

William J. Clinton Presidential Library

Guide to Textual Holdings

Introduction

The following is a guide that provides a brief overview of Presidential, Federal, and Deed of Gift materials in the custody of the Clinton Presidential Library. This guide does not provide all-inclusive information related to White House offices and staff during the Clinton Administration. However, it does serve as a general guide to offices and staff members working within the Executive Office of the President between January 21, 1993 and January 20, 2001.

The approximately 80,000,000 textual pages of archival material at the William J. Clinton Presidential Library are divided as follows.

Official Presidential Records of William J. Clinton (January 21, 1993-January 20, 2001)
Federal Records
Donated Historical Materials

Overview ** = processed in entirety

William J. Clinton Records (approximately 32,000 c.f.)

White House Office of Records Management Alphabetical File & Alpha Project 1993-1995 (959 c.f.)

Alphabetical File & Alpha Project (959 c.f.)

White House Office of Records Management Subject File (1428 c.f.)

Subject File AG	– Agriculture
Subject File AR	– Arts
Subject File AT	– Atomic / Nuclear Energy
Subject File BE	– Business / Economics
Subject File CA	– Civil Aviation
Subject File CM	– Commodities
Subject File CO	– Countries
Subject File DI	– Disasters
Subject File ED	– Education
Subject File FA	– Federal Aid
Subject File FE	– Federal Government
Subject File FG	– Federal Government, Organizations
Subject File FI	– Finance
Subject File FO	– Foreign Affairs
Subject File GI	– Gifts
Subject File HE	– Health
Subject File HI	– Highways / Bridges

Subject File HO	– Holidays
Subject File HS	– Housing
Subject File HU	– Human Rights
Subject File IM	– Immigration
Subject File IN	– Indian Affairs **
Subject File IS	– Insurance
Subject File IT	– International Organizations
Subject File IV	– Invitations
Subject File JL	– Judicial - Legal Matters
Subject File LA	– Labor / Management (Non-Government)
Subject File LE	– Legislation
Subject File LG	– Local Governments
Subject File MA	– Medals / Awards
Subject File MC	– Meetings / Conferences
Subject File ME	– Messages
Subject File ND	– National Defense
Subject File NR	– Natural Resources
Subject File OS	– Outer Space
Subject File PA	– Parks / Monuments
Subject File PC	– Peace
Subject File PE	– Personnel
Subject File PO	– Postal Service
Subject File PQ	– Procurement
Subject File PR	– Public Relations
Subject File PU	– Publications
Subject File RA	– Real Property
Subject File RE	– Recreation
Subject File RM	– Religious Matters
Subject File RS	– Reports / Statistics
Subject File SA	– Safety / Accident Prevention
Subject File SC	– Sciences
Subject File SO	– Social Affairs
Subject File SP	– Speeches
Subject File ST	– State Governments
Subject File TA	– Trade
Subject File TN	– Transportation
Subject File TR	– Trips
Subject File UT	– Utilities
Subject File VA	– Veterans Affairs
Subject File WE	– Welfare
Subject File WH	– White House Administration
Weekly Compilation of Presidential Documents [1993-2001]	

Records Management – Various Offices (877 c.f.)

Staff and Office Files (26,793 c.f.)

Administration History Project (61 c.f.)
Advance Office (120 c.f.)
Agency Liaison (2029 c.f.)
Airlift Operations (84 c.f.)
Americorps (26 c.f.)
Cabinet Affairs, Office of (415 c.f.)
Calligraphy (55 c.f.)
Chief of Staff to the President, Office of (590 c.f.)
Clerk's Office (Executive Clerk) (59 c.f.)
Communications, Office of (318 c.f.)
Correspondence Office (959 c.f.)
Council of Economic Advisers (CEA) (394 c.f.)
Council on Environmental Quality (97 c.f.)
Counsel to the President, Office of (4127 c.f.)
Domestic Policy Council (1188 c.f.)
Environmental Initiatives, Office of (28 c.f.)
EPA – Energy (2 c.f.)
Executive Office of the President (295 c.f.)
First Lady's Office the (825 c.f.)
Gambling Impact Study (2 c.f.)
Hate Crimes Task Force (10 c.f.)
Health Care Task Force (1233 c.f.)
Intergovernmental Affairs, Office of (303 c.f.)
Internship Program (83 c.f.)
Legislative Affairs, Office of (354 c.f.)
Management and Administration, Office of (424 c.f.)
Media Affairs, Office of (21 c.f.)
Military Nominations (1 c.f.)
Millennium Council (177 c.f.)
NAFTA (North Atlantic Free Trade Association) (24 c.f.)
National AIDS Policy Office (127 c.f.)
National Economic Council (1339 c.f.)
National Performance Review Panel (17 c.f.)
National Security Council (c.f.)
National Service, Office of (36 c.f.)
Management and Budget, Office of (1 c.f.)
Oval Office Operations (62 c.f.)
PCCIP (President's Commission on Critical Infrastructure Protection) (303 c.f.)
Policy Development, Office of (73 c.f.)
Political Affairs, Office of (124 c.f.)
Presidential Advisory Commission on Holocaust Assets in the U.S. (130 c.f.)
President's Commission on the Celebration of Women in American History (9 c.f.)
Presidential Diary (180 c.f.)
President's Initiative for One America (89 c.f.)

Presidential Medal of Freedom Background Files (2 c.f.)
Presidential Personnel, Office of (1189 c.f.)
Press Secretary, Office of the (644 c.f.)
Public Liaison, Office of (715 c.f.)
Publications Office (25 c.f.)
Records Management, White House Office of (WHORM) (3264 c.f.)
Science and Technology Policy, Office of (OSTP) (15 c.f.)
Scheduling, Office of (381 c.f.)
Security Office, White House (276 c.f.)
Social Office, White House (64 c.f.)
Special Envoy to the Americas (67 c.f.)
Special Projects (17 c.f.)
Speechwriting, White House Office of (328 c.f.)
Staff Secretary, Office of the (201 c.f.)
Travel Office, White House (538 c.f.)
US Secret Service Uniformed Division, White House (167 c.f.)
Visitor's Office, White House (123 c.f.)
White House Conference on Small Business (4 c.f.)
White House Conference on School Safety (1 c.f.)
White House Craft Collection (3 c.f.)
White House Operations (261 c.f.)
White House Task Force on Climate Change (6 c.f.)
White House Technology Task Force (13 c.f.)
White House Health Care Interdepartmental Working Group (347 c.f.)
WhoDB (White House Database) (16 c.f.)
Women's Initiative & Outreach (151 c.f.)
Working Group on Welfare Reform, Family Support and Independence (5 c.f.)
Youth Violence Council (10 c.f.)

Federal Records (91 c.f.)

President's Advisory Board on Race (58 c.f.)
President's Commission on Consumer Protection and Quality in the Health Care Industry (9 c.f.)
President's Council on Sustainable Development (18 c.f.)
White House Commission on Complementary and Alternative Medicine Policy (6 c.f.)

Donated Historical Material (369 c.f.)

Barry McCaffrey Collection (.5 c.f.)
Bruce Reed 1992 Campaign Transition Collection (20.4 c.f.)
Charles Burt Collection (5.3c.f.)
Craig Smith Collection (1 c.f.)
Donald C. Wold Collection - Grande Project (48 c.f.)
Donna Shalala Collection (95 c.f.)
Dr. Zbigniew Pelczynski Collection (.5 c.f.)

Eddie Anderson Collection (.7 c.f.)
Gary Foulk Collection (7 c.f.)
Greta Dicus Collection (87 c.f.)
IMPAC Collection (44 c.f.)
Jeff Olson Collection (11 c.f.)
John Heffernan Collection (1.5 c.f.)
Marie Clinton Bruno Collection (9 c.f.)
Mark Katz Collection (2.5 c.f.)
Robert A. Page Collection (2 c.f.)
Steve Strauss Collection (.5 c.f.)
Various small Deed of Gift Collections (.5 c.f.)
Various Unsolicited Collections (33 c.f.)

