Extent

14 folders, approximately 185 pages

Summary

This collection consists of materials related to Sanford "Sandy" Ungar, Director of Voice of America (VOA) from 1999-2001. It includes correspondence, email, and cables related to Ungar's work with VOA including conferences, personnel matters, and incidents involving VOA offices.

Scope and Content Note

The materials in FOIA 2006-0213-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials. FOIA request 2006-0213-F contains material pertaining to Sanford J. “Sandy” Ungar and includes material relating to Voice of America (VOA). Sandy Ungar was Director of VOA from 1999-2001. The WHORM Subject file contains Ungar’s resume and recommendation letters from Congressman Lee Hamilton. The White House Staff and Office Files consist of a letter by Ungar inviting George Stephanopoulos to participate in an American Forum. The Automated Records Management System (ARMS) and Tape Restoration Project Emails contain information regarding Ungar’s participation in conferences, VOA participation in working groups, and interoffice communication regarding his hiring paperwork. The NSC Cable and Emails contain VOA personnel matters, correspondence regarding an incident in the Angolan VOA office, and information about a conference of the Organization for Security and Co-operation in Europe (OSCE).

Record Type

Textual

System of Arrangement

Records that were responsive to this FOIA request were found in five collection areas – Clinton Presidential Records: WHORM Subject Files, Clinton Presidential Records: White House Staff and Office Files, Clinton Presidential Records: ARMS Emails, Clinton Presidential Records: Tape Restoration Project Emails, Clinton Presidential Records: NSC Cable, and Email Systems. As policy, Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area. WHORM Subject files are processed at the document level. The WHORM Subject file was compiled by the White House Office of Records Management and is a series of categories designed by a letter/number combination. A complete listing of the categories with detailed descriptions is provided in our research room and on our website. Staff and Office files were maintained at the folder level by staff members within their individual offices and document all levels of administration activity. The Automated Records Management System (ARMS) is a database that contains email records of the executive office of the President. This system maintained unclassified Presidential email. The ARMS dataset is comprised of 6 sub-series of email records called “Buckets.” The buckets include NPR, OPD, POTUS, WHO, CEA, and Default. ARMS emails are arranged chronologically by creation date. The Tape Restoration Project (TRP) is a database consisting of restored emails from the Automated Records Management System from July 1994 through June of 2000. The TRP is a database that contains email records of the Executive office of the President. This system maintained unclassified Presidential record email. The TRP dataset is comprised of 6 sub-series of email records called “Buckets.” The buckets include NPR, OPD, POTUS, WHO, CEA, and Default. ARMS emails are arranged chronologically by creation date.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 22) and the Freedom of Information Act (FOIA) (5 USC 552 as amended) and therefore records may be

restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2008. Previously restricted materials are added as they are released.

Last Modified Date

2011-06-21

Container List

The following is a list of documents and folders processed in response to FOIA 2006-0213-F:
Box 1
Clinton Presidential Records: WHORM Subject Files
Category Case Number
PE002 Scanned: Case Number 104509 Folder 15 [16] [Sanford J. Ungar]
Clinton Presidential Records: White House Staff and Office Files

White House Office of Records Management
Files from Various Offices
[Ungar, Sanford J.] [OA/ID 9400]
Clinton Presidential Records: Automated Records Management System (ARMS) Emails
OPD [OA/ID 350000]
[Sandy Ungar; Sanford Ungar]
[06/09/1999 – 02/17/2000]
WHO [OA/ID 500000]
[Sandy Ungar; Sanford Ungar]
[04/12/1994 – 09/26/2000]
Clinton Presidential Records: Automated Records Management System (ARMS) Emails
Default [OA/ID 1100000]
[Sandy Ungar; Sanford Ungar]
[10/26/1999]
Clinton Presidential Records: Tape Restoration Project (TRP) Emails
Default [OA/ID 1100000]
[Sandy Ungar; Sanford Ungar]
[12/12/1997 – 12/15/1997]
Default [OA/ID 1150000]
[Sandy Ungar; Sanford Ungar]
[06/23/1998 – 09/29/1998]
Clinton Presidential Records: NSC Cable and Email Systems
NSC Cables
January 1999-December 2000
[Sanford Unger; Sandy Ungar]
[10/02/1999-10/17/2000] [OA/ID 530000]
NSC Emails
January 1993-September 1994 (A1-Record)
[Sanford Unger; Sandy Ungar]
[08/02/1994] [OA/ID 570000]
April 1994-September 1994 (A1-Non-Record)
[Sanford Unger; Sandy Ungar]
[08/03/1994] [OA/ID 580000]
September 1994-September 1997 (MSMail-Record)
[Sanford Unger; Sandy Ungar]

[12/19/1996-01/08/1997] [OA/ID 590000]
September 1994-September 1997 (MSMail-Non-Record)
[Sanford Unger; Sandy Ungar]
[11/28/94-01/29/1997] [OA/ID 605000]
September 1997-January 2001 (Exchange-Record)
[Sanford Unger; Sandy Ungar]
[02/29/2000 – 06/23/2000] [OA/ID 620000]
March 1997-January 2001 (Exchange-Non-Record)
[Sanford Unger; Sandy Ungar]
[02/22/1998 – 05/31/2000] [OA/ID 630000]