

## **Extent**

504 folders, approximately 29,213 pages

## **Summary**

This collection consists of records of Sean Maloney, White House Staff Secretary. It consists of letters, memos, reports, email, briefing papers, newspaper and magazine articles, handwritten notes, and proclamations from the Staff Secretary files from 1999 thru 2000.

## **Scope and Content Note**

The materials in FOIA 2016-0970-F are a selective body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related material. Freedom of Information Act (FOIA) request 2016-0970-F was for records pertaining to Sean P. Maloney, White House Staff Secretary from 1999 thru 2000. The majority of records processed are either from the WHORM Subject file collection, specifically the FG001 subject code associated with the President of the United States or Sean Maloney's Staff Secretary Chron files of 1999. This collection includes email, correspondence, newspaper and magazine articles, memos, letters, briefing papers, nominations, proclamations and other paperwork that the Staff Secretary managed and circulated to the President. As Staff Secretary, Maloney served as the main conduit for communications within the office of the President and ensured a smooth organization of paperwork coming in and out of the Oval Office. Email responsive to this request contains correspondence from Sean Maloney's White House email account from 1997-2000. Email reflects Maloney's management of communication with the President, consisting of requests for timely delivery of information for Presidential briefing material. As one of the Administration's openly homosexual staff, email from Maloney also consist of correspondence concerning gay and lesbian issues. President Clinton selected Maloney to represent the Administration at the funeral of Matthew Shepard. Email from Maloney contains

correspondence with Judy Shepard, Mathew Shepard's mother, concerning hate crime legislation. Many email records produced for this FOIA contained personal communication, and were therefore withdrawn as a Personal Record. Personal Records are defined as purely private or nonpublic character which do not relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President (44 U.S. Code § 2201).

## **Record Type**

Textual

## **System of Arrangement**

Records that were responsive to this FOIA request were found in these collection areas---Clinton Presidential Records: White House Office of Records Management (WHORM) Subject Files; Clinton Presidential Records: WHORM Subject Files (CF); Clinton Presidential Records: White House Staff and Office Files; and Clinton Presidential Records: Automated Records Management System [Email]. The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject Files was compiled by the White House Office of Records Management and is a series of categories designated by a letter/number combination. In addition, there is a WHORM Subject Files (CF) series. Staff and Office files were maintained at the folder level by staff members within their individual offices and document all levels of administration activity. WHORM files are processed at the document level; whereas, Staff and Office files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area. The Automated Records Management System (ARMS) is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential email. The ARMS database is comprised of six sub-series of email records called "buckets." The buckets generally represent a specific White House office. The buckets are titled: NPR for National Performance Review, OPD for Office of Policy Development, POTUS for President of the United States, WHO for White

House Office, CEA for Council of Economic Advisers, and Default for emails not associated with an office. The WHO bucket contains email created or received by individual with an Executive Office of the President White House user account not identified as CEA, NPR, or OPD. ARMS emails are arranged by topic, there-under by bucket, and there-under chronologically by creation date. FOIA 2016-0970-F includes WHORM records from this subject code: BE001 Commerce, Domestic BE001-01 Consumers CM Commodities CM003 Food and Kindred Products CO001-09 South America-Central and Latin America CO090-02 Korea, Republic of (South) CO126 Nigeria, Federal Republic of CO140 Republic of Rwanda CO148 Yugoslavia (Serbia - Montenegro) CO163 Switzerland DI002 Hurricanes ED Education FG001 President of the United States FG001-07 Appointments Granted, Presidential FG001-08 Presidential Telephone Calls FG006-01 White House Staff FG006-25 President's Council on Year 2000 Conversion FG012 Treasury, Department of the FG020-01 Census, Bureau of FG022-03 Food and Drug Administration FG031 Congress of the United States, The FG035 Senate FG509 President's Committee of Advisors on Science & Tech. 11/23/99 FI Finance FI004 Appropriations FO002 United States Ambassadors and Envoys FO003-02 Foreign Aid IM Immigration-Naturalization JL003 Drunken Drivers JL004-03 Judicial Opinion / Supreme Court Decision LA002 Manpower, Labor LE Legislation MA011 Congressional Gold Medal MA026 Freedom Awards (All) ME002 Messages (Sent to Groups/Organizations) ND006 Intelligence NR Natural Resources NR002 Wildlife NR007 Rivers - Waters - Harbors PL005-02 Democratic Party PR012 Resolutions PR013-08 Statements, Request for Presidential PU Publications PU001-06 Releases (White House) RA002 Buildings and Grounds, Public RE002 Basketball RM Religious Matters SO002 Dinners, White House SP Speeches SP1335-2 Foreign Policy Address, San Francisco, CA, 2/26/99 SP1440 Remarks at Yitzhak Rabin Commemoration Ceremony, Oslo, Norway 11/2/99 TA Trade TR340 OH / NV / CA, 3/25 - 3/28/99 (Cancelled) UT001-03 Telephone WE Welfare.