Administration History Project

Summary:

The records of the Clinton Administration History Project consist of the histories of the Central Intelligence Agency, the Council of Economic Advisors, the Department of Commerce, the Department of the Interior, the Department of Defense, the Corporation for National Service, the Council on Environmental Quality, the Department of Justice, the Domestic Policy Council, the Department of Education, the Department of Energy, the Environmental Protection Agency, the Federal Emergency Management Agency, the General Services Administration, the Department of Health & Human Services, the Department of Housing & Urban Development, the Department of Labor, the National Economic Council, the Office of Management & Budget, the Office of National Drug Control Policy, the Office of Personnel Management, the Office of Science and Technology Policy, the Office of the Vice President, the Small Business Administration, the Social Security Administration, the Department of State, the Department of Transportation, the Department of the Treasury, the Agency for International Development, the Department of Agriculture, the United States Trade Representative, and the Department of Veterans' Affairs. Altogether, this collection contains the histories of 32 agencies or departments.

These papers describe in detail the accomplishments of President Clinton and his advisors for the period 1993-2001. Generally speaking, each organization associated with the enterprise submitted a narrative history along with supporting documents. These narrative accounts primarily are overviews of the various missions, special projects, and accomplishments of the agencies. The supplementary records include substantive memos, press releases, briefing papers, and publications illustrated with photos and charts.

The narrative accounts associated with the Clinton Administration History Project were written as a result of a directive from White House Chief of Staff, John Podesta. Following an example set by the Johnson Administration, Podesta and Clinton thought all major federal agencies and departments should submit a formal history detailing their respective achievements. They believed that these administrative histories would serve as a valuable research tool for the fundamental operations of the Clinton Presidency.

Advance, Office of
(see Scheduling and Advance, Office of)

Agency Liaison, White House Office of

Executive Officer:

Director

Smith, Sue J. (1993-1999)

Castleman, Helen M. (2000-2001)

Deputy Director

Cozart, Charlene C. (1993-1999)

Lynch, Ami M. (2000-2001)

Summary:

The Office of Agency Liaison falls under the Department of Presidential Correspondence which is part of the Office of the Staff Secretary. The Office of Agency Liaison assists members of the public who request help from the President or First Lady in resolving a problem. The office refers many requests to established contacts in federal agencies or with private-sector organizations, depending on the nature of the casework.

Staff:

Beveridge, Susan

Castleman, Helen M.

Cozart, Charlene C.

Dickey, Lana

Hankins, Marjorie S.

Lynch, Ami M.

Smith, Sue J.

Stefanopoulos, Helen M.

Airlift Operations, Office of

Executive Officer:

Director

Arnista, Alexander, (1998-1999)

Deputy Director

Taylor, John (1997-2000)

Summary:

The Office of Airlift Operations is one of eleven components of The White House Military Office. Its chief responsibility revolves around providing transportation for high-ranking government officials to locations in the United States and overseas. Referred to as Special Air Mission requests, these flights are generally reserved for the President, Vice President, Cabinet members, and other prominent individuals such as delegates, Senators, and Representatives. Stationed at Andrews Air Force Base in Maryland, the 89th Airlift Wing provides readily accessible airborne transportation for

these trips in the form of ultra modern aircraft. Two of the planes are set aside for the President, with the designation of Air Force One whenever the Chief Executive is onboard.

Staff:

Stump, Dennis
Konkle-Jackson, Nancy
Dirksen, Ward

Americorps

Executive Officer:

Director
Eli Segal (1994-1996)

Summary:

The Americorps program was created in September 1993 when President Clinton signed the National Community Service Trust Act. This organization enabled youths to work in communities performing a variety of services. AmeriCorps is a division of the Corporation for National and Community Service. AmeriCorps itself is split into three main divisions, including AmeriCorps State and National, VISTA (Volunteers in Service to America), and NCCC (National Civilian Community Corps). More than 85,000 individuals join AmeriCorps annually, totaling more than 500,000 past and present members since 1994.

Staff:

Jospin, Deb (1997-2001)

Cabinet Affairs, White House Office of

Executive Officer:

Deputy Assistant to the President & Cabinet Secretary
Varney, Christine (1993)
Assistant to the President & Cabinet Secretary
Higgins, Kathryn “Kitty” (1995 – 1997)
Marshall, Thurgood, Jr. (1998 – 2001)

Summary:

The Office of Cabinet Affairs served as the link between members of the President’s Cabinet, their agencies, and the White House staff. The Cabinet Affairs staff handled

communications with the Cabinet Secretaries and their agencies regarding Administration initiatives and actions. The office also received weekly Cabinet Reports from the agencies detailing current programs and activities.

Staff:

Adlakha, Raj
Arends, Wendy
Balderston, Kris
Beaubaire, David
Bovaird, Anne
Caplan, Phil
Glunz, Billy
Goldberg, Jason
Handal, Janet
Higgins, Kathryn “Kitty”
Hubbard, Katherine Bibb
Hyde, Dana
Inadomi, LeeAnn
Jackson, Ronda
Jennings, Jon
Levin, Lisa
Marshall, Thurgood, Jr.
Martinez, Irma
McGuire, Anne
O’Connor, Jennifer
O’Shea, Sean
Sanford, Stefanie
Silverman, Stephen
Steele, Elisabeth
Tesler, Shana
Varney, Christine
Warren, Setti

Chief of Staff, White House Office of

Executive Officer:

Chief of Staff

McLarty, Thomas F. (1993-1994)

Panetta, Leon (1994-1997)

Bowles, Erskine B. (1997-1998)

Podesta, John D. (1998-2001)

Deputy Chief of Staff

Neel, Roy M. (1993-1994)
Ickes, Harold (1994-1995)
Lader, Philip (1994-1995)
Mathews, Sylvia M. (1997-1998)
Podesta, John D. (1997-1999)
Echaveste, Maria (1998-2001)
Ricchetti, Stephen J. (1999-2001)

Summary:

The Chief of Staff is the President's top adviser and assistant. The Chief of Staff helps the President plan his schedule and decide where to focus his attention, while remaining consistent with the goals of the Administration. In addition to advising the President on policy and managing the President's schedule, the Office of Chief of staff protects the President's interests and manages the White House staff system.

Staff:

Abramson, Karin
Bernstein, Leslie
Bobowick, Tracy
Bowles, Erskine
Burton, Bill
Caplan, Phil
Cutler, Lynn
Emanuel, Rahm I.
Echaveste, Maria
Gergen, David
Greenstone, Jodi
Foley, Martha
Freedman, Thomas
Hong, Katie
Ickes, Harold
Khapra, Yusuf
King, Angus
Lader, Philip
Lewis, Ann
Lieberman, Evelyn
Marcus, Laura
Mathews, Sylvia M.
McLarty, Thomas F.
Middleton, Mark
Neel, Roy M.
O'Connor, Jennifer
Oliver, Andre
Palmieri, Jennifer

Parmalee, Carole
Panetta, Leon
Podesta, John D
Radd, Victoria
Ricchetti, Stephen J.
Shea, Tom
Shin, Clara
Stephanopoulos, George
Tarmey, Marjorie
Tesler, Shana
Thompson, Rochelle
Toback, Paul
Tramontano, Karen
Wu, Carolyn

Commission on Complementary and Alternative Medicine Policy

Executive Officer:

Executive Director

Groft, Stephen

Commission Chair

Gordon, Dr. James S.

Summary:

With the signing of Executive Order 13147, on March 7, 2000, President Clinton established the White House Commission on Complementary and Alternative Medicine Policy within the Department of Health and Human Services. The Commission was to provide a report, through the Secretary, to the President on legislative and administrative recommendations for assuring that public policy maximizes the benefits of complementary and alternative medicine (CAM). The final report of the Commission was completed March 2002. Specific areas the Commission made recommendations on included: appropriate education, training, and licensing of CAM health care practitioners; delivery of and public access to CAM services; research on CAM practices and products; dissemination of reliable information on CAM to health care providers and the general public. Commission members were appointed by the President.

Staff:

Commission Members

Bernier, Jr., Dr. George M.

DeVries, III, George Thomas

Fair, Dr. William R.

Fins, Dr. Joseph J.

Kerr, R.S.M., Sister Charlotte Rose

Jonas, Dr. Wayne B.
Ornish, Dr. Dean
Paz, Dr. Conchita M.
Rolin, Mr. Buford L.
Scott, Ms. Julia
Chappell, Mr. Thomas
Chow, Dr. Effie Poy Yew

Executive Staff

Chang, Michele M.
Fisher, Kenneth D.
Groft, Stephen
Kaczmarczyk, Joseph M.
Kingsbury, Doris A.
Pollen, Geraldine B.

