Extent

18 folders, approximately 1,126 pages

Summary

This collection consists of records relating to Stefanie Sanford and her work on a 1997 Cabinet Retreat, the President’s Summit for America’s Future, and Hot Issues Memos. These records are largely concerned with the creation of Hot Issues Memos and the planning and preparation for the President’s Summit on Service.

Scope and Content Note

The materials in FOIA 2006-1267-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Stefanie Sanford is a native of Texas and as of August 2010 was working as a Senior Policy Officer for Education for the Bill and Melinda Gates Foundation. In 1996, she was named as one of eighteen White House Fellows in the 1996-1997 class. While a White House Fellow, Sanford was assigned to work primarily in the Office of Cabinet Affairs where she worked on a wide variety of topics. The White House Fellowship Program began in 1964, with the creation of the President’s Commission on White House Fellowships. Eleven to nineteen fellows are selected each year from over 1,000 applicants. These fellows serve for one year as full-time employees of the Federal Government, typically working within the Executive Branch. There is no requirement for age, education, or profession. However, no member of the Federal Government may serve with the exception of career military. Through working within the executive branch these fellows have intimate contact with leaders at the highest levels of Government and often travel with senior leaders of the administration. Sanford has an undergraduate degree in Communication from Texas Christian University. She has a Master of Public Administration from Harvard University’s Kennedy School of Public Administration and a Ph.D. in Political Communication from the University of Texas-Austin. She is the author of Civic Life in the Information Age (New York: Palgrave

MacMillian, 2007). Prior to being named a White House Fellow, Sanford was Chief of the Juvenile Crime Intervention Division of the State of Texas Office of the Attorney General. Sanford was also a policy advisor in the Office of Texas Governor Rick Perry. She currently is also an advisory board member for the National Council on Teacher Quality and a board member of the American Enterprise Institute for Public Policy Research. This request was fairly specific in scope and was for records responsive only to a 1997 Cabinet Retreat, The President's Summit on America's Future (often referred to by other names), and Hot Issues Memos. Responsive records were found primarily in the White House Office of Records Management (WHORM) Subject Files and Staff and Office Files from the Office of Cabinet Affairs. These records are largely concerned with the creation of Hot Issues Memos and the planning and preparation for the President's Summit on Service.

Record Type

Textual

System of Arrangement

Records that are responsive to this FOIA request were found in three subject areas—Clinton Presidential Records: WHORM Subject File, Clinton Presidential Records: WHORM (OP), and Clinton Presidential Records: White House Staff and Office Files. The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject File was compiled by the White House Office of Records Management and is a series of categories designated by a letter/number combination. In addition there are WHORM, WHORM Counsel, WHORM (CL), WHORM (OP), WHORM (Too Late), WHORM (Various Offices), and WHORM Alpha Project series. White House Staff and Office Files were maintained at the folder level by staff members within their individual offices and documents all levels of administrative activity. WHORM files are processed at the document level; whereas, Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 USC Chapter 22) and the Freedom of Information Act (FOIA) (5 USC 552 as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 USC Chapter 1) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2010. Previously restricted materials are added as they are released.

Last Modified Date

2012-04-12

Container List

The following is a list of documents and folders processed in response to FOIA 2006-1267-F:

Box 1

Clinton Presidential Records: WHORM Subject Files

Category Case Number

PR010 215184SS

Clinton Presidential Records: WHORM (OP)

Category Case Number

AF 239969 [M. McLarty] [Sanford, Stefanie] [OA/ID 10188]

Clinton Presidential Records: White House Staff and Office Files

Cabinet Affairs

Sanford, Stefanie

2/7/97 – Hot Issues Maryland [OA/ID 10639]

Cabinet Retreat [OA/ID 10639]

Hot Issues Weekly Meeting 8/13/97 [OA/ID 10641]

Presidential Priorities [Binder] [1] [OA/ID 11675]

Presidential Priorities [Binder] [2] [OA/ID 11675]

Presidential Priorities [Binder] [3] [OA/ID 11675]

Presidential Priorities [Binder] [4] [OA/ID 11675]

Summit for America [Binder] [1] [OA/ID 10640]

Summit for America [Binder] [2] [OA/ID 10640]

The President’s Summit for America’s Future [Binder] [1] [OA/ID 11675]

The President’s Summit for America’s Future [Binder] [2] [OA/ID 11675]

Volunteerism Summit [Binder] [1] [OA/ID 11675]

Volunteerism Summit [Binder] [2] [OA/ID 11675]

Box 2

Clinton Presidential Records: White House Staff and Office Files (continued)

Cabinet Affairs

Sanford, Stefanie

Service Summit Recommended Attendees / Inquiries [Binder] [1] [OA/ID 11675]

Service Summit Recommended Attendees / Inquiries [Binder] [2] [OA/ID 11675]

Service Summit Recommended Attendees / Inquiries [Binder] [3] [OA/ID 11675]