Extent

62 folders, approximately 5,363 pages

Summary

This collection consists of records relating to Geoffrey Cowan, Director of Voice of America (VOA). Cowan was appointed in 1994. The records in this collection include correspondence, press releases, wire reports, schedules, invitations and United States Information Agency (USIA) weekly reports. Some of the topics covered include Radio/TV Marti, Haitian Radio Support Projects, Balkans Public Diplomacy Group, and the Africa Trip Press Tongs.

Scope and Content Note

The materials in FOIA 2006-0211-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials. FOIA request 2006-0211-F contains material pertaining to Geoffrey Cowan and includes material relating to the Voice of America (VOA). Geoffrey Cowan was the Director of the Voice of America. The White House Office of Records Management (WHORM) Alpha Files contained no records relating to Geoffrey Cowan. The WHORM Subject Categories for Geoffrey Cowan contain six subject file categories. These categories contain appreciation letters, thank you letters to White House Fellows, and endorsement letters. It contains non-related material, which included news articles, appreciation and thank you letters, endorsements, resumes, and recommendations in PE002. The White House Staff and Office Files contained no records relating to Geoffrey Cowan. The Automated Records Management System (ARMS) Emails contains Press Releases, Wire Reports, USIA Weekly Reports, information on the 1999 Film and Television Writer Forum, schedules, material relating to events, and invitations. The NSC Cable, Email, and Records Management Systems contains information relating to appointments, requests for foreign travel and lists of delegates for Presidential trips. The records

also contain information regarding Radio/TV Marti, Haitian Radio Support Projects, Balkans Public Diplomacy Group, Mine Awareness in Bosnia, and the Africa Trip Press Tongs.

Biographical Note

The materials in FOIA 2006-0211-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials. FOIA request 2006-0211-F contains material pertaining to Geoffrey Cowan and includes material relating to the Voice of America (VOA). Geoffrey Cowan was the Director of the Voice of America. The White House Office of Records Management (WHORM) Alpha Files contained no records relating to Geoffrey Cowan. The WHORM Subject Categories for Geoffrey Cowan contain six subject file categories. These categories contain appreciation letters, thank you letters to White House Fellows, and endorsement letters. It contains non-related material, which included news articles, appreciation and thank you letters, endorsements, resumes, and recommendations in PE002. The White House Staff and Office Files contained no records relating to Geoffrey Cowan. The Automated Records Management System (ARMS) Emails contains Press Releases, Wire Reports, USIA Weekly Reports, information on the 1999 Film and Television Writer Forum, schedules, material relating to events, and invitations. The NSC Cable, Email, and Records Management Systems contains information relating to appointments, requests for foreign travel and lists of delegates for Presidential trips. The records also contain information regarding Radio/TV Marti, Haitian Radio Support Projects, Balkans Public Diplomacy Group, Mine Awareness in Bosnia, and the Africa Trip Press Tongs.

Record Type

Textual

System of Arrangement

Records that were responsive to this FOIA request were found in three collection areas – Clinton Presidential Records: WHORM Subject Files, Clinton Presidential Records: ARMS Emails, Clinton Presidential Records: NSC Cable, Email, and Records Management Systems. As policy, Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. WHORM Subject and WHORM Alpha files are processed at the document level. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area. The WHORM Alpha file was compiled by the White House Office of Records Management and is a series of documents arranged by name of persons, organizations, or events. Please note that a single asterisk “*” indicates that the category is entirely processed and open.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Freedom of Information Act (FOIA) (5 USC 552 as amended) and the Presidential Records Act (PRA) (44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Organization Names

Voice of America (Organization)

Topical Subjects

Television broadcasting
Radio broadcasting

Processed by

Staff Archives Specialist, 2007. Previously restricted materials are added as they are released.

Last Modified Date

2008-02-14

Container List

The following is a list of documents and folders processed in response to FOIA 2006-0211-F:
The WHORM Subject file was compiled by the White House Office of Records Management and is a
series of categories designed by a letter/number combination. A complete listing of the categories with
detailed descriptions is provided in our research room.
Box 1
Clinton Presidential Records: WHORM Subject Files
Category Case Number
AF Scanned: Case Number 174131
FG053 Scanned: Case Number 012687cu

