Thursday

 ✓
Friday

d. Site:

 ✓
White House Complex

Rotating sites

Name of specific site

e. Presenters:

At every meeting

 ✓
At some meetings

f. Time devoted to discussion:

one-fifth

 ✓
one-quarter

one-third

one-half

other allocation

g. If appropriate to the topic, would you sometimes like the presenter's paper circulated in advance?

 ✓
yes

no

no strong preference

h. Would you occasionally like to have a social event (such as a brown bag lunch or light refreshments) follow or precede the meeting?

 ✓
yes

no

no strong preference

7. In terms of planning of meetings, would you like subgroups to work on an agenda and assume responsibility for the meeting?

yes

 ✓
no

b. Would you like to be a member of such a subgroup?

yes

no

7. Do you have any additional comments on the desirability and/or planning of such meetings?

The last meeting was very educational & I look forward to meeting again.

Thank you for your cooperation and prompt response.

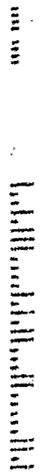
AID Organ. Symbol _____ AID Zip + _____
AGENCY FOR INTERNATIONAL DEVELOPMENT

WASHINGTON, D.C. 20523

OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE \$300

MAIL ROOM #127

Stanley S. Herr
224 DEOB
Washington, DC 20500



OK

THE WHITE HOUSE

WASHINGTON

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

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1. Would you participate in periodic meetings with this group?

yes

no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

fixed time

flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent? _____

Not frequent enough? _____

About right? bi-monthly w/ Carol, appointees, meet during the off-month.

3. Please list three topics you would most like to see covered at any future meeting?

i. Eliminating barriers to working together

ii. Developing disability specific initiatives w/in major

iii. Having an impact on the '96 budget

iv. The links between disability & poverty & strategies for addressing them.

Administrative priorities

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

All

5. Do you have any suggestions for other presenters or types of presenters?

Over time we might want to turn this into a policy round table & invite other key Administration officials to tap our expertise.

To!

OK

RECEIVED
OFFICE OF THE DIRECTOR
OF DISABILITY POLICY AND COORDINATION

THE WHITE HOUSE
WASHINGTON

94 JUN 14 9:39

TO: ADMINISTRATION APPOINTEES WITH DISABILITIES

FROM: CAROL H. RASCO *Stan Herr for CHR*

Re: Survey on Future Meetings

DATE: June 9, 1994

Stan,
Sorry for the scribble - It's been a low day.
JOHN CRESSMAN
5-6963

At the close of our meeting on May 24th, I offered to meet with you on a periodic basis, perhaps every two months (bi-monthly), and promised to seek out your ideas and perspectives.

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1. Would you participate in periodic meetings with this group?

yes no

2. Should we meet at a regular meeting time, or with flexibility to adjust to changing circumstances and individual schedules?

set schedule
 fixed time *two to three mths hence* flexible time

2. What do you think about the bi-monthly concept?

Would such a schedule be too frequent?
Not frequent enough? _____
About right? *- just right*

3. Please list three topics you would most like to see covered at any future meeting?

- i. *Government Leadership* ^{or lack of it.} *in Disability Issues - In the Work place.*
- ii. *Role Modeling - "We can show others, it can be done!"*
- iii. *Advocating for Disability Issues in the Budget process.*

4. Of the above three topics, are there any ones which you would be willing to assist in presenting? If so, please specify.

Any one of the three

5. Do you have any suggestions for other presenters or types of presenters?

One segment of the meeting could be a brief run down by several Agencies of what's working & what's not, - Make this a regular segment of the meetings, in their time each Agency could be heard, so over agency.

THE WHITE HOUSE
OFFICE OF DOMESTIC POLICY

CAROL H. RASCO
Assistant to the President for Domestic Policy

To: Steve

Draft response for POTUS
and forward to CHR by: _____

Draft response for CHR by: _____

Please reply directly to the writer
(copy to CHR) by: _____

Please advise by: _____

Let's discuss: _____

For your information: /

Reply using form code: _____

File: _____

Send copy to (original to CHR): _____

Schedule ? : Accept Pending Regret

Designee to attend: _____

Remarks: Pls. call him, tell him
Survey will handle
P.S. issues.



President's Committee on Employment
of People with Disabilities

May 26, 1994

Carol Rasco,
Assistant to the President for
Domestic Policy
The White House
Washington, DC, 20500
(Fax: 456.2878)

Dear Carol:

Thank you for undertaking the White House Disability Appointees meeting.

This is a great start with many useful benefits to come.

Stan
Pls.
handle { We have in place a Universal Design Task Force that may be of interest to Dr. Cohen.
Also our Employer Committee has a number of members who have made outstanding universal design contributions to their own corporations.

We look forward to the next briefing.

Sincerely,

Rick Douglas
Rick Douglas,
Executive Director

P.S. What are your agenda items for future meetings?
A couple of suggestions from our prospective are:
Transportation, Employment, and Accommodations.