

Extent

400 folders, approximately 21,362 pages

Summary

This collection consists of records from Phil Caplan, White House Staff Secretary. This collection consists of letters, briefing books, memos, reports, speeches, schedules, invitations, government publications, newspaper articles, and handwritten notes from the Staff Secretary files of Phil Caplan from 1994 thru 1999.

Scope and Content Note

This collection contains the Staff Secretary files of Phil Caplan, who served as Assistant to the President, Staff Secretary from 1998 to 1999. Created by President Eisenhower in 1953, the Office of Staff Secretary manages the information flow to and from the Oval Office. As Staff Secretary, Caplan analyzed and summarized President Clinton's paperwork, coordinated the comments of senior staff on decision memoranda, and provided counsel to President Clinton and senior staff on a wide variety of issues. Caplan also served as Deputy Staff Secretary from June 1995 to March 1998. Prior to joining the Staff Secretary's office, Caplan was Deputy Cabinet Secretary from 1993 to 1995. As Deputy Cabinet Secretary, Caplan acted as liaison between the White House and the Cabinet, coordinating a number of policy issues. One example was serving as the primary contact in the White House for the Advisory Committee on Human Radiation Experiments. Caplan convened the interagency meetings and set up the Advisory Committee. After a series of Department of Energy newspaper article revelations in late 1993, President Clinton appointed the Advisory Committee in January 1994 and directed the Committee to uncover the history of human radiation experiments during the period of 1944 through 1974. The purpose was to uncover the extent of experimentation, whether the government committed ethical mistakes during the experiments and establish guidelines for possible future compensation to victims. After an 18-month inquiry, the Committee

issued the final report in October 1995. The Committee uncovered what the federal government did (or did not do) during the Cold War-era and ensured that such experiments did not happen again. Both as Deputy Cabinet Secretary and Deputy Staff Secretary, Caplan was also the designated White House "soccer liaison". He became the White House staff representative assigned to a variety of soccer issues, including the 1994 and 1998 World Cup, Major League Soccer, and coordinating the Administration's efforts regarding the U.S. bid to host the 1999 Women's World Cup. The records in this collection cover a range of issues during the latter half of the Clinton presidency, including balancing the Federal budget, Social Security reform, international trade, youth violence, climate change, tobacco settlement, men's and women's World Cup soccer, and the previously mentioned Advisory Committee on Human Radiation Experiments. The researcher should note that records on the Advisory Committee and soccer date from Caplan's time as Deputy Cabinet Secretary and later Deputy Staff Secretary. The records contain letters, briefing books, memos, reports, speeches, schedules, invitations, government publications, newspaper articles, and handwritten notes.

Record Type

Textual

System of Arrangement

Records of this systematically processed series were found in Clinton Presidential Records: White House Staff and Office Files, Staff Secretary. This series consists of three subseries: Chron Files, arranged chronologically, and the Advisory Committee on Human Radiation Experiments Files and the Soccer Files, both arranged alphabetically.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended) and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore

records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton's presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2022. Previously restricted materials are added as they are released.

Last Modified Date

2022-06-29

Container List

[View all digitized files in the National Archives Catalog \(NAC\)](#)

Following is a list of folders processed for the Phil Caplan Staff Secretary files:

Box 1

Clinton Presidential Records: White House Staff and Office Files

Staff Secretary

Caplan, Phil

Chron Files

Wednesday, April 1, 1998 [OA/ID 12053]

Thursday, April 2, 1998 [OA/ID 12053]

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Monday, April 27, 1998 [2] [OA/ID 12053]

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Tuesday, May 26, 1998 [OA/ID 12054]
Wednesday, May 27, 1998 [OA/ID 12054]
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Monday, June 1, 1998 [OA/ID 12800]
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Thursday, June 4, 1998 [OA/ID 12800]
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Box 5

Monday, June 15, 1998 [OA/ID 12800]
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Thursday, June 18, 1998 [OA/ID 12800]
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Wednesday, July 1, 1998 [OA/ID 12801]
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Box 6

Monday, July 6, 1998 [OA/ID 12801]
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Box 14

[Advisory Committee on Human Radiation Experiments Files]
Advisory Committee on Human Radiation Experiments-June 21-23, 1995 Meeting, Briefing Book Volume 15 [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-October 3, 1995 Event [1] [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-October 3, 1995 Event [2] [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-October 3, 1995 Human Radiation Ceremony [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-Administration's Response to ACHRE Report [1] [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-Administration's Response to ACHRE Report [2] [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-Administration's Response to ACHRE Report-Recommendation #2 [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-Agendas, Search Group Meetings, Summary [OA/ID 11097]

Box 15

Advisory Committee on Human Radiation Experiments-Anything Congressional [1] [OA/ID 11097]
Advisory Committee on Human Radiation Experiments-Anything Congressional [2] [OA/ID 11097]
Advisory Committee on Human Radiation Experiments-Anything Congressional [3] [OA/ID 11097]
Advisory Committee on Human Radiation Experiments-Anything CongressionalCongressional Letters [OA/ID 11097]
Advisory Committee on Human Radiation Experiments-Atomic Vets [OA/ID 11097]
Advisory Committee on Human Radiation Experiments-Briefing Book Number 2, May 16, 1994 [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-Claud Bailey [OA/ID 11099]
Advisory Committee on Human Radiation Experiments-Clips [1] [OA/ID 11098]
Advisory Committee on Human Radiation Experiments-Clips [2] [OA/ID 11098]