## **Access**

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended) and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

## **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

## **Provenance**

Official records of William Jefferson Clinton's presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

## **Processed by**

Staff Archivist, 2018-2019. Previously restricted materials are added as they are released.

## **Last Modified Date**

2019-07-01

## **Container List**

### **[View all digitized files in the National Archives Catalog \(NAC\)](#)**

The following is a list of documents and folders processed in response to FOIA 2016-0970-F:

Box 1

Clinton Presidential Records: WHORM: Subject File

Category Case Number

BE001 305688SS

BE001-01 265972SS  
CM 226227SS  
CM003 237202SS  
CO001-09 287078SS  
CO126 415499  
CO140 266029SS  
CO148 306328  
CO163 270794SS  
DI002 408677  
ED 242135SS  
269092SS  
429754  
FG001 229563SS  
230388SS  
234358SS  
235202SS  
235371SS  
237422SS  
239835SS  
239954SS  
240186SS  
241314SS  
242259SS  
244705SS  
245990SS  
247122SS  
247388SS  
248685SS  
250011SS  
250090SS  
251162SS  
251206SS  
251309SS  
251930SS  
252741SS  
253728SS

254814SS  
255420SS  
256205SS  
257133SS  
258490SS  
258569SS  
FG001 259313SS  
260580SS  
261962SS  
262590SS  
263333SS  
265200SS  
266367SS  
266553SS  
267944SS  
268371SS  
268563SS  
270775SS  
271767SS  
273582SS  
276315SS  
276782SS  
282208SS  
282438SS  
286356SS  
289533SS  
292114SS  
293355SS  
293761SS  
295715SS  
296220SS  
297953SS  
298539SS  
298628SS  
299149SS  
Box 2

300751SS  
301488SS  
301693SS  
303440SS  
305967SS  
306244SS  
306462SS  
307290SS  
308388SS  
309952SS  
309998SS  
310595SS  
311041SS  
311237SS  
312476  
312892SS  
315622SS  
317890SS  
318318SS  
FG001 400270  
400277  
400278  
400280  
400282  
400287  
400289  
400299  
400300SS  
400419  
400427  
400433  
405897  
406121  
406374  
406375  
407049

407050  
410263 [Harkin Speech]  
410263 [Public Papers]  
410264 [Richard Socarides]  
412330  
412534  
417341  
417655  
417744  
417746  
FG001-07 260754SS  
FG001-08 247881SS  
279413SS  
FG006-01 240847SS  
300075SS  
418668  
431166  
FG006-25 271288SS  
FG012 312642SS  
FG022-03 244378SS  
FG031 275697SS  
FG035 249921  
FG509 295492SS  
FI 415464  
FI004 231618SS  
400424  
FO002 279678SS  
FO003-02 271625SS  
IM 236503  
JL003 265893SS  
JL004-03 408683  
LA002 304163SS  
LE 268113SS  
MA011 412249  
MA026 246851SS  
427662

ME002 427664

Box 3

NR 431156

NR002 239545SS

NR007 273600SS

PL005-02 267128SS

PR012 412246

413348

413349

415463

431162

431163

431164

PR013-08 408672

PU 418618

PU001-06 241538SS

RA002 238872

RE002 247859SS

RM 310605SS

SO002 251560SS

279203SS

SP 415156

SP1335-2 300916SS

SP1440 404845

TA 270580SS

TR340 299183

UT001-03 275349SS

WE 413353

Clinton Presidential Records: WHORM: Subject File-CF

CO090-02 288834SS

Box 4

Clinton Presidential Records: White House Staff and Office Files

Chief of Staff

Ickes, Harold

Maloney, Sean - Names [OA/ID 9160]

Podesta, John

Folder #5: [Memoranda] [Sean Maloney] [1] [OA/ID 11245]

Folder #5: [Memoranda] [Sean Maloney] [2] [OA/ID 11245]

Folder #5: [Memoranda] [Sean Maloney] [3] [OA/ID 11245]

Folder #6: Sean Maloney December 1999 [1] [OA/ID 14873]

Folder #6: Sean Maloney December 1999 [2] [OA/ID 14873]

Box 5

Weekly Reports November - December 1999 [July 11, 1999 Sean Maloney][OA/ID 14872]