Commission on Consumer Protection and Quality in the Health Care Industry

Executive Officer:

Co-Chairs

Herman, Alexis M., Secretary of Labor
Shalala, Donna E., Secretary of Health and Human Services

Executive Director

Corrigan, Janet

Deputy Director

Sorian, Richard

Summary:

The President's Advisory Commission on Consumer Protection and Quality in the Health Care Industry was created by Executive Order 13017 on September 5, 1996. The purpose of the Commission was to advise the President on changes occurring in the health care system and recommend such measures as may be necessary to promote and assure health care quality and value - protecting both consumers and workers in the health care system. The Commission completed its work with the issuance of its final report on March 12, 1998. The Commission was co-chaired by the Secretary of Labor and the Secretary of Health and Human Services and was made up of 32 members. These members were mostly from the private sector and included representatives of consumers, institutional health care providers, health care insurers, state and local government representatives and experts in health care quality, financing, and administration.

Staff:

Corrigan, Janet
Dicken, John
Docteur, Elizabeth
Gerald, Mary
Malin, Edward
Page, Ann
Sorian, Richard
Titlow, Karen

Communications, White House Office of

Executive Officer:

Assistant to the President and Director of Communications

Gearan, Mark D. (1993-1997)
Lewis, Ann (1998-1999)
Ucelli, Loretta (1999-2001)

Deputy Assistant to the President and Deputy Director of Communications

Emanuel, Rahm I. (1993-1995)
Radd, Victoria (1996-1997)
Lewis, Ann (1997)
Spector, Stacie (1998-1999)
Cutter, Stephanie (1999-2001)
Janenda, Thomas (1999-2001)

Summary:

The White House Office of Communications was established by Herbert G. Klein in 1969 during the Nixon Administration. During the Clinton Administration, the Office oversaw the speechwriting staff and a research unit. The Director of Communications worked closely with the White House Press Secretary to ensure all aspects of communications were covered and that the Administration's message had been successfully delivered. The Office was responsible for developing and promoting the agenda, keeping the country informed of Administration policy and leading the media campaign through speeches, web videos, and newspaper articles. The staff of the Office worked on speeches such as the inaugural and State of the Union addresses along with televised press conferences, statements to the press, and radio addresses.

Staff:

Walker, Ann
Costello, Brenda
Alexander, Dawn
Dryer, David
Akel, Deborah

Attie, Eli
Millsap, Elissa
Baylor, Elizabeth
Gill, Jock
Moffett, Julia
Tilley, Kimberly (Kim)
Bowyer, Elizabeth
Sinoway, Linda
Gunz, Christine
Horowitz, Russell
Blumenthal, Sidney
Cohen, Steven
Herbert, Sonya
Smith, Wendy
Cohen, Todd
Bachman, Robin
Salay, Rebecca
Moody, Rajiv
Collins, Dan
Gerhke, Mike
Baer, Don
Stephanopoulos, George

Correspondence, White House Office of

Executive Officer:

Special Assistant to the President & Director of Correspondence & Presidential Messages

Dorskind, James A. (1993-1998)

Burkhardt, Daniel (1998-2001)

Deputy Director

Scott, Marsha (1993)

McCarthy, Jennifer (1994–1995)

Burkhardt, Dan (1996–1997)

Cohen, Delia (1998-2001)

Summary:

The White House Office of Correspondence received and processed all correspondence addressed to the President. They were responsible for coordinating the distribution of the mail to the appropriate Administration officials. The Office consisted of Agency Liaison Office, Public Access Electronic Mail, Gift Unit, Mail Analysis, Presidential Inquiries, Greetings Office, Comment Line, Presidential Letters and Messages, Presidential Support, Student Correspondence, Volunteer Office and Special Projects. This Office communicated the President's policies to the American public. The Office also informed

the President about the public's concerns and interests by analyzing and responding to the President's mail, e-mail, and telephone calls. The Office performed individual casework and assisted individuals seeking help from the Federal government, oversaw the White House Volunteer Program, drafts and prepares Presidential proclamations, messages, and greetings. The Office also handled presidential messages to individuals or groups for special occasions, such as birthdays, anniversaries, or other commemorative events.

Staff:

Panetta, Leon
Hudson, Maureen
Sisser, Tracy
Van Auken, Kelley
Briggs, Patrick
Walker, Shelly
Street, Carrie
Spector, Stacie
Scourfield, Judith Ann
Krause, Lori
Zanlungo, Bob
Kletnick, Amy
Defabio, Lucy
Undlin, Maureen
Wondwossen, Wayna
Shock, Jack
Scully, Christopher
Oakman, Jeffrey
Wood, Debra
Bell, Bradley
Abrams, Lori
Alexander, Debi
Vranich, Jan
Wertman, John
Hendrix, Eunice
Goodwin, Ray
Riebling, Renee
Michaud, Scott
Horn, Stephen
Roddick, Trudy

Council of Economic Advisers

Executive Officer:

Chairman

Tyson, Laura D'Andrea (1993-1995)

Stiglitz, Joseph E. (1995-1997)
Yellen, Janet L. (1997-1999)
Bailey, Martin N. (1999 – 2001)

Summary:

The Council of Economic Advisers (CEA) was established under the Employment Act of 1946, to brief the President on overall economic policy objectives and policy issues. The CEA also prepared an annual economic report to the President and an Economic Report of the President for submission to Congress.

Staff:

Members

Bailey, Martin N. (1995-1996)
Binder, Alan, S. (1993-1995)
Blank, Rebecca M. (1998-1999)
Frankel, Jeffrey A. (1997-1999)
Munnell, Alicia H. (1996-1997)
Stiglitz, Joseph E. (1994-1995)
Lawrence, Robert Z. (1999-2001)
Shaw, Kathryn L. (2000-2001)

Chief of Staff

Jolin, Michele M. (1996-1999)
Choi, Audrey (1999-2001)

Senior Economist

Boning, Brent
Brennan, Timothy
Carrol, Christopher D.
Chinn, Menzie David
Edlin, Aaron
Elmendorf, Douglas W.
Gillespie, William H.
Keeler, Andy
Klein, Peter
Leblanc, Michael
Mazur, Mark
Rogers, Diane
Schoeni, Robert
Stone, Charles F.
Swagel, Phillip
Williams, John C.

Staff Economist
Elfenbein, Daniel
Jaffe, Judson
Seligman, Jason
Wu, Vivian

Administrative Assistant
Fibich, Catherine
Secretary
Jones, Mary

Research Assistant
Erickson, Kevin
Lin, Stephen, F.

Presidential Management Intern (PMI) Rotation
Lumish, Terry

Council on Environmental Quality

Executive Officer:

Chair
McGinty, Kathleen (Katie)

Summary:

The Council on Environmental Quality (CEQ) coordinated federal environmental efforts and worked closely with agencies and other White House offices in the development of environmental policies and initiatives. The Council's Chair, who is appointed by the President with the advice and consent of the Senate, served as the principal environmental policy adviser to the President and Vice President. In addition, CEQ reported annually to the President on the state of the environment, oversaw federal agency implementation of the environmental impact assessment process, and acted as a referee when agencies disagreed over the adequacy of such assessments. CEQ was established by Congress within the Executive Office of the President with passage of the National Environmental Policy Act of 1969.

Staff:

Breggin, Linda
Campbell, Bradley M.
Davis, Michael
Johnson, Brian J.
Laughlin, Keith E.
O'Lone, Mary
Steele, Will

Warren, Wesley P.

Council on Sustainable Development

Executive Officer:

Executive Director
Spitzer, Martin

Summary:

The President's Council on Sustainable Development (PCSD) was created in June 1993 with the issuing of Executive Order 12852. This Executive Order (E.O.) tasked the Council to advise the President on sustainable development issues, devise a national strategy for sustainable development, and effectively inform the public on sustainable development issues. E.O. 12852 originally allowed for the PCSD to exist for two years, but was later amended to keep the PCSD operational to June 1999. The PCSD was designed as a multi-stakeholder body with 25 members comprised of leaders from the highest levels of government, business and non-profit sectors. Over the years membership grew to 35.

