

Pick up:
Tickets
Mon

Cancelled
Rorie Gross
6/13 1230 pm

Voicemail w/ sta
6/13

CAROL H. RASCO

ASSISTANT TO THE PRESIDENT FOR DOMESTIC POLICY

TRAVEL CHECKLIST FORM

FUNCTION/ ACTIVITY	INITIALS OF DPC STAFF PERSON	COMMENTS/ PROBLEMS
DATE(S) OF TRAVEL?	<i>June 14</i>	
DESTINATION?	<i>Baltimore</i>	
TRAVEL AUTHORIZATION FORM COMPLETED?	<i>yes to 99 A. Rutledge</i>	
MODE OF TRAVEL? RESERVATIONS MADE? IF AIRLINE, WISH AISLE SEAT.	<i>Train Contact Sue Travel 62250</i>	
TICKETS OBTAINED FROM TRAVEL OFFICE?	<i>not yet 6/13</i>	<i>Rec on 6/13 sp 6/13</i>
HOTEL RESERVATIONS MADE?	<i>on</i>	
CONFIRMATION NUMBER?		
NOTE: FOAM PILLOWS NOTE: NON-SMOKING		
COMPUTER SET-UP AVAILABLE AT HOTEL? DEDICATED LINE? HOTEL FAX NUMBER?		
CAR RENTAL READY?		
RESERVATION NUMBER?		
MATERIALS FOR TRIP (MTG. FOLDERS/SPEECH MATERIALS) READY?		
CHR SCHEDULE FAXED TO WH OPERATORS, SIGNAL & STAFF?		
CAR RESERVATIONS MADE WITH WH GARAGE?	<i>Call Mon 6/13 6/2260</i>	<i>re. transport</i>
CHR DEPARTURE: 1) TICKETS PACKED? 2) ITINERARY PACKED?		

TRAVEL SCHEDULE TO MARY-MARGARET? DATE: _____ INITIALS: _____

*Ref
Cancelled
Well for Ref*

LOGISTICS FACT SHEET

for presentation by

CAROL H. RASCO

Assistant to the President for Domestic Policy

EVENT:

Brief Remarks/Attendance
Open House for
Phelps Cerebral Palsy Treatment
Center
Kennedy Krieger Institute
707 North Broadway
Baltimore, MD

DATE/TIME

Tuesday, June 14, 1994
5:30 - 7:00 p.m.

TRAVEL ARRANGEMENTS:

3:25p.m. (Car from WH to Union
Union Station)
4:00 p.m. AMTRACK Train enroute
to Baltimore
4:33 p.m. Arrival in Baltimore
(Penn Station)

CAROL H. RASCO WILL BE
MET:

at Penn Station by Nancy Van Zant,
Vice President for External
Relations at the Information Desk
Station and driven to Institute

ARRIVAL AT INSTITUTE:

5:30 p.m./ Brief Remarks/Room 510
Ms. Rasco will be accompanied by
Ms. Van Zant
(Total time at Institute 5:30 -
6:50 p.m. including remarks/tours/
and refreshments)

DEPARTURE TRAVEL:

6:50 p.m. Ms. Van Zant will drive
Ms. Rasco to Penn Station in
Baltimore for AMTRACK Train 123
Departing at 7:22 p.m. and
Arriving DC 7:59 p.m.
WH car will be awaiting to
drive Ms. Rasco to White House
Arrive White House 8:30 p.m.

CONTACT PERSON:

Roni Gross
Public Relations Department
410-550-9262 (o)

BACKGROUND MATERIAL:

An agenda for the Open House
is **appended**
Also, background information on
Phelps Cerebral Palsy Treatment
Center and Kennedy Krieger
Institute



Kennedy Krieger Institute

*A comprehensive
resource for children
with disabilities*

Phelps Cerebral Palsy Treatment Center
Open House
Tuesday, June 14, 1994
5:30PM - 7:00 PM

AGENDA

5:30 PM - Arrival - Room 510

5:45 PM - Remarks

Dr. Gary Goldstein, President, Kennedy Krieger Institute
Ms. Carol Rasco, Assistant to the President, White House
Dr. Murray Goldstein, Medical Director, UCP Research and Education Fnd.
Dr. Charles Silberstein, Director, Phelps Cerebral Palsy Treatment Center

6:00 PM - Tours

- Research Programs
- Inpatient Hospital
- Clinical Services

Kennedy Krieger Institute Phelps Cerebral Palsy Treatment Center

In 1937, when Winthrop M. Phelps, M.D., founded the Children's Rehabilitation Institute--now the Kennedy Krieger Institute--his mission was to treat children who had cerebral palsy. While Kennedy Krieger has flourished to a level of care that includes children with other disabilities, the seeds laid down a half century ago by its founder remain firmly planted.

