Extent

82 folders, approximately 2,608 pages

Summary

This collection consists of records related to Janis Kearney and her hiring as Special Assistant to the President and Records Manager. It contains correspondence, news articles, schedules, telephone memoranda sheets, presidential call logs, day notes, responsive activity, and event entry logs.

Scope and Content Note

The materials in FOIA 2018-0386-F are a selective body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related material. A significant number of the records produced for this FOIA were from personnel files which resulted in many closures related to personal privacy. This collection contains records related to Janis Kearney and her hiring as Special Assistant to the President and Records Manager. The collection consists of correspondence, news articles, schedules, telephone memoranda sheets, presidential call logs, day notes, responsive activity, and event entry logs. The collection contains forms and memoranda related to Kearney’s hiring and security investigations. The collection includes records related to the Senate Judiciary Committee hearings related to campaign finance investigations. The collection also includes email to and from Janis F. Kearney’s White House email account specifically addressing aspects of the President’s schedule or her responsibilities as the President’s diarist. Janis Faye Kearney of Gould, was the fourteenth of nineteen children. Her father was a sharecropper in the cotton fields and her mother was a homemaker. Ms. Kearney, after graduating from high school, attended the University of Arkansas in Fayetteville where she earned a B.A. in journalism. She moved to Little Rock and attended the University of Arkansas at Little Rock and earned thirty hours towards a Masters of Public Administration. In 1987, Ms. Kearney was the

Editor and Chief of a small, Little Rock newspaper, the Arkansas State Press, and working for the state of Arkansas when she was hired by Governor Bill Clinton to serve as his minority media outreach coordinator. Following Clinton's election as President of the United States, Kearney took a position in the communication department of the Small Business Administration. In 1995, Kearney was named Special Assistant to the President and Records Manager. This title was later changed to Special Assistant to the President and Special Assistant for Presidential History. In this role she maintained notations to the daily events on the President's calendar. She was responsible for documenting the daily activities of President Clinton and keeping a history of the Clinton Administration. This involved her attending meetings, events, and press conferences. Kearney remained in the administration until January 2001.

Record Type

Textual

System of Arrangement

Records that are responsive to this FOIA request were found in these collection areas—Clinton Presidential Records: White House Staff and Office Files, Clinton Presidential Records: Automated Records Management System (ARMS) Emails. Staff and Office files were maintained at the folder level by staff members within their individual offices and document all levels of administration activity. The Automated Records Management System (ARMS) is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential email. The ARMS database is comprised of six sub-series of email records called "buckets." The buckets generally represent a specific White House office. The buckets are titled: NPR for National Performance Review, OPD for Office of Policy Development, POTUS for President of the United States, WHO for White House Office, CEA for Council of Economic Advisers, and Default for emails not associated with an office. The WHO bucket contains email created or received by individual with an Executive Office of the President White House user account not identified as CEA, NPR, or OPD. ARMS emails are arranged by topic, there-under by bucket, and there-under chronologically by creation date. FOIA 2018-0386-F includes

WHORM records from these subject codes: [FE008] Federal Government: Libraries – Museums, Presidential FG001 Federal Government – Organizations: President of the United States FG001-07 Federal Government – Organizations: Appointments Granted, Presidential FG002-16 Federal Government – Organizations: Lincoln, Abraham FG006-01 Federal Government – Organizations: White House Office FI005-04 Finance: Small Business Loans GI001 Gifts: From the President GI002 Gifts: To the President HE Health HO Holidays ME001-02 Messages: Birthday Greetings PP010-01 Presidential (Personal): Birthday, Messages received by the President PR003 Public Relations: Administration Support (Incoming) PR005-01 Public Relations: Photographs Granted, Presidential SP Speeches SP230 Speeches: State of the Union SP1157-02 Speeches: Little Rock Central High School 09/25/1997 SP1566-01 Speeches: Remarks to the Democratic National Convention 08/14/2000.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended) and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2018. Previously restricted materials are added as they are released.

Last Modified Date

2018-11-09

Container List

The following is a list of documents and folders processed in response to FOIA 2018-0386-F:
Box 1
Clinton Presidential Records: WHORM: Subject File
Category Case Number
[FE008] 418857
FG001 410263 [Janis Kearney]
FG001-07 425538
FG002-06 209568SS
FG006-01 046936 [Janis Kearney]
FI005-04 074883
GI001 428897
GI001 440219 [Janis Kearney]
GI002 186614
GI002 290871
GI002 408561
GI002 414040 [Janis Kearney]
GI002 440274
HE 289772
HO 221092
ME001-02 133721
ME001-02 187490
ME001-02 236099
ME001-02 279644