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Advisory Committee on Human Radiation Experiments-Clips [3] [OA/ID 11098]
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Advisory Committee on Human Radiation Experiments-Clips [6] [OA/ID 11098]

Advisory Committee on Human Radiation Experiments-Clips [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Committee Vacancy [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Committee Vacancy Letters [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Compensation [1] [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Compensation [2] [OA/ID 11097]

Box 17

Advisory Committee on Human Radiation Experiments-Conference Call Summaries [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Dr. Saenger/Cincinnati [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Early Talking Points [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Final Report of the Advisory Committee on Human Radiation Experiments, October 1995 [OA/ID 11098]

Box 18

Advisory Committee on Human Radiation Experiments-Final Report of the Advisory Committee on Human Radiation Experiments, Supplemental Volume I [OA/ID 11098]

Advisory Committee on Human Radiation Experiments-Final Report of the Radiation Exposure

Compensation Act Committee, July 1996 [OA/ID 11098]

Advisory Committee on Human Radiation Experiments-First Meeting and Startup [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-FOIA Requests [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-General Accounting Office Letter [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Governor Leavitt (UT)/Dugway

Proving Ground [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Green Run-Department of Defense [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Human Radiation Experiments
Associated with the U.S. Department of Energy and Its Predecessors, July 1995
[OA/ID 11098]

Box 19

Advisory Committee on Human Radiation Experiments-Human Radiation Experiments,
Stakeholder Workshop February 26-27, 1996, Part I Transcripts [OA/ID 11098]

Advisory Committee on Human Radiation Experiments-Human Radiation Experiments,
Stakeholder Workshop February 26-27, 1996, Part II Brochures, Notes, Handouts
[OA/ID 11098]

Advisory Committee on Human Radiation Experiments-Indemnification of Contractors
[OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Interim Report of the Advisory
Committee on Human Radiation Experiments, October 21, 1994 [OA/ID 11098]

Box 20

Advisory Committee on Human Radiation Experiments-Interim Report of the Advisory
Committee on Human Radiation Experiments, October 21, 1994, Prepublication Copy
[OA/ID 11098]

Advisory Committee on Human Radiation Experiments-Journal Issues Contributed by Dr. Fadan To ACHRE [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Markey Report/CIA Report
[OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Marshall Islanders [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Minutes [1] [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Minutes [2] [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Minutes [3] [OA/ID 11097]

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Advisory Committee on Human Radiation Experiments-Miscellaneous [1] [OA/ID

11099]

Advisory Committee on Human Radiation Experiments-Miscellaneous [2] [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Nasopharyngeal Radiation [OA/ID 11097]

Box 21

Advisory Committee on Human Radiation Experiments-National Bioethics Advisory Commission [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Patient Interview Study [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Performance of Staff Committee Members [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Phone Numbers and Sign-ins [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Presidential MemoEstablishment of Advisory Committee [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Presidential Memorandum: Human Subject Review [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Records Retrieval/Hotline/Directives to Agencies [1] [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Records Retrieval/Hotline/Directives to Agencies [2] [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Research Project [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Resumes [OA/ID 11097]
Box 22

Advisory Committee on Human Radiation Experiments-University of Rochester [OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Victims Task Force [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Working Documents of the Compensation Subcommittee of the Legal Issues Working Group, January 10, 1994 [OA/ID 11099]

Advisory Committee on Human Radiation Experiments-Working Groups/Committees
[OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Working Groups/Committees:
Human Radiation Interagency Working Group Meeting Thursday, June 6-11:00 A.M.
[OA/ID 11097]

Advisory Committee on Human Radiation Experiments-Working Groups/Committees:
Interagency Working Group on Radiation, Thursday, June 20, 1996, 2:30-4:00 P.M.
Room 472, OEOP [OA/ID 11097]

[Soccer Files]

[1996 Centennial Summer Games Soccer Competition, Official Game Day Program]
[OA/ID 13873b]

[1997 Brasil World Tour Pamphlet] [OA/ID 13873]

[1999 Women's World Cup Bid] [OA/ID 13873b]

[1999 Women's World Cup Bidding Committee] [OA/ID 13873b]

[D.C. Scores] [OA/ID 13873]

Box 23

[D.C. United-Major League Soccer (MLS) Champions] [OA/ID 13873]

[Major League Soccer Packet] [OA/ID 13873b]

Meeting on 1999 Women's World Cup Bid, October 5, 1995 at 4:00 P.M. [OA/ID
13873b]

[Miscellaneous Correspondence] [1] [OA/ID 13873]

[Miscellaneous Correspondence] [2] [OA/ID 13873]

Olympic Soccer [OA/ID 13873]

[Photos-D.C. United 1996] [OA/ID 13873]

[Photos-President Clinton Honors D.C United, Major League Soccer Champions]
[OA/ID 13873]

[Photos-U.S. National Men's Soccer Team] [OA/ID 13873b]

Responses of the United States Soccer Federation to the 1999 FIFA Women's World
Cup

List of Requirements Volume II [1] [OA/ID 13873]

Responses of the United States Soccer Federation to the 1999 FIFA Women's World
Cup

List of Requirements Volume II [2] [OA/ID 13873]

Box 24

United States Presidential Delegation to the World Cup Finals-Paris, France, June 13-
15,

1998

[OA/ID 13873]

[U.S. Men's National Soccer Team, World Cup Qualifying Match, November 3, 1996]

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[U.S. Soccer, September 28-October 4, 1997] [OA/ID 13873]

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