Staff:

Co-Chairs

Anderson, Ray C., Chairman, President and CEO, Interface Inc.

Lash, Jonathan, President of World Resources Institute

White House Liaison

Frampton, George, Acting Chair, Council on Environmental Quality

Counsel, White House Office of

Executive Officer:

Counselor to the President

Nussbaum, Bernard (1993-1994)

Mikva, Abner (1994-1995)

Quinn, Jack (1995-1996)

Ruff, Charles (1997-1999)

Nolan, Beth (2000-2001)

Deputy Counselor to the President

Klein, Joel (1993-1994)

Lindsey, Bruce (1994-2001)

Castello, James (1995)

Wallman, Kathleen (1995-1996)

Mills, Cheryl (1997)

Summary:

The White House Counsel advised the President on all legal issues concerning the Office of the President and the White House. The Counsel's Office was responsible for advising with respect to legal aspects of policy questions, legal issues arising in connection with the President's decision to sign or veto legislation, ethics questions and financial disclosures, conflict of interest during and post-employment and appropriate lines between official and political activities. The Counsel's Office also oversaw executive appointments and judicial selection, handled Presidential pardons, reviewed legislation and Presidential statements, and handled lawsuits against the President in his role as President.

The Office was comprised of the Counselor and Deputy Counselors to the President, as well as more than a hundred attorneys, paralegals, and assistants over the years. The staff can be divided roughly between two main categories, advice and production/administration. Advice staff worked mostly with pardons, judicial appointments/vetting, legislation, issue research, etc., while production/administration staff generally worked with subpoena responses, document collection, and support. People frequently crossed back and forth between categories.

Staff:

Adams, Benjamin
Angel, Eric
Apol, David
Apostal, Donna
Aronowitz, Michelle
Band, Doug
Barbour, Jenny
Belk, Peter
Bhardwaj, Manu
Breuer, Lanny
Brewington, Pam
Bushmiller, Ann
Cabe, Meredith
Canter, Virginia
Castello, James
Castleton, Tom
Cerda, Clarissa
Cerf, Chris
Childress, Mark
Chirwa, Dawn
Comstock, Amy
Connaughton, Jeff
Correia, Eddie
Craig, Greg
Cunningham, Nelson

Cutler, Lloyd
Dellinger, Walter
DiVoll, Vicki
Doufekias, Demi
Edley, Christopher
Eggleston, Neil
Erichsen, Peter
Falk, Deborah
Fein, David
Folds, David
Forgue, Tom
Ganek, Jill
Green, Erin
Hertzner (Schertler), Lisa
Imbroscio, Michael
Johnson, Ches
Joseph, John
Kagan, Elena **
Karcher, Emily
Kennedy, James
Kennedy, William
Klain, Ronald
Klein, Joel
Klem, Lisa
Krislov, Marvin
Lee, Bill
Letter, Doug
Levinson, Lara
Lindsey, Bruce
Marcus, Dan
Marshall, Bill
Mauton, Cliff
McGovern, Bridget
McNicholas, Ed
Meyerstein, Avi
Mikva, Abner
Mills, Cheryl
Mixell, Julie
Moscatelli, Catherine
Nanau, Daniella
Neuwirth, Steve
Nionakis, Dmitri
Nolan, Beth
Nussbaum, Bernard
O'Connor, Mike

Oetken, Paul
Pally, Maura
Pappas, Michael
Pascale, Joseph
Paxton, Sally
Peterson, Shelli
Peterson, Erin
Pflomm, Kirsten
Popp, Karen
Premsylar, Debra
Quinn, Jack
Racine, Karl
Radack, Laura
Radd, Victoria
Reich, Steven
Reynolds, Stacy
Richmond, Allen
Rodrigo, Nisha
Roland, Robin
Ruemmler, Kathy
Ruff, Charles
Rundlet, Peter
Schaffner, Jane
Schroeder, Trey
Shurman, Kara
Sibley, Beth
Sloan, Cliff
Smith, Brian
Smith Greg
Smith, Mary
Sobol, Frank
Stern, Todd
Wallman, Kathleen
Weiner, Robert
Whalen, Kathleen
White, Wendy
Whiting, Kate
Williams, Natalie
Wilson, Jason
Wilson, Sarah
Winkler, William
Winter, Brad
Yarowsky, Jon
Young, Jonathan

Domestic Policy Council

Executive Officer:

Assistant to the President for Domestic Policy

Rasco, Carol (1993–1996)

Reed, Bruce: (1997–2001)

Summary:

The Domestic Policy Council (DPC) coordinated the domestic policy-making process in the White House and offered advice to the President. The DPC also supervised the execution of domestic policy and represented the President's priorities to Congress. Even before the formal creation of the DPC, some form of a domestic policy staff has existed in the White House since the 1960s. President Lyndon B. Johnson assigned a senior-level aide to organize staff and develop domestic policy. In 1970, President Richard M. Nixon issued an executive order that created the Office of Policy Development, a large White House office with jurisdiction over economic and domestic policy. President William J. Clinton split the office, forming the current Domestic Policy Council and the National Economic Council.

Staff:

Adler, Devorah

Beck, Joshua

Ben-Ami, Jeremy

Benos, Deanne

Bianchi, Sarah

Bosland, Julie

Brooks, Kendra

Brostrom, Molly B.

Bueno, Irene

Burke, Brian Eliot

Burke, Dennis K.

Cahill, Mary Beth

Cerda III, Jose

Chang, Caroline

Chough, Eugenia

Cohen, Michael

Cooper, Linda

Dailard, Cynthia Boles

Doan, Julia

Drye, Elizabeth

Eng, Matthew
Fernandes, Julie
Fortuna, Diana
Freedman, Thomas
Galston, William (Bill)
Gould, J. Eric
Ho, Christina
Hogan, Lyn
Howard, Heather
Jennings, Christopher
Kagan, Elena **
Kane, Andrea
Karayannis, Dorothy
Kincaid, Bill (William)
Klein, Jennifer
Kullman, Karin
Little, Bethany
Liu, Eric
Lucas, Sarah
Magaziner, Ira
Margherio, Lynn
Mays, Cathy R.
McCown, Gaynor
Morse, Eric
O'Leary, Ann
Rasco, Carol
Reed, Bruce
Regas, Diane C.
Rice, Cynthia
Richter, Anna
Robinson, Christa
Rotherham, Andy
Schmidt, Michael
Schnur, John
Sewell, David
Shimabukuro, Leanne
Smith, Mary
Strong, Donisa
Tanden, Neera
Walden, Cookie
Waller, Margy

Warnath, Stephen
Washington, Essence
Way, Kathryn (Kathi)
Weinstein, Paul Jr.

Environmental Initiatives, White House Office of

Executive Officer:

Deputy Assistant to the President for Environmental Initiatives

Ballentine, Roger (1999-2001)

Special Assistant to the President for Environmental Initiatives

Mizeur, Angela (Angie) (1999-2001)

Summary:

This Office directed the Administration's efforts on climate change, represented the President in numerous international meetings and negotiations, participated in the development and implementation of energy, clean air, and other environmental policy, and advised the President on federal lands and coastal protection policies.

Staff:

Ballentine, Roger

Mizeur, Angela

Executive Clerk, White House Office of

Executive Officer:

Executive Clerk

Saunders, Timothy G. (1993-2001)

Deputy Executive Clerk

Emery, Sara C. (1993-1996)

Kalbaugh, David E. (1997-2001)

Summary:

This office was under the Office of the Staff Secretary. The Executive Clerk's Office was responsible for the preparation and disposition of all official Presidential documents, such as nominations to the Senate, commissions of appointment, Executive Orders, proclamations, messages to Congress, and memoranda from the President to the units of the Executive Branch.

Staff:

Emery, Sara C.
Evans, Wanda M.
Kalbaugh, David E.
McCathran, William W.
Saunders, Timothy G.
Thomas III, Edwin R
Williams, Sherman A.