In an era when cerebral palsy was grossly misunderstood, Dr. Phelps demonstrated that these children could achieve a much higher level of functioning than most considered possible. Dr. Phelps pioneered the interdisciplinary approach to treating cerebral palsy, emphasizing the whole child rather than the medical condition. Dr. Phelps' convictions are clearly echoed in the continuum of care offered to children with cerebral palsy at Kennedy Krieger today.

The Nature of Cerebral Palsy

Cerebral palsy is a global problem affecting thousands of children and encompassing a wide range of developmental disabilities. It is a result of injury to the brain, usually occurring before, during or shortly after birth. The nature and degree of the disability is determined by the areas of the brain affected, and may produce spasms, involuntary movement, disturbance in gait and mobility, seizures, abnormal sensation and perception, impairment of sight, hearing or speech, and mental retardation.

Phelps Cerebral Palsy Treatment Center

The Phelps Cerebral Palsy Treatment Center at the Kennedy Krieger Institute provides specialized services to children, adolescents and adults. Highly skilled professionals take an interdisciplinary approach to ensuring optimum care for individuals from birth throughout life. The Center offers assessment, treatment and post-surgical management for individuals with cerebral palsy and related disabilities. Initial developmental assessments, orthopedic and muscle tone management, upper extremity and rhizotomy assessments, assistive devices, seating and equipment adaptations and service coordination are important components of the Center. Having one place to receive all services allows for a coordinated care plan, and offers convenience to the family.

KENNEDY KRIEGER INSTITUTE

"WE AT THE KENNEDY KRIEGER INSTITUTE DEDICATE OURSELVES TO HELPING CHILDREN AND ADOLESCENTS WITH DISORDERS OF THE BRAIN ACHIEVE THEIR POTENTIAL AND PARTICIPATE AS FULLY AS POSSIBLE IN FAMILY, SCHOOL, AND COMMUNITY LIFE."

The Kennedy Krieger Institute, formerly known as the Kennedy Institute, was founded in 1937 as the Children's Rehabilitation Institute. The Institute is a national resource center committed to providing quality services to individuals who are mentally and physically challenged and their families. Located in the heart of Baltimore City, the Institute has been serving children from throughout the world at its present location, 707 North Broadway, Baltimore, MD 21205 since 1967. During these more than twenty-five years, thousands of children and their families have come through our doors to receive the best possible services and schooling available; thousands of trainees on their way to becoming practicing professionals in the field of developmental disabilities have received exemplary training; and new discoveries for treatment and prevention of developmental disabilities have been the focus of Kennedy Krieger researchers.

The efforts of the Kennedy Krieger Institute are directed toward improving the lives of children with disorders of the brain, either of congenital onset or acquired later in life. Some of our patients have inherited disorders of the nervous system, while others were injured in accidents. In many cases, the cause of the person's disabilities is unknown. In addition to providing inpatient care in the 57-bed special pediatric hospital, busy ambulatory services, educational, and community outreach programs are conducted. The Kennedy Krieger Institute is particularly well known for its strong interdisciplinary

approach with many outstanding professionals from fields including medicine, psychology, education, physical and occupational therapy, audiology, speech and language, as well as social work, child development, nutrition, and nursing.

The Kennedy Krieger Institute provides interdisciplinary training, exemplary services, internationally recognized research, educational and community outreach services to persons with developmental disabilities and their families. These four components which form the cornerstone of the Kennedy Krieger Institute mission are not separate activities, but rather are integrated so that the Institute can function as a unified system to help persons with developmental disabilities and to share knowledge with others.

Disorders of the brain such as cerebral palsy, mental retardation, metabolic and degenerative diseases, and neurobehavior problems can sometimes seem overwhelming, limiting opportunities in virtually every area of a child's life. The Kennedy Krieger Institute is a comprehensive resource for children and their families. We help individuals with disorders of the brain achieve their fullest potential and become participating and contributing members of society.

For more information about the Kennedy Krieger Institute,
call (410) 550-9000.



Kennedy Krieger Institute

*A comprehensive resource for
children with disabilities*

SALES PERSON: 74
CUSTOMER NBR: 1695000023

ITINERARY
SJXSIJ

DATE: 08 JUN 94
PAGE: 01

TO: WHITE HOUSE TRAVEL
1600 PENNSYLVANIA AVE
WASH DC 20500

FOR: RASCO/CAROL MS

14 JUN 94 - TUESDAY

RAIL AMTRAK SERVICE
LV WASHINGTON
AR BALTIMORE
TRAIN 120
AMTRAK MET COACH

400P
433P

CONFIRMATION A3234196

RAIL AMTRAK SERVICE
LV BALTIMORE
AR WASHINGTON
TRAIN 123
AMTRAK MET COACH

722P
759P

CONFIRMATION A3234196

FOR AFTER HOUR EMERGENCIES
CALL 800-847-0242/YOUR HOTLINE CODE IS S-KC52

.....REMINDER.....
ALL FREQUENT FLYER BENEFITS EARNED ON OFFICIAL TRAVEL
ARE THE SOLE PROPERTY OF THE U.S. GOVERNMENT AND CANNOT
BE REDEEMED FOR PERSONAL USE.

