Extent

20 folders, approximately 388 pages / 344 pages of Electronic Records

Summary

This collection contains files related to Karen D. Ewing who served as the Executive Assistant to the Director of the Office of National Service in 1993 and also Special Assistant to the Chief of Staff in 1993 and 1994. This collection includes briefing papers, correspondence and notes to and from Ewing, Ewing's notebooks, photocopies of photographs of Ewing with President Clinton, resumes, and scheduling materials. Topics include the National Service Trust Act of 1993, the President's National Service Program (particularly the Summer of Service program), office equipment needs, and uninsured Americans.

Scope and Content Note

The materials in FOIA 2022-0113-F (Segment 1) are a selective body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related material. Released folders responsive to this topic are also found in 2016-0168-S and 2019-0820-F. This collection contains files related to Karen D. Ewing. This collection primarily describes Ewing's service as the Executive Assistant to the Director of the Office of National Service in 1993 and also Special Assistant to the Chief of Staff in 1993 and 1994. The collection contains briefing papers, correspondence, and notes to and from Ewing, Ewing's notebooks, photocopies of photographs of Ewing with President Clinton, resumes, and scheduling materials. Topics include the National Service Trust Act of 1993, the President's National Service Program (particularly the Summer of Service program), office equipment needs, and uninsured Americans. The electronic records in this collection concern national service in 1993.

Record Type

Textual

System of Arrangement

Records that are responsive to this FOIA request were found in these collection areas—Clinton Presidential Records: White House Office of Records Management (WHORM) Alpha Files, Clinton Presidential Records: WHORM Subject Files, Clinton Presidential Records: WHORM (CL), and Clinton Presidential Records: White House Staff and Office Files. The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Alpha file was compiled by the White House Office of Records Management from 1993 – 1996 and is a series of documents arranged by name of persons, organizations, or events. The WHORM Subject file was compiled by the White House Office of Records Management and is a series of categories designated by a letter/number combination. In addition, there are WHORM, WHORM Counsel, WHORM (CL), WHORM (OP), WHORM (Too Late); WHORM (Various Offices); and WHORM (Alpha Project) series. Staff and Office files were maintained at the folder level by staff members within their individual offices and document all levels of administration activity. Staff and Office files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area. FOIA 2022-0113-F (Segment 1)includes WHORM records from these subject codes: FG001-07 Appointments Granted, Presidential FG012 Department of the Treasury HO015 Disability Employment Awareness Month, National PE002 Employment - Appointments PR005-01 Photographs Granted, Presidential TR385 Trips WH007 Supplies – Materials - Services.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 U.S.C. Chapter 22, as amended)

and the Freedom of Information Act (FOIA) (5 U.S.C. 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 U.S.C. Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2022. Previously restricted materials are added as they are released.

Last Modified Date

2023-03-15

Container List

The following is a list of documents and folders processed in response to FOIA 2022-0113-F (Segment 1) :
Box 1
Clinton Presidential Records: WHORM: Alpha Files
Ewing, Karen D.
Clinton Presidential Records: WHORM: Subject File

Category Case Number
FG001-07 261021SS
FG012 078190
HO015 063411
PE002 109222 [Folder #8 – 15. Karen D. Ewing]
PE002 123916 [Folder #10 – 19. Karen Ewing]
PR005-01 051411
TR385 414072
WH007 003732
Clinton Presidential Records: WHORM: (CL)
General Files
[1 Box of diskettes from Karen Ewing for National Service – Received in Records Management]
[OA/ID 5564]
[Karen Ewing – Folder: May 20 meeting with Sports Care] [OA/ID 13275]
[Karen Ewing – Notebook: February – May 1993] [OA/ID 13275]
[Karen Ewing – Notebook: March – August 1994] [OA/ID 13275]
[Karen Ewing – Notebook: October – December 1995] [OA/ID 13275]
Clinton Presidential Records: White House Staff and Office Files
Management and Administration
McClure, Kelli
Ewing, Karen D. [OA/ID CF 1910]
Presidential Personnel
General Files
[Ewing, Karen D.] [OA/ID 19620]
Security Office
Livingstone, Craig
Ewing, Karen Denise [OA/ID CF 289]
Electronic Records
Records Management (CL)
General Files
[1 Box of diskettes from Karen Ewing for National Service – Received in Records Management] [OA/ID 5564] [Printed Copies] [Folder 1]
[1 Box of diskettes from Karen Ewing for National Service – Received in Records Management] [OA/ID 5564] [Printed Copies] [Folder 2]
[1 Box of diskettes from Karen Ewing for National Service – Received in Records Management] [OA/ID 5564] [Printed Copies] [Folder 3]