Extent

36 folders, approximately 2,287 pages

Summary

This collection consists of records related to Chad Griffin. At the age of nineteen, Mr. Griffin became the youngest-ever member of a presidential staff. Griffin worked in the Press Office from 1993 to1994 before leaving to attend Georgetown University. This collection contains emails, memorandums, correspondence and notes related to Mr. Griffin’s work in the White House Press Office. It also includes numerous requests from the press corps and others for VIP tours of the White House as well as material coordinating the Press coverage of the President’s jogging trips. The files also contain birthday greetings to Mr. Griffin from the President.

Scope and Content Note

The materials in FOIA 2014-0648-F are a selective body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials. Chad Griffin, a native of Hope, Arkansas was a volunteer for the 1992 Clinton presidential campaign. Following the election, he dropped out of Ouachita Baptist University in Arkadelphia, Arkansas and accepted a position from Dee Dee Myers with the Clinton Administration's Press Office. At the age of nineteen he became the youngest-ever member of a presidential staff. Griffin worked in the Press Office from 1993-1994 whereupon he left to attend Georgetown University. While at Georgetown he volunteered at the White House during his summers. The email in this collection to, from, or mentioning Chad Griffin exhibit Griffin's work in the Clinton White House. Chad Griffin assisted in clearing visitors and press through the White House's Worker and Visitor and Entry System (WAVES). He also assisted with scheduling, ticketing, and conducting White House tours. Griffin traveled with the Press Office on President Clinton's foreign and domestic trips. Griffin collected the staff family’s names for the 1993 White House Christmas Card. This collection of

email also contain many pages to and from Griffin, meeting arrangements, press schedules and travel arrangements, and IT issues with White House computers and technology. After Griffin left the White House in 1994 the email in this collection concern his volunteer work during his summer breaks, his philanthropic work with Rob Reiner, and end-of-the-administration celebrations. The textual material in this collection consists of memorandums, correspondence and notes related to Mr. Griffin's work in the White House Press Office and includes numerous requests from the press corps and others for VIP tours of the White House, a scheduling request for the First Lady to speak at Georgetown while Mr. Griffin was a student there and material coordinating the Press coverage of the President's jogging trips. It also includes birthday greetings to Mr. Griffin from the President.

Record Type

Textual

System of Arrangement

Records that are responsive to this FOIA request were found in these collection areas – Clinton Presidential Records: White House office of Records Management (WHORM), Clinton Presidential Records: WHORM Alpha File, Clinton Presidential Records: WHORM Subject Files, Clinton Presidential Records: WHORM (CL), Clinton Presidential Records: White House Staff and Office Files, Clinton Presidential Records: Automated Records Management System and Clinton Presidential Records: Tape Restoration System. The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject File was compiled by the White House Office of Records Management and is a series of categories designated by a letter/number combination. In addition there are WHORM (CL), and WHORM Alpha Project series. White House Staff and Office Files were maintained at the folder level by staff members within their individual offices and document all levels of administrative activity. WHORM files are processed at the document level; whereas, Staff and Office files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not

wholly responsive to the subject area. The Automated Records Management System (ARMS) is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential email from 6 subsets of email. The sub-sets are offices from the Executive Office of the President. They include: NPR (National Performance Review) OPD (Office of Policy Development) POTUS (President of the United States) WHO (White House Office) CEA (Council of Economic Advisers) Default (email sent from outside the other offices) ARMS email are organized by sub-set, topic, and there under chronologically by email creation date. Records in this collection come from only one of the six offices, WHO. The Tape Restoration Project (TRP) is a database consisting of restored emails from the Automated Records Management System from July 1994 through June of 2000. The TRP is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential record from 6 sub-sets of email identical to the ARMS dataset of email. TRP email are organized by sub-set, topic, and there under chronologically by email creation date. Records in this collection come from only one of the six offices, WHO. FOIA 2014-0648-F includes WHORM records from these subject codes: FG006-01 Federal Government, White House Office FI010-02 Finance, Income Tax HO009 Holidays, Christmas – New Years ME001-02 Messages, Birthday Greetings PE002 Personnel Management, Employment – Appointments PP005-01 Presidential Personal, First Lady PU Publications RE023 Recreation-Sports, Walking-Jogging WH002-04 White House Administration, Tours (White House) WH006 White House Administration, Passes WH008 White House Administration, Telecommunications WH009 White House Administration, Transportation.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended) and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2015. Previously restricted materials are added as they are released.

Last Modified Date

2016-01-19

Container List

The following is a list of documents and folders processed in response to FOIA 2014-0648-F:
Box 1
Clinton Presidential Records: WHORM: Alpha Files
173454 [May 1 Stephanie Street]
Clinton Presidential Records: WHORM: Subject Files
Category Case Number
FG006-01 119637 [2]
FG006-01 139663
FG006-01 157732
FG006-01 291472

FI010-02 137104
HO009 138443
ME001-02 037619 [Chad H. Griffin]
ME001-02 071012 [Chad H. Griffin]
PE002 127528 [Folder #19] [Chad H. Griffin]
PP005-01 154046 [Chad H. Griffin]
PU 240116
RE023 138667
WH002-04 137314
WH006 132654
WH006 139697
WH008 140435
WH009 138448
Clinton Presidential Records: WHORM: (CL)
General Files, Chad Griffin [1]
General Files, Chad Griffin [2]
Clinton Presdidential Records: White House Staff and Office Files
Communications
Gearan, Mark
Chad Griffin Memos [OA/ID 2599]
Mark Gearan Memorandums Folder #8 [OA/ID 5150]
Management and Administration
McClure, Kelli
Griffin, Chad H. [OA/ID 1911]
Security Office
Livingstone, Craig
Griffin, Chad Hunter [OA/ID CF292]
Box 2
Clinton Presidential Records: Automated Records Management System [Email]
WHO [OA/ID 500000]
[Chad Griffin]
[01/30/1993 – 04/22/1993]
[04/22/1993 – 06/14/1993]
[06/14/1993 – 08/02/1993]
[08/20/1993 – 10/07/1993]
[10/08/1993 – 11/23/1993]
[11/23/1993 – 02/24/1994]

[04/13/1994 – 05/20/1994]
[05/20/1994 – 07/05/1994]
[07/12/1994 – 07/29/1994]
[07/29/1994 – 10/24/1994]
[02/22/1995 – 01/16/2001]
Clinton Presidential Records: Tape Restoration Project [Email]
WHO [OA/ID 500000]
[Chad Griffin]
[10/23/1997 – 12/20/1997]