.....
ALL UNUSED TICKETS ARE TO BE RETURNED TO AMERICAN
EXPRESS OR YOUR TRAVEL COORDINATOR IMMEDIATELY UPON
RETURN FROM TRAVEL OR WHEN TRIP HAS BEEN CANCELED.
PLEASE CANCEL AMTRAK RES. AT LEAST 60MINUTES PRIOR TO
DEPARTURE/RETAIN CANCELLATION NO. TO AVOID PENALTY FEE
LOST AMTRAK TICKETS ARE NON-REFUNDABLE.

.....
THANK YOU FOR TRAVELING WITH AMERICAN EXPRESS.



Kennedy Krieger Institute

*A comprehensive
resource for children
with disabilities*

June 9, 1994

Ms. Pat Romani
Office Domestic Policy
White House

Dear Pat,

As promised, attached is an agenda for the Phelps Cerebral Palsy Treatment Open House, scheduled for June 14. I am also sending a two-page description of the Kennedy Krieger Institute. Please let me know if you need additional information.

Nancy VanZant, Vice President for External Relations, will meet Ms. Rasco at Penn Station and take her to the Institute. She will also drive Ms. Rasco to the station for the return trip to Washington.

Feel free to call me at 410-550-9262 if you have questions or need additional information.

Sincerely,

Roni

Roni Gross

6/13
 ① Talked w/
 Roni Gross to
 cancel @ 12:30 pm 6/13
 ② also talked (voice msg)
 to Stan and
 let him know
 CR is con-
 plans.

Sent Friday to Thru to Audree Rent 6/9/94

**EXECUTIVE OFFICE OF THE PRESIDENT
OFFICIAL TRAVEL AUTHORIZATION**
(Privacy Act Statement and instructions on back)

1. Traveler (First name, middle initial, last name)
Carol H. Rasco
Assistant to the President for Domestic Policy

3. Title of Traveler
Policy

5. Office Phone
456-2216

6. Official Duty Station
Washington, DC

1. TYPE OF AUTHORIZATION

TDY Amendment
(Show items amended)

Invitational (Non EOP Employees Only) Relocation

4. AGENCY/DIVISION
OPD/DPC

7. Per Diem
 Actual Subsistence (unusual circumstances)*
Rate(s):

8. TRAVEL INFORMATION

PURPOSE: **Speech/Open House/Kennedy Krieger Inst.**

DATE(S): Travel Begin On **6/14/94** Travel End On **6-14/94**

ITINERARY: Point of Origin (City, State) **Washington, DC**
Place(s) of Official Visitation (City, State) **Baltimore, MD**
Point of Return (City, State) **Washington, DC**

9. MODE OF TRAVEL					10. ESTIMATED COST		AMOUNT
(a) Commercial Transportation					Per Diem/Actual Subsistence	\$	38.00
Rail		Air			Transportation	\$	30.00
Coach	Extra Fare*	Coach Tourist	Business*	First Class †	Rental Car		
X					Miscellaneous		
† First Class must have approval of Agency Head or Deputy							
(b) Privately Owned Vehicle					TOTAL		\$ 68.00
Auto	Other	Rate auth per mile	<input type="checkbox"/> Determined more advantageous to government*		11. SPECIAL EXPENSE AUTHORIZED		
			<input type="checkbox"/> For convenience of traveler NTE common carrier cost		<input type="checkbox"/> Registration Fees (meeting, training, etc.)		
(c) Gov't Owned Vehicle					<input type="checkbox"/> Commercial Rental Car		
(d) Other (specify)					<input type="checkbox"/> Excess Baggage not to exceed		
					<input type="checkbox"/> Other (Please identify)		
					12. ADVANCE REQUESTED		\$
					<i>(meals and miscellaneous expenses only)</i>		

13. * Special Provisions/Remarks (Justification for first class /business /extra fare travel, annual leave enroute, actual subsistence, etc.)

14(a) Requested by
Carol Rasco

14(b) I certify that the travel herein was reviewed and determined to be essential for the accomplishment of agency programs and missions
Approval Official (Signature and Title)
Sue Travel
6/10
has paper work

15. Accounting data (Appropriation, division, project, vendor number)

16. Funds are available to defray travel cost specified above
Funds Manager's Certification (Signature)

17. Date

18. Travel Authorization No.

Bernie ———
Call to accept — I'll
handle transportation.