Executive Office of the President

Summary:

The Executive Office of the President, which was first created by President Franklin Roosevelt in 1939, is made up of several offices that directly serve the President. Those offices include the Council of Economic Advisers, Council on Environmental Quality, National Security Council, Office of Administration, Office of Management and Budget, Office of National Drug Control Policy, Office of Policy Development, Office of Science, Technology, and Space Policy, Office of the United States Trade Representative, Office of the Vice President, Executive Residence, and the White House.

Holdings:

POTUS Briefing Papers
Extra Copies of Briefing Papers
Extra Copies of Briefing Books

First Lady, Office of the

Executive Officer:

Chief of Staff
Williams, Maggie (1993-1997)
Verveer, Melanne (1997-2001)

Summary:

The Office of the First Lady exercised control over Hillary Clinton's official responsibilities. Staff worked on speechwriting, foreign trip books, daily briefing books, and scheduling, correspondence, communications, social activities, press relations, and advance for trips.

Staff:

Abedin, Huma
Barnett-Cicetti,
Bartley, Anne
Batcheller, Erika

Berry, Marsha
Bowyer, Liz
Caputo, Lisa M.
Cohen, Steve
Craighead, Kelly
Davis, Angela
Doyle, Patti Solis
Finney, Karen
Goldblatt, Roger
Greene, Roberta
Guss, Karen
Kincaid, Missy
Klein, Jennifer
Lattimore, Neel
Limo, Diane
Lovell, Ellen
McGuire, Mary Ellen
Macy, Christine
Mashall, Capricia
Mason, Julie
Massey, Eric
Meyer, Noa
Muscatine, Lissa
Nanau, Daniela
O'Mary, Michael
Pushkar, Alice
Rabner, Nicole
Ryan, Evan
Sagawa, Shirley
Schiller, Laura
Shamir, Ruby
Shih, June
Tanden, Neera
Tijerina, Sandra
Towber, Wendy
Williams, Whitney
Woodard, Eric

Gambling Impact Study

Summary:

H.R. 497 established the "National Gambling Impact Study Commission Act." This legislation enacted a Commission that conducted a comprehensive study of the social and economic impacts of gambling in the United States.

Graphics and Calligraphy, White House Office of

Executive Officer:

Paulus, Rick, White House Chief Calligrapher (1993-2001)

Summary:

The White House Office of Graphics and Calligraphy was a unit of the Social Office at the White House. This Office was responsible for producing the non-political social invitations, place cards, menus, presidential proclamations, letters patent, military commissions, and official greetings sent out and used by the Administration for all non-political social events. The calligraphers in this office worked very closely with the White House Social Secretary, and reported to the White House Chief Usher.

Staff:

Paulus, Rick
Muffler, Rick

Health Care Task Force

Executive Officer: (Served from January 25, 1993 – May 30, 1993):

Chair

First Lady Hillary Rodham Clinton

Senior Adviser to the President for Policy Development

Magaziner, Ira

Additional Executives: (Served 1/25/93 – 5/30/93)

Shalala, Donna, Secretary of Health and Human Services

Bentsen, Lloyd, Secretary of the Treasury

Aspin, Les, Secretary of Defense

Brown, Jesse, Secretary of Veterans Affairs

Brown, Ron, Secretary of Commerce

Reich, Robert, Secretary of Labor

Panetta, Leon, Director of the Office of Management and Budget

Rasco, Carol, Assistant to the President for Domestic Policy

Feder, Judy, Principal Deputy Assistant Secretary for Planning and Evaluation in the

Department of Health and Human Services & Head of Health Care Transition Team

Summary:

President Clinton formally created the President's Task Force on National Health Care Reform on January 25, 1993. It was, according to the Federal Register, "an ad hoc Presidential advisory task force." In his statement announcing the establishment of the Task Force, President Clinton noted that "the task force's mission is simple: to build on the work of the campaign and transition, to listen to all parties, and to prepare health care reform legislation that I will submit to Congress this spring." The Task Force primarily concentrated on this last task, the preparation of health care reform legislation for the President, and was given primary responsibility for providing advice and making recommendations to the President regarding a national health care reform package. President Clinton named First Lady Hillary Rodham Clinton as the Chair of the Task Force, where she worked primarily with senior policy advisers Ira Magaziner and Carol Rasco, as well as Judy Feder, who at the time had just concluded running the health care transition team for the President. The Task Force also included six of President Clinton's Cabinet members, as well as his Office of Management and Budget (OMB) director and some of his senior aides and staff members from the White House. According to the Federal Register, the Task Force formally ceased operations on May 30, 1993.

Staff: (Served 1/25/93 – 5/30/93)

Robert O. Boorstin, Spokesman for the Task Force on National Health Care Reform
Larry Levitt, Senior Health Policy Advisor to the White House and Department of Health and Human Services
Christine Heenan, Senior Policy Analyst, Domestic Policy Council
Kelcey Kintner
Roger Goldblatt, Health Care Reform Information Center
Lynn Margherio, Senior Policy Analyst
Meeghan Prunty
Steven Edelstein
Catherine Balsam-Schwaber, Staff Assistant
Gary Cohen
Alice Dunscomb
Jason Solomon
Simone Rueschemeyer
Chris Jennings, Senior Health Care Advisor
Glenn Hutchins, Special Advisor on Economic and Healthcare Policy
Richard Veloz, Senior Health Policy Advisor
Arnold Epstein
Charlotte Hayes, Chief Domestic Policy Advisor for the Vice President
Bernie Arons, Chair of the Mental Health and Substance Abuse Working Group Cluster
Skila Harris, Special Assistant to the Vice President and Chief of Staff to Mrs. Gore
Susannah Wellford, Health Care War Room
Gary Claxton, Senior White House Health Policy Advisor
Walter Zelman, Senior Health Policy Advisor

Jennifer Klein, Domestic Policy Advisor
Paul Jamieson
Jack Lew, Special Assistant to the President
Carolyn Gatz
Cynthia Tauber
Marjorie Tarmey, Aide to the Senior Adviser to the President for Policy Development
Laura Radack, Trial Attorney
Alan Hoffman
Amanda Merryman, White House Office of Health Policy Intern
Stacy Rubin

Immediate Office of the President (1993-1994)

Oval Office Operations (1995-2001)

Executive Officer:

Assistant to the President and Senior Advisor

Lindsey, Bruce (1993)

Counselor to the President

McLarty, Thomas (1994)

Deputy Assistant to the President and Director of Oval Office Operations

Hernreich, Nancy (1995-2001)

Summary:

The Oval Office was the President's primary working office. Oval Office Operations staff were in charge of enacting the President's daily office schedule and providing office support to him as needed.

Staff:

Alston, Mildred

Boylan, Debra

Crawford, Kelly

Currie, Betty

Goodin, Stephen

Hernreich, Nancy

Lindsey, Bruce

McCathran, Ellen

McLarty, Thomas

Morrison, Mary

Robinson, Helen

Schroeder, Trey

Turner, June Gayle

Intergovernmental Affairs, Office of

Executive Officer:

Assistant to the President and Director of Intergovernmental Affairs

Montoya, Regina T. (1993)

Hale, Marcia L. (1993–1997)

Ibarra, Mickey (1997–2001)

Summary:

This Office served as the liaison between the White House and state and local governments. In addition, this Office represented the views of state and local elected officials in policy formation within the Administration. A major focus was on helping state and local elected officials with their concerns involving the Federal Government. As part of this work, Intergovernmental Affairs worked closely with organizations representing state and local elected officials such as the National Governor's Association and the United States Conference of Mayors.

Staff:

Applebaum, Seth

Avent, Loretta

Beale, Scott

Beale, Scott

Bennett, Matt

Bledsoe, Todd

Bostick-Hunt, Barbara

Bromberg, Emily

Cutler, Lynn

DuVal, Fred

Elrod, Adrienne

Emerson, John

Farrow, Jeffrey

Hale, Marcia

Hart, John

Ibarra, Mickey

Kennedy, Sharon

Lain, Jacqueline

Lopez, Tania

Mason, Keith

Montoya, Regina

Nash, Charles

O'Keefe, Kevin

Pierre, Zina

Redington, Rachel

Watson, Jeff

White, Bill

Williams, Cecily
Yu, Grace
Zuni, Raynell

Internship Program, White House

Executive Officer:

Director

Britton, Gail (1993-1994)
Abramson, Karin (1995)
Henning, Madge Huber (1996-1997)
Westfried, Maria (1997)
Kolwaite, Alison M. (1998-1999)
Crawford, Patrick (2000)
Yamaguchi, Kendee (2000)

Summary:

The White House Internship Program allowed students to participate in government and gain experience by working in one of over 30 offices within the Executive Office of the President. Examples of such offices included the White House Office, Office of the Vice President and Office of Policy Development. The Program afforded students an excellent opportunity to participate in the Executive Branch. In addition to working in a designated office, interns also participated in a speaker series, tours to various Washington, D.C. landmarks, volunteer opportunities and special events.

