## Extent

504 folders, approximately 29,213 pages

## Summary

This collection consists of records of Sean Maloney, White House Staff Secretary. It consists of letters, memos, reports, email, briefing papers, newspaper and magazine articles, handwritten notes, and proclamations from the Staff Secretary files from 1999 thru 2000.

## Scope and Content Note

The materials in FOIA 2016-0970-F are a selective body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related material. Freedom of Information Act (FOIA) request 2016-0970-F was for records pertaining to Sean P. Maloney, White House Staff Secretary from 1999 thru 2000. The majority of records processed are either from the WHORM Subject file collection, specifically the FG001 subject code associated with the President of the United States or Sean Maloney’s Staff Secretary Chron files of 1999. This collection includes email, correspondence, newspaper and magazine articles, memos, letters, briefing papers, nominations, proclamations and other paperwork that the Staff Secretary managed and circulated to the President. As Staff Secretary, Maloney served as the main conduit for communications within the office of the President and ensured a smooth organization of paperwork coming in and out of the Oval Office. Email responsive to this request contains correspondence from Sean Maloney’s White House email account from 1997-2000. Email reflects Maloney’s management of communication with the President, consisting of requests for timely delivery of information for Presidential briefing material. As one of the Administration’s openly homosexual staff, email from Maloney also consist of correspondence concerning gay and lesbian issues. President Clinton selected Maloney to represent the Administration at the funeral of Matthew Shepard. Email from Maloney contains

correspondence with Judy Shepard, Mathew Shepard’s mother, concerning hate crime legislation. Many email records produced for this FOIA contained personal communication, and were therefore withdrawn as a Personal Record. Personal Records are defined as purely private or nonpublic character which do not relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President (44 U.S. Code § 2201).

**Record Type**

Textual

**System of Arrangement**

Records that were responsive to this FOIA request were found in these collection areas---Clinton Presidential Records: White House Office of Records Management (WHORM) Subject Files; Clinton Presidential Records: WHORM Subject Files (CF); Clinton Presidential Records: White House Staff and Office Files; and Clinton Presidential Records: Automated Reocords Management System [Email]. The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject Files was compiled by the White House Office of Records Management and is a series of categories designated by a letter/number combination. In addition, there is a WHORM Subject Files (CF) series. Staff and Office files were maintained at the folder level by staff members within their individual offices and document all levels of administration activity. WHORM files are processed at the document level; whereas, Staff and Office files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area. The Automated Records Management System (ARMS) is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential email. The ARMS database is comprised of six sub-series of email records called "buckets." The buckets generally represent a specific White House office. The buckets are titled: NPR for National Performance Review, OPD for Office of Policy Development, POTUS for President of the United States, WHO for White

House Office, CEA for Council of Economic Advisers, and Default for emails not associated with an office. The WHO bucket contains email created or received by individual with an Executive Office of the President White House user account not identified as CEA, NPR, or OPD. ARMS emails are arranged by topic, there-under by bucket, and there-under chronologically by creation date. FOIA 2016-0970-F includes WHORM records from this subject code: BE001 Commerce, Domestic BE001-01 Consumers CM Commodities CM003 Food and Kindred Products CO001-09 South America-Central and Latin America CO090-02 Korea, Republic of (South) CO126 Nigeria, Federal Republic of CO140 Republic of Rwanda CO148 Yugoslavia (Serbia - Montenegro) CO163 Switzerland DI002 Hurricanes ED Education FG001 President of the United States FG001-07 Appointments Granted, Presidential FG001-08 Presidential Telephone Calls FG006-01 White House Staff FG006-25 President's Council on Year 2000 Conversion FG012 Treasury, Department of the FG020-01 Census, Bureau of FG022-03 Food and Drug Administration FG031 Congress of the United States, The FG035 Senate FG509 President’s Committee of Advisors on Science & Tech. 11/23/99 FI Finance FI004 Appropriations FO002 United States Ambassadors and Envoys FO003-02 Foreign Aid IM Immigration-Naturalization JL003 Drunken Drivers JL004-03 Judicial Opinion / Supreme Court Decision LA002 Manpower, Labor LE Legislation MA011 Congressional Gold Medal MA026 Freedom Awards (All) ME002 Messages (Sent to Groups/Organizations) ND006 Intelligence NR Natural Resources NR002 Wildlife NR007 Rivers - Waters - Harbors PL005-02 Democratic Party PR012 Resolutions PR013-08 Statements, Request for Presidential PU Publications PU001-06 Releases (White House) RA002 Buildings and Grounds, Public RE002 Basketball RM Religious Matters SO002 Dinners, White House SP Speeches SP1335-2 Foreign Policy Address, San Francisco, CA, 2/26/99 SP1440 Remarks at Yitzhak Rabin Commemoration Ceremony, Oslo, Norway 11/2/99 TA Trade TR340 OH / NV / CA, 3/25 - 3/28/99 (Cancelled) UT001-03 Telephone WE Welfare.