Rz

DIRECTIONS TO KENNEDY KRIEGER INSTITUTE
707 North Broadway
Baltimore, Maryland 21205
(410) 550-9000

FROM WASHINGTON
Baltimore: Washington Parkway (Route 295) to
Downtown Baltimore. Right onto Pratt Street; pass
Harborplace. Left onto Gay Street (9 lights). Right onto
Monument Street. Left onto Broadway.

FROM LINCOLN PARK
Exit at Guilford Avenue. Follow signs that say Johns
Hopkins Hospital. Left onto Center Street. Right onto
Monument Street. Left onto Broadway.

FROM INTERSTATE 70
Take Interstate 695 East towards Towson. Take
Interstate 83 South to Baltimore. Exit at Guilford
Avenue. Follow signs that say Johns Hopkins Hospital.
Left onto Center Street. Right onto Monument Street.
Left onto Broadway.

FROM INTERSTATE 83 NORTH
Take Interstate 895 exit at Moravia Road. Stay in the
right hand lane to Madison Street (starts as Monument
Street). Left onto Caroline Street. Left onto Monument
Street. Left onto Broadway.



MAY 20, 1994

Kennedy Krieger Institute

You are cordially invited to attend the

OPEN HOUSE
for the
PHILIPS CEREBRAL PALSY TREATMENT CENTER

Tuesday, June 14, 1994
5:30 PM to 7:00 PM

Kennedy Krieger Institute
707 North Broadway
Baltimore, Maryland

Remarks by Charles E. Silberstein, M.D., Medical Director,
Philips Cerebral Palsy Treatment Center and
Gary W. Goldstein, M.D., President, Kennedy Krieger Institute
beginning at 5:45 PM

**KENNEDY KRIEGER INSTITUTE
PHELPS CEREBRAL PALSY TREATMENT CENTER**
*A comprehensive resource for people
with cerebral palsy and related conditions*

The mission of the Phelps Cerebral Palsy Treatment Center is to evaluate, diagnose and treat individuals with cerebral palsy and related conditions. The Center offers clinical services, research, education and community outreach to people of all ages and backgrounds. The center's staff approaches each patient's care in a coordinated and comprehensive manner. Having one place to receive all services allows for a coordinated care plan and offers convenience to the family.

WHAT SERVICES ARE OFFERED?

- Assessment of each patient with trunk, pelvis and lower extremity problems, by an orthopedic surgeon, physical therapist and if necessary, an occupational therapist and a seating system specialist
- Assessment of each patient with **upper extremity problems**, by an orthopedic surgeon who specializes in the upper extremity, occupational therapist, and if necessary, a physical therapist and seating system specialist

- Specialized services of assistive technology, muscle tone management by medication or rhizotomy, nutritional management, seating clinic and feeding program are readily available

- Splinting, bracing, x-rays, plaster work and cast changes are available in this center, onsite at Kennedy Krieger

- Each patient assigned a specific appointment time

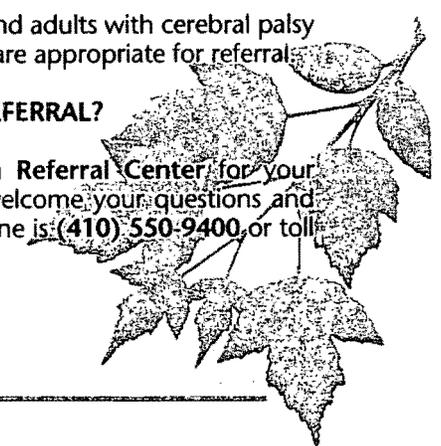
- Physician and therapists work with each patient, family and community agency to formulate a realistic coordinated care plan

WHO IS APPROPRIATE FOR REFERRAL?

Children, adolescents and adults with cerebral palsy and related conditions are appropriate for referral.

HOW DO I MAKE A REFERRAL?

We have established a **Referral Center** for your convenience and we welcome your questions and referrals. The Referral line is: **(410) 550-9400**, or toll-free **(800) 873-3377**.





Kennedy Krieger Institute

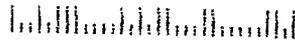
707 North Broadway
Baltimore, MD 21205-9912



Ms. Carol Rasco
Domestic Policy Advisor
The White House
West Wing, 2nd Floor
Washington DC 20500-0001