ME001-02 401035
ME001-02 431013
PP010-01 315078
PP010-01 429300 [Janis Kearney]
PR003 302155
PR003 421850
PR005-01 096456 [Janis Kearney]
PR005-01 188421 [Janis Kearney]
PR005-01 238503 [Janis Kearney]
PR005-01 256427 [Janis Kearney]
PR005-01 413372 [Janis Kearney]
Clinton Presidential Records: WHORM: Subject File (continued)
PR005-01 415697 [Janis Kearney]
PR005-01 431353 [Janis Kearney]
SP 413104 [Janis Kearney]
SP 414410 [Janis Kearney]
SP230-00 412175 [Janis Kearney]
SP230-97 205692 [Janis Kearney]
SP1157-02 241736 [Janis Kearney]
SP1566-01 429636 [Janis Kearney]
Clinton Presidential Records: WHORM: (OP)
234862 [970910 Janis Kearney]
249872 [980116 Janis Kearney]
Clinton Presidential Records: White House Staff and Office Files
Cabinet Affairs
Varney, Christine
[February 2, 1994 – From: Janis Kearney – To: Mark Gearan – Re: 1994 Press Activities]
[loose] [OA/ID 3529]
[February 2, 1994 – Memorandum – To: Rahm Emmanuel – From: Janis Kearney – Re: SBA [Small Business Administration] Budget Talking Points] [loose]
[OA/ID 3529]
Correspondence
General Files
Correspondence 2001 POTUS Signature (Folder 1) [Janis Kearney] [OA/ID 20900]
Counsel Office
Apol, David

Kearney, Janis [OA/ID CF 2021]
Imbroscio, Michael
Oval Office Opps [Operation] Janice Kearney (Dup) [Duplicate] [OA/ID 13621]
Johnson, Rochester
Kearney Summaries [OA/ID CF 1619]
Mauton, Cliff
Janis F. Kearney [OA/ID 2871]
Janis F. Kearney [OA/ID 2875]
McGovern, Bridget; Winter Brad
[Document Production] [HB House Banking] Kearney [OA/ID 18574]
Kearney File 12/05/97 – 01/22/98 [1] [OA/ID 18575]
Box 2
Kearney File 12/05/97 – 01/22/98 [2] [OA/ID 18575]
Paxton, Sally
FBI Files – Kearney Summaries [OA/ID 13147]
Peterson, Shelli
Alexander/Privileged Docs: Janice Kearney Notes [OA/ID 16457]
HB 3160 – 3247 Kearney [Notes and Staff Meeting Minutes] [OA/ID 14185]
Clinton Presidential Records: White House Staff and Office Files (continued)
McCathran/Kearney O 3395 – 3670 [Presidential Schedules, Movements and Day Notes
1996 – 1997] [1] [OA/ID 14187]
McCathran/Kearney O 3395 – 3670 [Presidential Schedules, Movements and Day Notes
1996 – 1997] [2] [OA/ID 14187]
Morris, Richardson, Kearney 5/15/98: S 17057 – 17240 [Telephone Memoranda, Presidential Call Log, Day Notes] [1] [OA/ID 14189]
Box 3
Morris, Richardson, Kearney 5/15/98: S 17057 – 17240 [Telephone Memoranda, Presidential Call Log, Day Notes] [2] [OA/ID 14189]
Racine, Karl
Janis Kearney [OA/ID 14174]
Kearney Documents Produced on 12/8/97 [OA/ID 17319]
Kearney Documents Produced on 12/8/97: Certifications of Nancy Hernreich [OA/ID 17319]
Kearney Documents Produced on 12/8/97: Chronology [empty] [OA/ID 17319]
Kearney Documents Produced on 12/8/97: Clips [OA/ID 17319]

Kearney Documents Produced on 12/8/97: Cover Letters for 12/8/197 Production [empty] [OA/ID 17319]
Kearney Documents Produced on 12/8/97:Directives [OA/ID 17319]
Kearney Documents Produced on 12/8/97: Press Packet [OA/ID 17319]
Kearney Documents Produced on 12/8/97: [Responsive Activity and Event Entries] [OA/ID 17319]
Kearney Documents Produced on 12/8/97: S.D.N.Y. [Southern District of New York] Production [OA/ID 17319]
Kearney Documents Produced on 12/8/97: Supplemental Production 12/11/97 [OA/ID 17319]
Kearney Documents Produced on 12/8/97: Talking Points / Q&A [OA/ID 17319]
Kearney Documents Produced on 12/8/97: [Transcript] [OA/ID 17319]
Kearney Documents Produced on 12/8/97: WHODB Production of Kearney Notes [OA/ID 17319]
Wilson, Jason
Kearney [OA/ID 19689]
Management and Administration
McClure, Kelli
Kearney, Janis F. [OA/ID CF 1912]
Travel
Kearney, Janis FY99 [OA/ID 23522]
Presidential Personnel
Scott, Marsha
[Candidates for Presidential Appointments] – Kearney, Janis [OA/ID 17528]
Box 4
Security Office
Kearney, Janis F. [OA/ID CF 1889]
Clinton Presidential Records: White House Staff and Office Files (continued)
Easley, Charles
Kearney, Janis F. [OA/ID CF 1308]
Clinton Presidential Records: Automated Records Management System [Email]
WHO [OA/ID 500000]
[Kearney]
[02/24/1993 – 12/08/1999]
[12/08/1999 – 04/25/2000]
[05/25/2000 – 12/11/2000]