**Access**

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended) and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

**Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

**Provenance**

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

**Processed by**

Staff Archivist, 2018-2019. Previously restricted materials are added as they are released.

**Last Modified Date**

2019-07-01

**Container List**

**View all digitized files in the National Archives Catalog (NAC)**

The following is a list of documents and folders processed in response to FOIA 2016-0970-F:
Box 1
Clinton Presidential Records: WHORM: Subject File
Category Case Number
BE001 305688SS

BE001-01 265972SS
CM 226227SS
CM003 237202SS
CO001-09 287078SS
CO126 415499
CO140 266029SS
CO148 306328
CO163 270794SS
DI002 408677
ED 242135SS
269092SS
429754
FG001 229563SS
230388SS
234358SS
235202SS
235371SS
237422SS
239835SS
239954SS
240186SS
241314SS
242259SS
244705SS
245990SS
247122SS
247388SS
248685SS
250011SS
250090SS
251162SS
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251309SS
251930SS
252741SS
253728SS

254814SS
255420SS
256205SS
257133SS
258490SS
258569SS
FG001 259313SS
260580SS
261962SS
262590SS
263333SS
265200SS
266367SS
266553SS
267944SS
268371SS
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297953SS
298539SS
298628SS
299149SS
Box 2

300751SS
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301693SS
303440SS
305967SS
306244SS
306462SS
307290SS
308388SS
309952SS
309998SS
310595SS
311041SS
311237SS
312476
312892SS
315622SS
317890SS
318318SS
FG001 400270
400277
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400282
400287
400289
400299
400300SS
400419
400427
400433
405897
406121
406374
406375
407049

407050
410263 [Harkin Speech]
410263 [Public Papers]
410264 [Richard Socarides]
412330
412534
417341
417655
417744
417746
FG001-07 260754SS
FG001-08 247881SS
279413SS
FG006-01 240847SS
300075SS
418668
431166
FG006-25 271288SS
FG012 312642SS
FG022-03 244378SS
FG031 275697SS
FG035 249921
FG509 295492SS
FI 415464
FI004 231618SS
400424
FO002 279678SS
FO003-02 271625SS
IM 236503
JL003 265893SS
JL004-03 408683
LA002 304163SS
LE 268113SS
MA011 412249
MA026 246851SS
427662

ME002 427664
Box 3
NR 431156
NR002 239545SS
NR007 273600SS
PL005-02 267128SS
PR012 412246
413348
413349
415463
431162
431163
431164
PR013-08 408672
PU 418618
PU001-06 241538SS
RA002 238872
RE002 247859SS
RM 310605SS
SO002 251560SS
279203SS
SP 415156
SP1335-2 300916SS
SP1440 404845
TA 270580SS
TR340 299183
UT001-03 275349SS
WE 413353
Clinton Presidential Records: WHORM: Subject File-CF
CO090-02 288834SS
Box 4
Clinton Presidential Records: White House Staff and Office Files
Chief of Staff
Ickes, Harold
Maloney, Sean – Names [OA/ID 9160]
Podesta, John