00 000



**The Kennedy Krieger Institute's
Cerebral Palsy Treatment Center
Open House**



Kennedy Krieger Institute

Tuesday, June 14, 1994, 5:30 to 7:00 PM

I (or designee) will attend the Open House

Name: _____

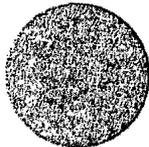
Organization: _____

_____ Additional guests attending the Open House

Name/Organization: _____

Name/Organization: _____

Please mail this response by June 3, 1994 or call Beth Pendergast (410) 550-9454



THE WHITE HOUSE
OFFICE OF DOMESTIC POLICY

MAY 23 REC'D

CAROL H. RASCO
Assistant to the President for Domestic Policy

To: _____

Draft response for POTUS
and forward to CHR by: _____

Draft response for CHR by: _____

Please reply directly to the writer
(copy to CHR) by: _____

Please advise by: _____

Let's discuss: _____

For your information: _____

Reply using form code: _____

File: _____

Send copy to (original to CHR): _____

Schedule ? : Accept Pending Regret

Designee to attend: _____

Remarks: _____

THE WHITE HOUSE
OFFICE OF DOMESTIC POLICY

CAROL H. RASCO
Assistant to the President for Domestic Policy

To: _____

Draft response for POTUS
and forward to CHR by: _____

Draft response for CHR by: _____

Please reply directly to the writer
(copy to CHR) by: _____

Please advise by: _____

Let's discuss: _____

For your information: _____

Reply using form code: _____

File: _____

Send copy to (original to CHR): _____

Schedule ? : Accept Pending Regret

Designee to attend: ** Mailed Reply Card*

Remarks: *Departs 12/3/94 @ 3:00 pm*

*I'll take train there,
train back that night
if schedule is decent. Res.*

*Naucy Van Zant
AA's - w-meet
~~July Desk~~
Penn Station
Train →
Just
HSPAIN
* Jose a
way
Rush
hr.*

FAX TRANSMITTAL COVER SHEET

To: <u>Pat Romani</u>	From: <u>Roni Gross</u>
Company: <u>White House</u>	Department: <u>Public Relations</u>
Fax #: <u>(202) 456-2878</u>	Phone: <u>(410) 550-9262</u>
Date: <u>6/10/94</u>	Transmitting Fax Number
# pages: 3 (including this page)	<u>(410) 550-8217</u>

PRIVILEGED AND CONFIDENTIAL.

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Kennedy Krieger Institute
Public Relations
2931 East Biddle Street
Baltimore, Maryland 21213

COMMENTS

Pat,

F.Y.I

Roni

NOTE: If you do not receive the number of pages stated, or the pages are illegible, please call the sender at the number above as soon as possible.

June 14: Lindall Sue / Travel 6.5
2250

Amtrack Amtrack
15. - Reserved
4:00 - 433 - Penn Station
option Reserved 722 → 759
IV 810 → 323 Union

~~#
30
-~~

off govt orders

- 1) Copy Travel orders
X 6-20-20
Andrea

~~ESU~~
Tues
June 14 Signatures Andrea
Bottom Right "X"

PM 8700B
Pink Copy

June 14

wed am June 8
Roni
will fax

Roni Gross
will arrange
for CHR
pickup
give

1-800-325-7245

MARC

JUNE 14

DC
UNION STATION
LV
3:45
4:15

BALTIMORE
PENN STATION
4:38
4:55

Pick up
available

WN
car. *

BALTIMORE
PENN STATION

DC
UNION STATION

5:55
~~* 8:25~~

6:47
9:22. WN car

They w/get
CHR back
Back to
Roni

BALTIMORE
CAMDEN STATION
6:35

DC
UNION
7:40

omit
(Ballgame prob)

Round trip ticket cost: \$9.50
same ticket can be used at either station
(Penn or Camden Yards) to return
Taxi cabs are available at each station per MARC rep.

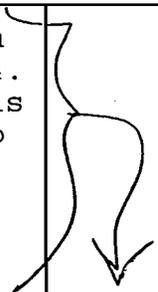
→ Shelton

Prepare
agenda By 6/10/9
Send to CHR } Roni
Gross

- POTUS may unveil
- Welfare Reform PKg
- may change plans.

Let
 Stan -
 CHR going
NO NOTES
 Be

Carol H. Rasco - Call List

CALLER	DATE/TIME	MESSAGE	FOLLOW-UP	DISPOSITION
Roni Gross 410-550-9262 Kennedy-Krieger Inst. Baltimore	6-6 1:00pm	CHR will be attending "open house" in Baltimore June 14. Roni Gross wanted to know is CHR would speak from one to three minutes on health care (preferably) or any other subject CHR chooses. Please advise. note: please advise re. travel plans you wish made. pr		
		1-3 min		
		Background		
		Info.		