FG298-01 Scanned: Case Number 191795SS
JL002-02 Scanned: Case Number 275126
ME001 Scanned: Case Number 220452
ME001-02 Scanned: Case Number 110962
PE002 Scanned: Case Number 066304 Folder #14 [19] [Geoffrey Cowan]
Scanned: Case Number 079468 Folder #3 [2] [Geoffrey Cowan]
Scanned: Case Number 079468 Folder #5 [6] [Geoffrey Cowan]
2006-0211-F NARA’s web site is http://www.nara.gov 3
Scanned: Case Number 114571 Folder #2 [13] [Geoffrey Cowan]
PP005-01 Scanned: Case Number 174598
SO002 Scanned: Case Number 076879
Clinton Presidential Records: ARMS Emails
OPD 1993/01-1998/12
[Geoffrey Cowan]
[04/14/1994-05/11/1997] [OA/ID 250000]
WHO 1993/01-1995/12
[Geoffrey Cowan]
[03/15/1994-10/17/1994] [OA/ID 500000]
[04/17/1995-11/07/1995] [OA/ID 500000]
WHO 1996/01-1997/12
[Geoffrey Cowan]
[02/01/1996-12/09/1996] [OA/ID 550000]
[12/10/1996-01/29/1997] [OA/ID 550000]
[02/12/1997] [1] [OA/ID 550000]
Box 2
[02/12/1997] [2] [OA/ID 550000]
[02/12/1997] [3] [OA/ID 550000]
[02/28/1997] [1] [OA/ID 550000]
[02/28/1997] [2] [OA/ID 550000]
[02/28/1997] [3] [OA/ID 550000]
[02/28/1997] [4] [OA/ID 550000]
[02/28/1997] [5] [OA/ID 550000]
Box 3
[02/28/1997] [6] [OA/ID 550000]
[02/28/1997] [7] [OA/ID 550000]
[02/28/1997] [8] [OA/ID 550000]
[02/28/1997] [9] [OA/ID 550000]

[03/03/1997] [1] [OA/ID 550000]
[03/03/1997] [2] [OA/ID 550000]
Box 4
[03/03/1997] [3] [OA/ID 550000]
[03/03/1997] [4] [OA/ID 550000]
[03/03/1997] [5] [OA/ID 550000]
[03/03/1997] [6] [OA/ID 550000]
[03/03/1997] [7] [OA/ID 550000]
[03/03/1997] [8] [OA/ID 550000]
Box 5
[03/03/1997] [9] [OA/ID 550000]
[03/03/1997] [10] [OA/ID 550000]
[03/03/1997] [11] [OA/ID 550000]
[03/03/1997] [12] [OA/ID 550000]
WHO 1998/12-1999/06
[Geoffrey Cowan]
[04/05/1999] [OA/ID 650000]
WHO 1999/07-1999/11
[Geoffrey Cowan]
[08/23/1999] [OA/ID 700000]
Default 1993/01-1997/12
[Geoffrey Cowan]
[03/16/1994-03/28/1996] [OA/ID 1100000]
[05/03/1996-08/03/1997] [OA/ID 1100000]
Default 1998/01-1999/12
[Geoffrey Cowan]
[05/23/1999-11/12/1999] [OA/ID 1150000]
Clinton Presidential Records: White House Staff and Office Files
Counsel’s Office
[Geoffrey Cowan]
Joseph Pascale; Stacy Reynolds
FG006 -04 [OA/ID 3775]
Box 6
Clinton Presidential Records: NSC Cables
January 1993-December 1994
[Geoffrey Cowan]
[05/26/1994-10/28/1994] [OA/ID 505000]

[11/01/1994-12/23/1994] [OA/ID 505000]
January 1995-December 1996
[Geoffrey Cowan]
[07/10/1995-08/16/1996] [OA/ID 510000]
January 1997-December 1998
[Geoffrey Cowan]
[01/31/1997-04/11/1997] [OA/ID 520000]
Clinton Presidential Records: NSC Emails
MS Mail-Record
(September 1994-September 1997)
[Geoffrey Cowan]
[01/20/1995-08/23/1996] [OA/ID 590000]
[09/03/1996-11/12/1996] [OA/ID 590000]
[12/10/1996-12/30/1996] [OA/ID 590000]
[01/02/1997-03/26/1997] [OA/ID 590000]
MSMail-Non-Record
(September 1994 – September 1997)
[Geoffrey Cowan]
[12/04/1995-01/29/1997] [OA/ID 605000]
Exchange-Record
(September 1997 – January 2001
[Geoffrey Cowan]
[03/13/1998-03/16/1998] [OA/ID 620000]
Exchange-Non-Record
(March 1997 – January 2001
[Geoffrey Cowan]
[08/13/1997] [OA/ID 630000]
NSC Records Management System
PRS – Presidential Records
9501003 [OA/ID 564]
9501003 [OA/ID 2305]
9505002 [OA/ID 591]
9505002 [OA/ID 2313]