Legislative Affairs, Office of

Executive Officer:

Assistant to the President for Legislative Affairs

Paster, Howard (1993)

Assistant to the President and Director of Legislative Affairs

Griffin, Patrick (Pat) (1993–1996)
Hilley, John L. (1996–1998)
Stein, Larry (1998- 2000)
Brain, Charles (Chuck) (2000–2001)

Summary:

The Office of Legislative Affairs served as a liaison between the White House and the Legislative Branch of the Federal Government. The Office was primarily responsible for developing the strategy used to promote and defend the President's legislative agenda. Legislative Affairs also acts as a contact through which Members of Congress can forward their concerns and priorities to the President and engage in dialogue with the White House.

Staff:

Anderson, Julie
Ballentine, Roger
Banks, Melissa
Blocker III, Ananias
Brophy, Susan
Casstevens, Kay
Davidson, Nestor
Dingboom, Teresa
Donnelly, Tripp
Erikson, Janelle
Fishman, Ira
Forbes, Jeff
Fowler, Donnie
Gearan, Mark
Hancox, Karen
Heimbach, Jay
Hoffman, Marty
Hunter, Rebecca
Inadomi, LeeAnn
Johnson, Broderick
Kountoupes, Lisa
Kuryk, Hildy
Lew, Jack
Li, Gordon
Lippert, Gerald
Magana, Mark
Maldon, Al
Mason, Brian
Miller, Lorraine
Millsap, Elisa
Morris, Erica
Murguia, Janet
Newell, Felton
O'Neill, Kathleen
Patel, Devanshu
Ricchetti, Steve
Rubin, Stacey
Rustique, Virginia
Slaney, Joanna
Tate, Dan
Thornton, Tracey
Trevalyn, Stuart
Weber, James
Wyman, Lucia

Management and Administration, Office of

Executive Officer:

Special Assistant to the President for Management & Administration & Director of the Office of Administration

Thomasson, Patsy L. (1993-1994)

Assistant to the President for Management and Administration

Torkelson, Jodie R. (1995-1997)

Appuzo, Virginia M. (1998-1999)

Lindsay, Mark F. (2000 – 2001)

Summary:

The Office of Management and Administration directed the management and administrative functions of the entire White House complex and had oversight responsibilities for all of the agencies of the Executive Office of the President. As part of this responsibility, Management and Administration directly supervised many of the White House and Executive Office of the President operating units including the White House Military Office, Photography Office, Telephone Service, Travel Office, Intern Program, Conference Center, Visitors Office, White House Administrative Office and the Office of Administration.

Staff:

Appuzo, Virginia M.
Cunningham, Nelson
Dalton, Emily
Fleischman, Ann
Foucart, Brian
Gruin, Chris
Holmes, Kim
Jacanin, Marilyn
Kiley, Bradley
Lindsay, Mark F.
Malone, Michael D.
Mayberry, Tammy
McClure, Kelli R.
Moore, Matt
Parsons, Sylvia
Phillips, Janet
Van Praugh, Ian
Raines, Ashely
Rutledge, Andrea
Saleh, Ron
Salinas, Michelle
Scoville, Brooks
Thomasson, Patsy L.

Torkelson, Jodie R
Ubbens, Betty
Walsh, Cara
Watkins, David
Wilson, Kirsten

Media Affairs, Office of

Executive Officer:

Director for Media Affairs
Eller, Jeffrey E. (1993-1995)

Summary:

This Office primarily concerned itself with getting President Clinton's message across the nation via local media. There were four regional press offices located in the White House. Calls were put in on a daily basis to newspapers, radio, and television stations to gauge their interest in arranging interviews with prominent figures in the Administration.

Staff:

Eller, Jeffrey E
Hopper, Kim

Military Nominations (1997, 2000)

Executive Officer:

Deputy Assistant to the President and Director of the Military Office
Sullivan, Alan (1994-1998)
Simmons, Joseph J. (1999-2001)

Summary:

Military nominations are officially approved by the Deputy Secretary of Defense to be sent to the President of the United States. Before going to the President, however, the Director of the Military Office reviewed the nomination and sent his recommendation to the President through the Executive Clerk. Once the nomination was accepted and signed by the President it then was sent to the Senate for confirmation again through the Executive Clerk's Office.

Millennium Council

Executive Officers:

First Lady Hillary Rodham Clinton (1998-2001)

Director, Deputy Assistant to the President and Advisor to the First Lady for the Millennium Program

Lovell-McCulloch, Ellen M. (1998-2001)

Deputy Assistant to the President and Director of Special Projects

Craighead, Kelly (1998-2000)

Deputy Director

Donovan, Anne (1998-2001)

Summary:

The White House Millennium Council was created by President Clinton and First Lady Hillary Rodham Clinton with the intention of recognizing and initiating both national and local projects around the country that would commemorate the celebration of the year 2000. In his Executive Order 13072 creating the Millennium Council, President Clinton wrote that the Council would “mark the 200th anniversary of the occupancy of the White House by American Presidents, the 200th anniversary of the establishment of the Federal capital city in Washington, D.C., and the 200th anniversary of the first meeting of the Congress in the Capitol,” and “plan events to recognize the history and past accomplishments of America.” The Council was also involved in recommending federal preservation funding for various historic American artifacts and buildings through the “Save America’s Treasures” initiative. In addition, it planned celebratory events around the arrival of the year 2000, worked with private and nonprofit groups to launch grassroots efforts to commemorate the millennium, and worked with other countries that were planning events around the millennium. Two of its notable efforts included a series of lectures and presentations that were hosted at the White House by the President and First Lady, called “Millennium Evenings,” and the creation of a time capsule, now housed at the National Archives until 2100. The Council ceased operations at the end of President Clinton’s second term in office.

Staff:

Ballen, Jennifer

Brierton, Joan, Historic Preservation Specialist, Save America’s Treasures Program

Cearley, Virginia (Ginger), Staff Assistant 1998-2000

Childers, Clark

Croft, Caroline, International Programs Director

de Souza, Leela, White House Fellow 1998-2000

Engelstad, Jane

Finch, Andy

Garcia, Natalie M. (Monique), Staff Assistant 2000-2001

Gupta, Sanjay, Assistant to Deputy Assistant Ellen M. Lovell-McCulloch and White House Fellow

Hickox, Amy 1999-2000

Howes, Sarah, Agency Representative of the US Department of Education
Kirby, Benjamin J.
Madden, Stephanie, Arts & Humanities Specialist
McCann, Lisa
Mohsinger, Beth, Special Assistant to the Director of the Millennium Council March
2000-January 2001
Richardson, Malcolm, Lead Staff
Shah, Smita N.
Velasco, Josefina
Voeller, Joseph, Project Manager
Williams, Whitney, Special Advisor to the Millennium Council, 2000-2001

National AIDS Policy, Office of

Executive Officer:

Coordinator

Gebbie, Kristine (1993-1994)

Acting Coordinator

Fleming, Patricia (1994)

Director

Fleming, Patricia (1994-1997)

Thurman, Sandra (1997-2001)

Acting Director

Goosby, Eric P. (1997)

Deputy Director

Levi, Jeffrey (1994-1997)

Summers, Todd (1997-1998)

Associate Director

Bauerle, Cheryl (1999-2001)

Murgia, Matthew (2000-2001)

Summary:

The Office of National AIDS Policy (ONAP) was part of the White House Domestic Policy Council and was tasked with coordinating the continuing efforts of the Government to reduce the number of HIV infections across the United States. The Office emphasized prevention through wide-ranging education initiatives and helped to coordinate the care and treatment of citizens with HIV/AIDS.

Staff:

Alworth, Lance

Barrer, Andrew E.