We'll discuss 1st scheduling change in hour

EASYLINK 4009484M001 8JUN94 09:43/09:43 EST

FROM: 62029160

AMERICAN EXPRESS TRAVEL

TO: 2024562878

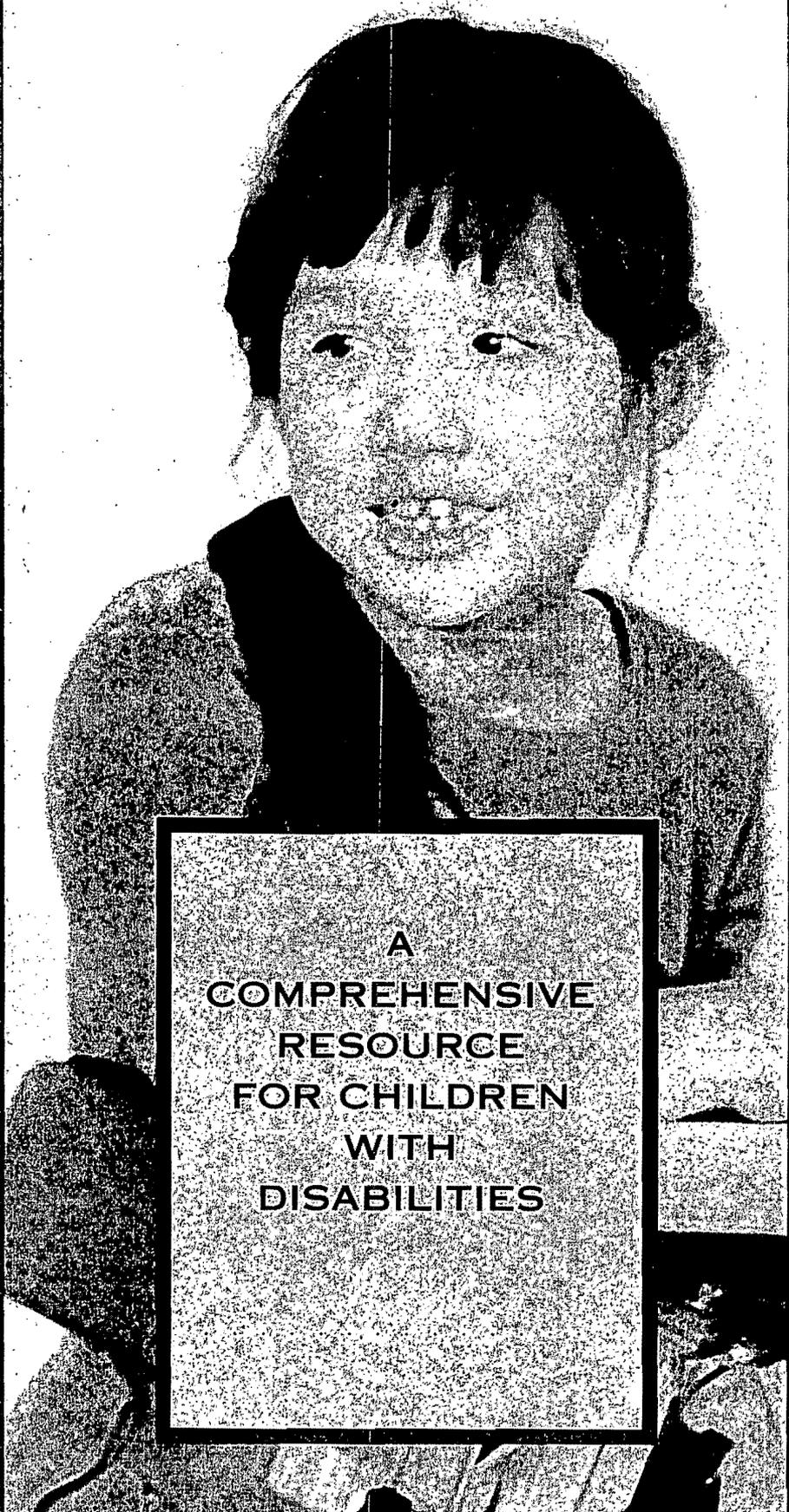
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Kennedy Krieger Institute



A
COMPREHENSIVE
RESOURCE
FOR CHILDREN
WITH
DISABILITIES

THE WHITE HOUSE
OFFICE OF DOMESTIC POLICY

CAROL H. RASCO
Assistant to the President for Domestic Policy

JUN 13 1967

To: _____

Draft response for POTUS
and forward to CHR by: _____

Draft response for CHR by: _____

Please reply directly to the writer
(copy to CHR) by: _____

Please advise by: _____

Let's discuss: _____

For your information: _____

Reply using form code: _____

File: _____

Send copy to (original to CHR): _____

Schedule ? : Accept Pending Regret

Designee to attend: _____

Remarks: _____

JUN 13 REC'D

KENNEDY KRIEGER INSTITUTE

"WE AT THE KENNEDY KRIEGER INSTITUTE DEDICATE OURSELVES TO HELPING CHILDREN AND ADOLESCENTS WITH DISORDERS OF THE BRAIN ACHIEVE THEIR POTENTIAL AND PARTICIPATE AS FULLY AS POSSIBLE IN FAMILY, SCHOOL, AND COMMUNITY LIFE."