Weekly Reports November - December 1999 [July 17, 1999 Sean Maloney][OA/ID 14872]

Weekly Reports November - December 1999 [October 23, 1999 Sean Maloney][OA/ID 14872]

Weekly Reports November - December 1999 [November 6, 1999 Sean Maloney][OA/ID 14872]

Weekly Reports November - December 1999 [December 11, 1999 Sean Maloney][OA/ID 14872]

Weekly Reports November - December 1999 [January 29, 2000 Sean Maloney][OA/ID 14872]

Correspondence

Burkhardt, Daniel

Sean Maloney Assignments Done June 1999 [1] [OA/ID 15168]

Sean Maloney Assignments Done June 1999 [2] [OA/ID 15168]

Sean Maloney Assignments Done July 1999 [1] [OA/ID 15168]

Box 6

Sean Maloney Assignments Done July 1999 [2] [OA/ID 15168]

Sean Maloney Assignments Done August 1999 [1] [OA/ID 15168]

Sean Maloney Assignments Done August 1999 [2] [OA/ID 15168]

Sean Maloney Assignments Done September 1999 [OA/ID 15168]

Sean Maloney Assignments Done October 1999 [1] [OA/ID 15168]

Sean Maloney Assignments Done October 1999 [2] [OA/ID 15168]

Box 7

Sean Maloney Assignments Done November 1999 [1] [OA/ID 15168]

Sean Maloney Assignments Done November 1999 [2] [OA/ID 15168]

Sean Maloney Assignments Done December 1999 [1] [OA/ID 16142]

Sean Maloney Assignments Done December 1999 [2] [OA/ID 16142]

Sean Maloney Assignments Done January 2000 [OA/ID 16142]

Sean Maloney Assignments Done February 2000 [1] [OA/ID 16142]

Sean Maloney Assignments Done February 2000 [2] [OA/ID 16142]

Box 8

Sean Maloney Assignments Done March 2000 [OA/ID 16142]

Cohen, Delia

1999 SPM [Sean Patrick Maloney]/LL [Lisel Loy] Green Dot Cases (Closed Out)  
[OA/ID 18469]

SPM [Sean Patrick Maloney] Assignments Done April 2000 [OA/ID 18469]

SPM [Sean Patrick Maloney] Assignments Done May 2000 [1] [OA/ID 18469]

SPM [Sean Patrick Maloney] Assignments Done May 2000 [2] [OA/ID 18469]

Counsel's Office

Maloney, Sean [OA/ID CF 2048]

Lindsey, Bruce

8/1/99 Memo to the President from Maloney [OA/ID 21525]

Management and Administration

McClure, Kelli

Maloney, Sean Patrick, Esq. [OA/ID CF 1913]

Travel

Maloney, Sean P. FY '99 [OA/ID 23523]

Security Office

Easley, Charles

Maloney, Sean Patrick [OA/ID CF 1328]

Staff Secretary

General Files

Staff Secretary Chron File [2] [OA/ID 104673]

Staff Secretary Chron File [3] [OA/ID 104673]

Sean Maloney (Chron File) - Sunday, October 31, 1999 [OA/ID 104673]

Sean Maloney (Chron File) - Monday, November 1, 1999 [OA/ID 104673]

Sean Maloney (Chron File) - Tuesday, November 2, 1999 [OA/ID 104673]

Sean Maloney (Chron File) - Wednesday, November 3, 1999 [OA/ID 104673]

Sean Maloney (Chron File) - Thursday, November 4, 1999 [OA/ID 104673]

Sean Maloney (Chron File) - Friday, November 5, 1999 [empty]

[OA/ID 104673]

Sean Maloney (Chron File) - Saturday, November 6, 1999 [OA/ID 104673]

Box 9

Maloney, Sean

Sunday, March 28, 1999 [empty] [OA/ID 14862]  
Monday, March 29, 1999 [OA/ID 14862]  
Tuesday, March 30, 1999 [OA/ID 14862]  
Wednesday, March 31, 1999 [OA/ID 14862]  
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Saturday, April 3, 1999 [OA/ID 14862]  
Sunday, April 4, 1999 [empty] [OA/ID 14862]  
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Thursday, April 8, 1999 [OA/ID 14862]  
Friday, April 9, 1999 [OA/ID 14862]  
Saturday, April 10, 1999 [empty] [OA/ID 14862]  
Sunday, April 11, 1999 [empty] [OA/ID 14862]  
Box 10  
Monday, April 12, 1999 [OA/ID 14862]  
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Thursday, April 15, 1999 [OA/ID 14862]  
Friday, April 16, 1999 [OA/ID 14862]  
Saturday, April 17, 1999 [empty] [OA/ID 14862]  
Sunday, April 18, 1999 [empty] [OA/ID 14862]  
Monday, April 19, 1999 [OA/ID 14862]  
Tuesday, April 20, 1999 [OA/ID 14862]  
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Thursday, April 22, 1999 [OA/ID 14862]  
Friday, April 23, 1999 [OA/ID 14862]  
Saturday, April 24, 1999 [empty] [OA/ID 14862]  
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Friday, April 30, 1999 [OA/ID 14862]  
Box 11