Da Silva, Alexandra

Gaist, Paul
Holewinski, Sarah
Jackson, Linda
Kennedy, May
Kunkel, Brenda
May, Mary
McGinn, Kristin
Milonas, Alexandra
Montoya, Daniel C.
Sorian, Richard
Ventura, Gustavo (Gus)

National Economic Council

Executive Officer:

Assistant to the President for Economic Policy

Rubin, Robert E. (1993-1995)
Tyson, Laura D'Andrea (1995-1997)
Sperling, Gene B. (1997-2001)

Summary:

The National Economic Council (NEC) was created by President Clinton by Executive Order 12835 on January 25, 1993. The Council had four principal functions: to coordinate both the domestic and international economic policy-making process, to advise the President on matters of economic policy, to make certain that the economic policy and programs were consistent with the President's agenda, and to monitor the implementation of the President's economic policy. The NEC was headed by the Assistant to the President for Economic Policy and was comprised of numerous department and agency heads within the Administration.

Staff:

Abernathy, Pauline
Antholis, Bill
Caplan, John
Cashin, Sheryl
Chamovitz, Julia
Clark, Jessica
Corbett, Bill
Cutter, Bo
Daum, Michael
Dauster, Bill
Davis, Selina
Deegan, Paul
Dimond, Paul

Dorton, Patrick
Dorval, Chris
Efros, Laura
Furman, Jason
Gomez, Anna
Good, Margaret
Green, Lisa
Haacke, Carl
Heath, Daniel
Holstein, Elgie
Joshlyn, Gay
Kalil, Thomas
Katzen, Sally
Kellogg, Clifton "Cliff"
Kennedy, Brian
King, Larry
Kissenger, William
Kvaal, James
Lane, David
Lawrence, Robert
Lewis, Anne
Lubke, Theo
Marr, Chuck
Mathews, Sylvia
Medine, David
Minsk, Ron
O'Neill, Kimberly
Orzag, Peter
Park, Edwin
Parker, Emil
Robyn, Dorothy
Rosen, Dan
Ross, Heather
Rouse, Cecilia
Rubin, Robert
Samardick, Ruth
Seidman, Ellen
Shireman, Bob
Siewert, Jake
Silverman, Mark
Sperling, Gene
Tseng, David
Tyson, Laura D'Andrea
Wallman, Kathy
Warren, Michael

Wartell, Sarah
Wescott, Robert
Wong, Peter
Yu, Peter

National Performance Review

Executive Officer:

Senior Policy Advisor for the Vice President

Karmarck, Elaine C. (1993 – 1997)

Winogard, Morley (1997 – 2001)

Summary:

The National Performance Review was an interagency task force announced by President Clinton on March 03, 1993 tasked with examining larger units of the Executive Office of the President, namely the Office of Management and Budget, US Trade Representative, and Office of Administration. The Review identified areas where resources could be used more efficiently to assist the President in guiding the rest of the Government. After a six month review period the team, chaired by Vice President Al Gore, submitted a report to the President on how the Government could “work better and cost less” along with a path forward which was implemented during the Administration. In December 1997, the effort’s name was changed to the National Partnership for Reinventing Government.

Staff Working Group:

Bates, Stephen
Brandberg, Bert
Brescia, Ralph
Carpenter, Judith
Cerda, Victor
Chappell, Stan
Fry, Patrick
Gentile, Nancyellen
Hans, Kevin
Jones, Susan
LaVoi, Annette
Miller, Danielle

Miller, Richard
Moore, Matthew
Murphy, Joeellyn
O’Connor, Jennifer
Owens, Robert
Parham, Delila
Perry, Doris
Powell, Ramona
Raines, Ashley
Titus, Timothy
Tolo, Kenneth
Walker, Barbara

Supporting Staff:

Brackett, Lee Ann
Ellertson, Natalie
New, Wendy
Muller, Jennifer

National Security Council (NSC)

NSC Administrative Office

Executive Officer:

Office Head

Haas, Dean (July 2000-January 2001)
Jacobson, Tracey (August 1998-July 2000)
Haines, Mary (June 1995-August 1998)
Breeland, Joceyln (1994-August 1995)
Manzanares, Robert (1993-June 1994)
Darragh, Sean (1993-May 1993)

Summary:

The NSC Administrative Office oversaw all budget/travel; personnel; facilities and security issues for the National Security Advisor and his staff.

Staff:

Baum, Russell
Clark, Bronya
Dimel, Marsha
Joshlyn, Gay
Murphy, Allison
Paliokas, John

NSC African Affairs

Executive Officer:

Office Head

Smith, Gayle (July 1998-January 2001)
Wilson, Ernest J. Wilson (June 1997-June 1998)
Rice, Susan (February 1993-October 1997)
Steinberg, Donald (1994-March 1995)
Ward, Jennifer (1993-February 1994)

Summary:

The African Affairs Directorate advised and assisted the President and National Security Advisor on all aspects of U.S. foreign policy with respect to Sub-Saharan Africa's economy, politics, security and humanitarian concerns.

Staff:

Barks-Ruggles, Erica
Battenfield, Patricia

Byrne, Cathy
DeShazer, MacArthur
Dempsey, Nora
Frazer, Jendayi
Harris, Grant
Jett, Dennis
McCormick, Shawn
Odonohue, Peter
Ordway, John
Pelofsky, Eric
Prendergast, John
Sanders, Robin
Tabak, Lauren

NSC Asian Affairs

Executive Officer:

Office Head

Pritchard, Charles (Jack) (October 2000-January 2001)
Lieberthal, Kenneth (August 1998-October 2000)
Kristoff, Sandra (January 1996-July 1998)
Roth, Stanley (March 1994-January 1996)
Wiedemann, Kent (1993-March 1994)

Summary:

The Asian Affairs Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to the Asia-Pacific region, including Northeast Asia, Southeast Asia (including Indochina) and Oceania.

Staff:

Arvizu, Alexander
Bader, Jeffrey
Gagnon, James
Huso, Ravic
Keith, James
Smith, Holly
Suettinger, Robert

NSC Central & Eastern Europe (1993-1999)

[merged into Southeast European Affairs in 1999]

Executive Officer:

Office Head

Flanagan, Stephen (July 1997-September 1999)

Fried, Daniel (July 1993-July 1997)

Schifter, Richard (August 1993-January 1995)

Summary:

The Central & Eastern European Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign, economic and security policy with respect to twelve countries in Central and Eastern Europe, including Albania, Bulgaria, the Czech Republic, Estonia, the Former Yugoslav Republic of Macedonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia, and Slovenia.

NSC Counselor (1995-1997)

Executive Officer:

Office Head

Schifter, Richard (January 1995-March 1997)

Summary:

The Counselor's Office advised and assisted the President and the National Security Advisor on all aspects of U.S. national security policy, including responsibilities for policy planning outreach to outside experts and the public and special projects of major national security concern.

NSC Defense Policy and Arms Control

Executive Officer:

Office Head

Binnendijk, Hans (August 1999-January 2001)

Bell, Robert (January 1993-October 1999)

Summary:

The Defense Policy and Arms Control Office advised and assisted the President and the National Security Advisor on all aspects of U.S. national security policy with respect to the U.S. defense budget, programs and policy, nuclear arms control, and conventional arms control.

Staff:

Andreasen, Steven
Beardsworth, Richard
Bolton, Edward
Bouchard, Joseph
Busick, Paul
Cullom, Philip
Feaver, Peter
Hahn, Keith
Heyl, Phillip
Jones, Steven
Mulligan, George
Peterman, David
Pimentel, Betsy
Seaton, James
Sestak, Joseph
Von Lipsey, Roderick
Wechsler, William
Witkowsky, Anne

NSC Democracy, Human Rights & Humanitarian Affairs (1996-1998)
[see Multilateral & Humanitarian Affairs]

Executive Officer:

Office Head

Schwartz, Eric (1996-1998)

Staff:

Halperin, Morton
Lorin, Matthew
Malley, Robert
Noetzel, Jonathan
Ragan, Richard

NSC Executive Secretary

Executive Officer:

Office Head

Bradtke, Robert (July 1999-January 2001)

Davis, Glyn (March 1997-July 1999)

Sens, Andrew (August 1994-April 1997)

Itoh, William (1993-April 1995)

Summary:

The Executive Secretary served as the chief manager and administrative officer of the NSC. It was the job of the Executive Secretary to assist in directing the activities of the NSC staff on the broad range of defense, intelligence and foreign policy matters. The Office tasked, reviewed and insured proper coordination of all information and action memoranda submitted by the NSC staff to the National Security Advisor and the President. The Executive Secretary was the principal point of contact between the National Security Council and other government agencies and with the Executive Offices of the President.