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Kennedy Krieger Institute

*A comprehensive resource for
children with disabilities*

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**WORKING
FOR
CHILDREN
WITH
DISABILITIES**



Kennedy Krieger Institute



QUESTIONS? CALL 800-238-5355 TOLL FREE.

AIRBILL
PACKAGE
TRACKING NUMBER

4788024275

2303N

4788024275

RECIPIENT'S COPY

From (Your Name) Please Print		Your Phone Number (Very Important)	To (Recipient's Name) Please Print	Recipient's Phone Number (Very Important)
		(410) 550-9267	Ms. Carol Rasco	(202) 456-2216
Company		Department/Floor No.	Company	Department/Floor No.
KENNEDY KRIEGER INSTITUTE				
Street Address		Exact Street Address (We Cannot Deliver to P.O. Boxes or P.O. Zip Codes.)		
707 N BROADWAY LOBBY FLOOR		West Wing		2nd Fl.
City	State	ZIP Required	City	State
BALTIMORE	MD	21206	Washington, DC	20500
YOUR INTERNAL BILLING REFERENCE INFORMATION (optional) (First 24 characters will appear on invoice.)			IF HOLD FOR PICK-UP, Print FEDEX Address Here	
			Street Address	
			City	
			State	
			ZIP Required	
PAYMENT				
1 <input type="checkbox"/> Bill Sender 2 <input type="checkbox"/> Bill Recipient's FedEx Acct. No. 3 <input type="checkbox"/> Bill 3rd Party FedEx Acct. No. 4 <input type="checkbox"/> Bill Credit Card				
5 <input type="checkbox"/> Cash/Check				
SERVICES (Check only one box)		DELIVERY AND SPECIAL HANDLING (Check services required)		PACKAGES
Priority Overnight (Delivery by next business morning) 11 <input type="checkbox"/> YOUR PACKAGING 16 <input type="checkbox"/> FEDEX LETTER* 12 <input type="checkbox"/> FEDEX PAK* 13 <input type="checkbox"/> FEDEX BOX 14 <input type="checkbox"/> FEDEX TUBE Economy Two-Day (Delivery by second business day) 30 <input type="checkbox"/> ECONOMY Standard Overnight (Delivery by next business afternoon. No Saturday delivery) 51 <input type="checkbox"/> YOUR PACKAGING 56 <input type="checkbox"/> FEDEX LETTER* 52 <input checked="" type="checkbox"/> FEDEX PAK* 53 <input type="checkbox"/> FEDEX BOX 54 <input type="checkbox"/> FEDEX TUBE Government Overnight (Restricted for authorized users only) 46 <input type="checkbox"/> GOVT LETTER 41 <input type="checkbox"/> GOVT PACKAGE Freight Service (For packages over 100 lbs.) 70 <input type="checkbox"/> OVERNIGHT FREIGHT** 80 <input type="checkbox"/> TWO-DAY FREIGHT** <small>(Confirmed reservation required)</small> <small>*Declared Value Limit \$500. **Call for delivery schedule.</small>		1 <input type="checkbox"/> HOLD FOR PICK-UP (Fill in Box H) 2 <input checked="" type="checkbox"/> DELIVER WEEKDAY 3 <input type="checkbox"/> DELIVER SATURDAY (Extra charge) (Not available to all locations) 4 <input type="checkbox"/> DANGEROUS GOODS (Extra charge) 5 <input type="checkbox"/> 6 <input type="checkbox"/> DRY ICE _____ lbs. 7 <input type="checkbox"/> OTHER SPECIAL SERVICE _____ 8 <input type="checkbox"/> 9 <input type="checkbox"/> SATURDAY PICK-UP (Extra charge) 10 <input type="checkbox"/> 12 <input type="checkbox"/> HOLIDAY DELIVERY (If offered) (Extra charge)		Total Total Total DIM SHIPMENT (Chargeable Weight) _____ lbs. L x W x H Received At: 1 <input type="checkbox"/> Regular Stop 3 <input type="checkbox"/> Drop Box 2 <input type="checkbox"/> On-Call Stop 4 <input type="checkbox"/> B.S.C. 5 <input type="checkbox"/> Station
Emp. No.		Date		Federal Express Use
				<input type="checkbox"/> Cash Received <input type="checkbox"/> Return Shipment <input type="checkbox"/> Third Party <input type="checkbox"/> Chg. To Del. <input type="checkbox"/> Chg. To Hold Street Address City State Zip Received By: X Date/Time Received FedEx Employee Number
				Base Charges Declared Value Charge... Other 1 Other 2 Total Charges REVISION DATE 2/92 PART #137204 NCREC 5/92 FORMAT #126 126 © 1991-92 FEDEX PRINTED IN U.S.A.

