Extent

22 folders, 470 pages

Summary

This collection consists of records related to Andy Spahn, former Head of Corporate Affairs and Communications for DreamWorks. This collection contains correspondence, photos, faxes, memos, and email concerning Spahn.

Scope and Content Note

The materials in 2013-0017-F are a selective body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials. This FOIA consists of records related to Andy Spahn, former Head of Corporate Affairs and Communications for DreamWorks. In that capacity he worked directly with Steven Spielberg, Jeffrey Katzenberg, and David Geffen on all issues concerning internal affairs, new business development, charitable and political endeavors, real estate, and corporate, media, government, and community relations. Subsequent to leaving DreamWorks, he founded and became president of the consulting firm Andy Spahn and Associates. The activities of this particular organization centered on public affairs, strategic philanthropy, and communications. Spahn is also a member of President Obama’s Committee on the Arts and Humanities. The records in this FOIA case relate to correspondence, photos, faxes, memos, and emails. There are ‘thank you” letters and holiday greetings from President Clinton to Spahn, and correspondence related to President Clinton giving him a copy of his book Between Hope and History. In one specific instance, he thanked Spahn for his participation in the second annual Race to Erase MS held at Aspen, Colorado in 1994. In addition, Social Secretary Capricia Penavic Marshall corresponded with Spahn. She praised him for his part in arranging for Elton John and Stevie Wonder to perform as the after-dinner entertainment at a State Dinner honoring British Prime Minister Tony Blair and Mrs. Blair. Email records consist of office correspondence containing

references to Spahn. Many related emails can be best described as meeting and event lists with Spahn as an invited attendee.

Record Type

Textual

System of Arrangement

Records that were responsive to this FOIA request were found in these collection areas—Clinton Presidential Records: White House Office of Records Management (WHORM) Subject Files; Clinton Presidential Records: WHORM (OP); Clinton Presidential Records: Automated Records Management System (ARMS) [Email]; Clinton Presidential Records: Tape Restoration Project (TRP) [Email]; Clinton Presidential Records: White House Database (WHODB); and Clinton Presidential Records: Worker and Visitor Entry System (WAVES). The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject File was compiled by the White House Office of Records Management and is a series of categories designated by a letter/number combination. In addition, there are WHORM Counsel, WHORM (CL), WHORM (OP), WHORM (Too Late to Classify), WHORM (Various Offices), and WHORM (Alpha Project) series. The Automated Records Management System (ARMS) is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential email. The ARMS dataset is comprised of 6 sub-series of email records called “Buckets.” The buckets include NPR, OPD, POTUS, WHO, CEA, and Default. ARMS emails are printed and arranged chronologically by creation date. The Tape Restoration Project (TRP) is a database consisting of restored emails from the Automated Records Management System from July 1994 through June of 2000. The TRP is a database that contains email records of the Executive Office of the President. This system maintained unclassified Presidential record email. The TRP dataset is comprised of 6 sub-series of email records called “Buckets.” The buckets include NPR, OPD, POTUS, WHO, CEA, and Default. TRP emails are printed and arranged chronologically by creation date. The White House database (WHODB) is a database of White House Events and individuals that attended those events. The database also includes a log of

individuals that received White House greeting correspondence. Data was entered and maintained by the Office of Correspondence, Social Office, and Office of Public Liaison. WHODB records are printed and arranged by identification number. The United States Secret Service maintained two databases to monitor entry and access to White House offices: the Worker and Visitor Entry System (WAVES) and Access Control Records (ACR). The WAVES database was used to manage appointments for entry to White House offices. Visitors were granted and issued temporary id badges to monitor their movement around White House offices. WAVES ACR is an access control system that was used to record entry and exit at entry points around White House offices using id/access badges. WAVES records are printed and arranged chronologically by date. FOIA 2013-0017-F includes WHORM records from these subject codes: GI Gifts ME Messages PL Political Affairs PR Public Relations.

Access

Collection is open to all researchers. Access to Clinton Presidential Records is governed by the Presidential Records Act (PRA) (44 USC 2201) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (17 USC, 101) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of William Jefferson Clinton’s presidency are housed at the Clinton Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed by

Staff Archivist, 2013. Previously restricted materials are added as they are released.

Last Modified Date

2014-10-06

Container List

The following is a list of documents and folders processed in response to FOIA 2013-0017-F:
Box 1
Clinton Presidential Records: WHORM: Subject File
Category Case Number
GI001 Case Number: 203915 [Andy Spahn]
Case Number: 288938 [Andy Spahn]
Case Number: 412183 [Andy Spahn]
ME002 Case Number: 050007 [Andy Spahn]
PL003 Case Number: 107069 [Andy Spahn]
Case Number: 168716
Case Number: 310626 [Andy Spahn]
PR005-01 Case Number: 044645 [Andy Spahn]
Case Number: 207230 [Andy Spahn]
PR013 Case Number: 252895 [Andy Spahn]
Clinton Presidential Records: WHORM: (OP)
301181 [Andy Spahn]
400877 [Andy Spahn]
Clinton Presidential Records: Automated Records Management System [Email]
OPD [OA/ID 250000]
[Andrew “Andy” Spahn]
[01/17/1999 – 06/14/1999]
WHO [OA/ID 500000]
[Andrew “Andy” Spahn]

[06/22/1993 – 08/18/1999]
[08/26/1999 – 11/15/2000]
[11/27/2000 – 01/05/2001]
Default [OA/ID 1100000]
[Andrew “Andy” Spahn]
[10/02/2000]
Clinton Presidential Records: Tape Restoration Project [Email]
OPD [OA/ID 250000]
[Andrew “Andy” Spahn]
[12/31/1996]
WHO [OA/ID 500000]
[Andrew “Andy” Spahn]
[07/30/1997 – 06/08/1998]
Default [OA/ID 1100000]
Clinton Presidential Records: Tape Restoration Project [Email] (continued)
[Andrew “Andy” Spahn]
[01/12/1999]
Clinton Presidential Records: White House Database (WHODB)
[Spahn] [6830140 – 291864786] [OA/ID 2100000]
Clinton Presidential Records: Worker and Visitor Entry System (WAVES)
[Andrew Spahn] [04/12/1993 – 05/22/2000] [OA/ID 180000]