Saturday, May 1, 1999 [empty] [OA/ID 14863]  
Sunday, May 2, 1999 [empty] [OA/ID 14863]  
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Box 13  
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Saturday, July 3, 1999 [OA/ID 14865]  
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Friday, July 9, 1999 [empty] [OA/ID 14865]  
Saturday, July 10, 1999 [empty] [OA/ID 14865]  
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Saturday, August 7, 1999 [empty] [OA/ID 14866]

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Box 16

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Tuesday, September 7, 1999 [OA/ID 14867]

Box 17

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Tuesday, September 21, 1999 [OA/ID 14867]  
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Saturday, September 25, 1999 [empty] [OA/ID 14867]

Box 18

Sunday, September 26, 1999 [empty] [OA/ID 14867]  
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Tuesday, October 5, 1999 [2] [OA/ID 14868]  
Wednesday, October 6, 1999 [OA/ID 14868]  
Thursday, October 7, 1999 [OA/ID 14868]  
Friday, October 8, 1999 [OA/ID 14868]  
Saturday, October 9, 1999 [OA/ID 14868]  
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Monday, October 11, 1999 [OA/ID 14868]

Box 19

Tuesday, October 12, 1999 [1] [OA/ID 14868]  
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Wednesday, October 13, 1999 [OA/ID 14868]  
Thursday, October 14, 1999 [OA/ID 14868]  
Friday, October 15, 1999 [OA/ID 14868]  
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Wednesday, October 20, 1999 [OA/ID 14868]  
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Friday, October 22, 1999 [OA/ID 14868]  
Saturday, October 23, 1999 [OA/ID 14868]

Box 20

Sunday, October 24, 1999 [empty] [OA/ID 14868]  
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Wednesday, October 27, 1999 [1] [OA/ID 14868]  
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Thursday, October 28, 1999 [OA/ID 14868]  
Friday, October 29, 1999 [OA/ID 14868]  
Saturday, October 30, 1999 [empty] [OA/ID 14868]

Box 21

Clinton Presidential Records: Automated Records Management System [Email]

WHO [OA/ID 500000]

[From: Maloney]

[07/10/1997 - 09/20/1997]

[09/22/1997 - 10/07/1997]

[10/07/1997 - 10/29/1997]

[10/29/1997 - 11/19/1997]

[11/19/1997 - 12/10/1997]

Box 22

[12/10/1997 - 01/06/1998]

[01/06/1998 - 02/03/1998]

[02/04/1998 - 02/24/1998]

[02/24/1998 - 03/11/1998]

[03/11/1998 - 03/25/1998]

[03/25/1998 - 04/20/1998]

Box 23

[04/20/1998 - 05/07/1998]

[05/08/1998 - 06/11/1998]

[06/11/1998 - 07/09/1998]

[07/09/1998 - 07/22/1998]

[07/22/1998 - 08/12/1998]

Box 24

[08/12/1998 - 09/17/1998]

[09/18/1998 - 10/06/1998]

[10/06/1998 - 10/27/1998]

[10/27/1998 - 11/17/1998]

[11/17/1998 - 12/22/1998]

Box 25

[12/22/1998 - 01/29/1999]

[01/29/1999 - 03/09/1999]

[03/09/1999 - 03/30/1999]

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[04/30/1999 - 05/19/1999]

Box 26

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[05/27/1999 - 06/08/1999]

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[06/22/1999 - 07/01/1999]

[07/01/1999 - 07/16/1999]

Box 27

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Box 28

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[10/13/1999 - 10/21/1999]

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[10/28/1999 - 11/11/1999]

[11/12/1999 - 12/02/1999]

Box 29

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[12/09/1999 - 01/04/2000]

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[02/09/2000 - 02/18/2000]

Box 30

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[03/02/2000 - 03/14/2000]

[03/14/2000 - 03/31/2000]

[03/31/2000 - 04/21/2000]

[04/21/2000 - 04/25/2000]

[04/25/2000 - 04/27/2000]

[04/27/2000 - 05/05/2000]

Box 31

[05/05/2000 - 05/12/2000]

[05/12/2000 - 05/22/2000]

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