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Kennedy Krieger Institute

**PHELPS CEREBRAL PALSY
TREATMENT CENTER**



Kennedy Krieger Institute

Kennedy Krieger Institute Phelps Cerebral Palsy Treatment Center

In 1937, when Winthrop M. Phelps, M.D., founded the Children's Rehabilitation Institute--now the Kennedy Krieger Institute--his mission was to treat children who had cerebral palsy. While Kennedy Krieger has flourished to a level of care that includes children with other disabilities, the seeds laid down a half century ago by its founder remain firmly planted.

In an era when cerebral palsy was grossly misunderstood, Dr. Phelps demonstrated that these children could achieve a much higher level of functioning than most considered possible. Dr. Phelps pioneered the interdisciplinary approach to treating cerebral palsy, emphasizing the whole child rather than the medical condition. Dr. Phelps' convictions are clearly echoed in the continuum of care offered to children with cerebral palsy at Kennedy Krieger today.

The Nature of Cerebral Palsy

Cerebral palsy is a global problem affecting thousands of children and encompassing a wide range of developmental disabilities. It is a result of injury to the brain, usually occurring before, during or shortly after birth. The nature and degree of the disability is determined by the areas of the brain affected, and may produce spasms, involuntary movement, disturbance in gait and mobility, seizures, abnormal sensation and perception, impairment of sight, hearing or speech, and mental retardation.

Phelps Cerebral Palsy Treatment Center

The Phelps Cerebral Palsy Treatment Center at the Kennedy Krieger Institute provides specialized services to children, adolescents and adults. Highly skilled professionals take an interdisciplinary approach to ensuring optimum care for individuals from birth throughout life. The Center offers assessment, treatment and post-surgical management for individuals with cerebral palsy and related disabilities. Initial developmental assessments, orthopedic and muscle tone management, upper extremity and rhizotomy assessments, assistive devices, seating and equipment adaptations and service coordination are important components of the Center. Having one place to receive all services allows for a coordinated care plan, and offers convenience to the family.

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GUIDE TO CLINICAL SERVICES

KENNEDY KRIEGER INSTITUTE

A comprehensive resource for children with disabilities

DEAR COLLEAGUES:

The Kennedy Krieger Institute is dedicated to helping children and adolescents with brain disorders participate as fully as possible in family, school and community life.

Kennedy Krieger is internationally recognized for providing quality services to young people with physical and mental disabilities. Founded in 1937, the Institute has been assisting children and their families at its present location--707 North Broadway in Baltimore, since 1967.

This guide briefly describes inpatient and outpatient clinical services and home health services offered at Kennedy Krieger. Please, use it as a resource to find the help you may need for your young patients.

We welcome questions and referrals. If you would like more information or want to refer a child, please call the Central Referral Office at the numbers listed on this front cover. Thank you for using the Kennedy Krieger Institute.

Sincerely,

Gary W. Goldstein, M.D.
President

Michael V. Johnston, M.D.
Vice President, Medicine and Community Programs

Sharon Reeves, R.N., M.A.S.
Vice President, Nursing

James M. Anders, Jr., M.B.A., C.P.A.
Administrator

CENTRAL REFERRAL OFFICE

Phone: (410) 550-9100
(800) 873-3377
Fax: (410) 550-8217
TTY: (410) 550-9806



WHO SHOULD BE REFERRED?

Individuals, from birth to age 21, who have or are at risk for the following may benefit from diagnostic, evaluative or therapeutic services:

- ▶ *Attention deficit disorder*
- ▶ *Autism*
- ▶ *Behavioral disorders and Psychiatric problems*
- ▶ *Cerebral palsy*
- ▶ *Developmental delay*
- ▶ *Down syndrome*
- ▶ *Feeding disorders*
- ▶ *Head and spinal cord injury*
- ▶ *Hyperactivity*
- ▶ *Lead poisoning*
- ▶ *Learning disabilities*
- ▶ *Mental retardation*
- ▶ *Metabolic and degenerative diseases*
- ▶ *Speech and language delay*
- ▶ *Spina bifida*
- ▶ *Other special needs*

The Central Referral Office is staffed Monday through Friday from 8:30 a.m. to 5 p.m. The referral lines are backed by voice mail. Should we be busy at the time of your call, a Referral Specialist will return your call within 20 minutes.



FINANCIAL SERVICES

Staff from the Financial Services Office provides financial counseling, coordinates benefits, bills insurance carriers and makes initial collection efforts. If benefits fail to cover full costs of services, the Financial Services staff will assist with locating other agencies or private sources to help with medical reimbursement. Payment plans for uncovered services are also provided.

KENNEDY KRIEGER INSTITUTE

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