Extent

55 folders, approximately 4,445 pages

Summary

This collection consists of records from R. Paul Richard, White House Deputy Staff Secretary. This collection consists of letters, briefing books, invitations, memos, reports, speeches, schedules, newspaper articles, and handwritten notes from the Staff Secretary files of R. Paul Richard from 1993 thru 1994.

Scope and Content Note

This collection contains the files of R. Paul Richard, who served as Special Assistant to the President, Deputy Staff Secretary from 1993 to 1994. First created by President Eisenhower in 1953, the Staff Secretary is the conduit to the President, ensuring that presidential documents reflect a consensus of opinion from various advisers. As Deputy to President Clinton’s first Staff Secretary, John Podesta, Richard helped manage and circulate the paperwork coming in and out of the Oval Office. Richard resigned as Deputy Staff Secretary in October 1994 to become a Special Assistant and later Senior Adviser in the Equal Employment Opportunity Commission. The records in this collection cover a range of issues during the first year and a half of the Clinton presidency, including trip books of the President, the National Performance Review and electronic government, candidates for the Medal of Freedom, White House correspondence statistics, encryption technology, and an Executive Order on classification. The records contain letters, briefing books, invitations, memos, reports, speeches, schedules, newspaper articles, and handwritten notes.

Record Type

Textual

System of Arrangement

Records of this systematically processed series were found in Clinton Presidential Records: White House Staff and Office Files, Staff Secretary. This series consists of a subject file subseries, which is arranged alphabetically.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended) and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2019. Previously restricted materials are added as they are released.

Last Modified Date

2019-09-17

Container List

View all digitized files in the National Archives Catalog (NAC)

Following is a list of folders processed for the R. Paul Richard series:
Box 1
Clinton Presidential Records: White House Staff and Office Files
Staff Secretary
Richard, R. Paul
Archives - General [OA/ID 3024]
Archivist Appointment [OA/ID 3024]
[Briefing Books - Presidential Trip to New Orleans, April 30, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Cleveland, Ohio and Chicago, Illinois, May 10-11, 1993]
[OA/ID 2450]
[Briefing Books - Presidential Trip to New York City, May 12, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Los Alamos, New Mexico, San Diego and Los Angeles,
California, May 17-18, 1993] [1] [OA/ID 2450]
[Briefing Books - Presidential Trip to Los Alamos, New Mexico, San Diego and Los Angeles,
California, May 17-18, 1993] [2] [OA/ID 2450]
[Briefing Books - Presidential Trip to Tokyo, Japan and Honolulu, Hawaii, July 6-14, 1993] [1]
[OA/ID 2450]
[Briefing Books - Presidential Trip to Tokyo, Japan and Honolulu, Hawaii, July 6-14, 1993] [2]
[OA/ID 2450]
[Briefing Books - Presidential Trip to Oakland, California, Denver, Vail, Colorado and Fayetteville, Arkansas, August 13-15, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Tulsa, Oklahoma, August 16, 1993] [OA/ID

2450]
Box 2
[Briefing Books - Presidential Trip to Sunnyvale, California, September 10, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Tampa and St. Petersburg, Florida, September 22-23,
1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Baltimore, Maryland and New York, New York, October
28, 1993] [1] [OA/ID 2450]
[Briefing Books - Presidential Trip to Baltimore, Maryland and New York, New York, October
28, 1993] [2] [OA/ID 2450]
[Briefing Books - Presidential Trip to Boston, Massachusetts, October 29, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Seattle, Washington, November 18-20, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to San Francisco and Los Angeles, California, November
20-21, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Albuquerque, New Mexico, December 3, 1993] [OA/ID 2450]
[Briefing Books - California Economic Roundtable, December 4, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Los Angeles, California, December 4, 1993] [OA/ID 2450]
[Briefing Books - Presidential Trip to Milwaukee, Wisconsin, January 6, 1994] [OA/ID 2450]
[Briefing Books - Presidential Trip to Burbank, California, January 19, 1994] [OA/ID 2450]
Box 3
[Briefing Books - Presidential Trip to Chicago, Illinois and Pittsburgh, Pennsylvania, February
28, 1994] [OA/ID 2450]
[Briefing Books - Presidential Trip to Detroit, Michigan and Boston, Massachusetts, March
13-14, 1994] [OA/ID 2450]

[Briefing Books - Presidential Trip to Hillsborough and Miami Beach, Florida, March 21, 1994
[OA/ID 2450]
Bulk Declassified and PRD [Presidential Review Directives] - 29 [1] [OA/ID 3024]
Bulk Declassified and PRD [Presidential Review Directives] - 29 [2] [OA/ID 3024]
Chron File, January 1, 1994 - [1] [OA/ID 3024]
Chron File, January 1, 1994 - [2] [OA/ID 3024]
Clinton Library [OA/ID 3024]
Correspondence Department [OA/ID 3024]
Box 4
Cryptography [OA/ID 3024]
Deputies Meeting Agendas [OA/ID 3024]
Deputies Meeting Notes [OA/ID 3024]
Draft Executive Order on Security Classification [OA/ID 4093]
Electronic Rulemaking [1] [OA/ID 3024]
Electronic Rulemaking [2] [OA/ID 3024]
FDR [Franklin Delano Roosevelt] Commission Reception, October 11, 1994 [OA/ID 3024]
Gay Games IV [OA/ID 3024]
Gay and Lesbian Victory Fund [Folder 1] [OA/ID 3024]
Gay and Lesbian Victory Fund [Folder 2] [OA/ID 4093]
[Joycelyn] Elders Materials [OA/ID 3024]
NII [The National Information Infrastructure] - General [OA/ID 3024]
NII [The National Information Infrastructure] - Japan [OA/ID 3024]
Box 5
NLRB [National Labor Relations Board] - 1994 Republican Appointment [OA/ID 4093]
NLRB [National Labor Relations Board] - Recess Appointment [OA/ID 4093]
NLRB [National Labor Relations Board] - William Gould Nomination [OA/ID 4093]
Pelly Amendment - Cites (Rhinos and Tigers) [OA/ID 4093]
[President Lyndon B. Johnson] State Funeral Briefing [OA/ID 3024]
Presidential Death [OA/ID 3024]
Presidential Medal of Freedom [OA/ID 3024]
Reagan Library [OA/ID 3024]
Staff Secretary's Office [OA/ID 3024]
Whitewater/Madison Docs [1] [OA/ID 3024]
Whitewater/Madison Docs [2] [OA/ID 3024]

Content Available Online