Folder #5: [Memoranda] [Sean Maloney] [1] [OA/ID 11245]
Folder #5: [Memoranda] [Sean Maloney] [2] [OA/ID 11245]
Folder #5: [Memoranda] [Sean Maloney] [3] [OA/ID 11245]
Folder #6: Sean Maloney December 1999 [1] [OA/ID 14873]
Folder #6: Sean Maloney December 1999 [2] [OA/ID 14873]
Box 5
Weekly Reports November - December 1999 [July 11, 1999 Sean Maloney][OA/ID 14872]
Weekly Reports November - December 1999 [July 17, 1999 Sean Maloney][OA/ID 14872]
Weekly Reports November - December 1999 [October 23, 1999 Sean Maloney][OA/ID 14872]
Weekly Reports November - December 1999 [November 6, 1999 Sean Maloney][OA/ID 14872]
Weekly Reports November - December 1999 [December 11, 1999 Sean Maloney][OA/ID 14872]
Weekly Reports November - December 1999 [January 29, 2000 Sean Maloney][OA/ID 14872]
Correspondence
Burkhardt, Daniel
Sean Maloney Assignments Done June 1999 [1] [OA/ID 15168]
Sean Maloney Assignments Done June 1999 [2] [OA/ID 15168]
Sean Maloney Assignments Done July 1999 [1] [OA/ID 15168]
Box 6
Sean Maloney Assignments Done July 1999 [2] [OA/ID 15168]
Sean Maloney Assignments Done August 1999 [1] [OA/ID 15168]
Sean Maloney Assignments Done August 1999 [2] [OA/ID 15168]
Sean Maloney Assignments Done September 1999 [OA/ID 15168]
Sean Maloney Assignments Done October 1999 [1] [OA/ID 15168]
Sean Maloney Assignments Done October 1999 [2] [OA/ID 15168]
Box 7
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Sean Maloney Assignments Done November 1999 [2] [OA/ID 15168]
Sean Maloney Assignments Done December 1999 [1] [OA/ID 16142]
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Sean Maloney Assignments Done January 2000 [OA/ID 16142]

Sean Maloney Assignments Done February 2000 [1] [OA/ID 16142]
Sean Maloney Assignments Done February 2000 [2] [OA/ID 16142]
Box 8
Sean Maloney Assignments Done March 2000 [OA/ID 16142]
Cohen, Delia
1999 SPM [Sean Patrick Maloney]/LL [Lisel Loy] Green Dot Cases (Closed Out) [OA/ID 18469]
SPM [Sean Patrick Maloney] Assignments Done April 2000 [OA/ID 18469]
SPM [Sean Patrick Maloney] Assignments Done May 2000 [1] [OA/ID 18469]
SPM [Sean Patrick Maloney] Assignments Done May 2000 [2] [OA/ID 18469]
Counsel’s Office
Maloney, Sean [OA/ID CF 2048]
Lindsey, Bruce
8/1/99 Memo to the President from Maloney [OA/ID 21525]
Management and Administration
McClure, Kelli
Maloney, Sean Patrick, Esq. [OA/ID CF 1913]
Travel
Maloney, Sean P. FY '99 [OA/ID 23523]
Security Office
Easley, Charles
Maloney, Sean Patrick [OA/ID CF 1328]
Staff Secretary
General Files
Staff Secretary Chron File [2] [OA/ID 104673]
Staff Secretary Chron File [3] [OA/ID 104673]
Sean Maloney (Chron File) – Sunday, October 31, 1999 [OA/ID 104673]
Sean Maloney (Chron File) – Monday, November 1, 1999 [OA/ID 104673]
Sean Maloney (Chron File) – Tuesday, November 2, 1999 [OA/ID 104673]
Sean Maloney (Chron File) – Wednesday, November 3, 1999 [OA/ID 104673]
Sean Maloney (Chron File) – Thursday, November 4, 1999 [OA/ID 104673]
Sean Maloney (Chron File) – Friday, November 5, 1999 [empty] [OA/ID 104673]
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Box 9
Maloney, Sean

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Box 11

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Friday, October 29, 1999 [OA/ID 14868]
Saturday, October 30, 1999 [empty] [OA/ID 14868]
Box 21
Clinton Presidential Records: Automated Records Management System [Email]
WHO [OA/ID 500000]
[From: Maloney]
[07/10/1997 – 09/20/1997]
[09/22/1997 – 10/07/1997]
[10/07/1997 – 10/29/1997]
[10/29/1997 – 11/19/1997]
[11/19/1997 – 12/10/1997]
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[02/24/1998 – 03/11/1998]
[03/11/1998 – 03/25/1998]

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[06/11/1998 – 07/09/1998]
[07/09/1998 – 07/22/1998]
[07/22/1998 – 08/12/1998]
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[10/06/1998 – 10/27/1998]
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[03/30/1999 – 04/29/1999]
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[10/28/1999 – 11/11/1999]

[11/12/1999 – 12/02/1999]
Box 29
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[12/09/1999 – 01/04/2000]
[01/04/2000 – 01/13/2000]
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[01/29/2000 – 02/09/2000]
[02/09/2000 – 02/18/2000]
Box 30
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[03/02/2000 – 03/14/2000]
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[03/31/2000 – 04/21/2000]
[04/21/2000 – 04/25/2000]
[04/25/2000 – 04/27/2000]
[04/27/2000 – 05/05/2000]
Box 31
[05/05/2000 – 05/12/2000]
[05/12/2000 – 05/22/2000]
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Content Available Online