Staff:

Bartlett, June
Darby, Melaine
Elkon, Nicole
Kenney, Kristie
Rice, Edward
Sonenshine, Tara
Wasserman, Elaine

NSC European Affairs**Executive Officer:**Office Head

Blinken, Antony (August 1994-January 2001)
Bandler, Donald (August 1997-May 1999)
Vershbow, Alexander (June 1994-September 1997)
Walker, Jenonne (1993-July 1994)

Summary:

The European Affairs Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign and security policy with respect to the countries of Western and Southern Europe and Canada, the North Atlantic Treaty Organization (NATO), the Organization for Security and Cooperation in Europe (OSCE), the European Union (EU) and other European organizations.

Staff:

Butler, Lawrence
Bremner, Sue
Brown, Keirn
Corey, Jock
Daalder, Ivo

Drew, Nelson
Dowling, John
Feeley, John
Gardner, Anthony
Gordon, Philip
Holl, Jane
Kass, Nicholas
Kerrick, Donald
Kupchan, Charles
Lebourgeois, Julien
McEldowney, Nancy
Moyn, Samuel
Munter, Cameron
Norland, Richard
Peters, Mary Ann
Schmidt, John
Stephens, Doris
Stephens, Kathleen
Waddell, Ricky
Wayne, Earl
Yee, Hoyt

NSC Foreign Policy Speechwriting (1998-2001)

Executive Officer:

Office Head

Malinowski, Tomasz (October 1998-January 2001)

Summary:

The Office of Foreign Policy Speechwriting drafted the public remarks of the President and the National Security Advisor on foreign affairs, including policy speeches, statements and ceremonial remarks.

Staff:

Gibson, John
Orzulak, Paul
Rosshirt, Thomas

NSC Global Issues & Multilateral Affairs (1993-1998)

[changed to Transnational Threats in 1998]

Executive Officer:

Office Head

Clarke, Richard (1992-1998)

Staff:

Atkin, Timothy
Boynton, Peter
Brown, Dallas
Cressey, Roger
Daalder, Ivo
Darragh, Sean
Eisenhower, James
Lindsay, James
Orr, Robert
Rice, Susan
Schwartz, Eric
Sheehan, Michael
Verville, Elizabeth
Wilson, Ernest J.
Zucker, Jeremy

NSC Gulf War Illness Affairs

Executive Officer:

Office Head

Busick, Paul (November 1996 – June 1998)

Summary:

The Gulf War Illness Affairs Office advised and assisted the President and the National Security Advisor on all aspects on the background, clinical programs, research and investigations, compensation initiatives, outreach efforts and lessons learned from the Administration's efforts to better understand the causes of illnesses arising from the first Gulf War.

Staff:

Heyl, Phillip

NSC Intelligence Programs

Executive Officer:

Office Head

McCarthy, Mary (July 1996 - January 2001)

Beers, Rand (February 1993 - January 1998)

Tenet, George (1993 - June 1995)

Summary:

The Intelligence Programs Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to all issues relating to intelligence.

Staff:

Almon, Timothy

Appel, Edward

Bobbitt, Philip

Cavanaugh, James

Genton, Regina

Gladura, Timothy

Gregory, Susan

Kitchen, David

Knepper, Charlotte

Miscik, Jami

Mislock, Raymond

Mitchell, Don

Pease, Bruce

Sherman, David

Smith, James

Waguespack, Michael

Ward, Steven

Wilhelm, Rich

NSC Inter-American Affairs

Executive Officer:

Office Head

Valenzuela, Arturo (June 1999 - January 2001)

Dobbins, James (March 1996 - February 1999)

Feinberg, Richard (January 1993 - March 1996)

Summary:

The Inter-American Affairs Office advised and assisted the President and the National

Security Advisor on all aspects of U.S foreign policy with respect to issues pertaining to Latin America and the Caribbean.

Staff:

Armstrong, Fulton
Avery, Dale
Bassett, Leslie
Blakeman, Earle
DeLaurentis, Jeffrey
Denniston, Richard
Kinser-Kidane, Brenda
Lawson, Chappell
Merletti, Roger
Piccone, Theodore
Pyatt, Geoffrey
Rice, Lillian
Rocha, Victor
Shannon, Thomas
Williams, Debra

**NSC International Economic Affairs
(with National Economic Council)**

Executive Officer:

Office Head

Duncan, John (June 2000-January 2001)
Lee, Malcolm (1996-June 2000)
Hammonds, D. Holly (September 1998-January 2000)
Brainard, Lael (1998)
Kyle, Robert (1993-May 1998)
Fauver, Robert (1993-April 1995)

Summary:

The International Economic Affairs Office advised and assisted the President, the Vice President, the National Security Advisor and the National Economic Advisor on all aspects of U.S. foreign policy with respect to international economic policies. The Office provided advice and assistance to the President, through the National Security Council and the National Economic Council process, on overall inter-agency economic policy coordination, as well as on issues relating to the World Trade Organization, bilateral trade and investment issues, and G-8 coordination and economic summit preparation.

Staff:

Antholis, William

Boone, Sherman
Bruns, James
Froman, Michael
Hendricks, Lori
Holtzapple, Richard
Primosch, William
Punke, Michael
Samans, Richard
Schaefer, Matthew
Shah, Sonal
Tarullo, Daniel
Walsh, Helen
Whyman, William

NSC International Environmental Affairs

Executive Officer:

Office Head

Bowles, Ian (July 1999-January 2001)
Sandalow, David (January 1996-October 1999)
Claussen, Eileen (January 1993-January 1996)

Summary:

The International Environmental Affairs Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to protection of the global environment. Among the issues which the Office provided advice and assistance: global climate change; ozone depletion; forests; oceans; and the environmental aspects of international trade and finance.

Staff:

Blank, Daniel
Bradley, Jane
Chyba, Christopher
Doniger, David

NSC International Health Affairs

Executive Officer:

Office Head

Bernard, Kenneth (August 1998 - January 2001)

Summary:

The International Health Affairs Office advised and assisted the President and the

National Security Advisor on all aspects of U.S. foreign policy with respect to international health. Among the issues addressed: defense against bio-terrorism, new and emerging infectious diseases, safety of the national food supply, and international tobacco control.

NSC Legal Affairs

Executive Officer:

Office Head

DeRosa, Mary (May 1997-January 2001)

Baker, James (February 1994-November 2000)

Kreczko, Alan (April 1993-October 1997)

Summary:

In coordination with the White House Counsel, the Legal Office of the NSC advised and assisted the President and the National Security Advisor on legal issues relevant to national security.

Staff:

Abercrombie-Winstanley, Gina

Allen, Charles

Devine, Stephen

Krass, Caroline

Lackey, Miles

Rudman, Mara

Scharfen, Jonathan

Shapiro, Daniel

Sparks, John

Tavlarides, Mark

Wiegmann, John

NSC Legislative Affairs

Executive Officer:

Office Head

Lackey, Miles (January 1999-January 2001)

Rudman, Mara (November 1997-1999)

Danvers, William (January 1994-September 1997)

Rosner, Jeremy (1993-June 1994)

Summary:

The Legislative Affairs Office advised and assisted the President and the National

Security Advisor on all aspects of U.S. foreign policy with respect to all issues relating to legislation on National Security matters.

Staff:

Bendick, Gordon
Davis, William
Farrar, Jay
Gross, Donald
Maldon, Al

NSC Multilateral & Humanitarian Affairs

Executive Officer:

Office Head

Schwartz, Eric (January 1993-January 2001)

Summary:

The Multilateral & Humanitarian Affairs Office advised and assisted the President and the National Security Advisor on UN issues, including peacekeeping, human rights and democracy promotion, overseas humanitarian assistance, international migration and refugee affairs, and international public diplomacy.

Staff:

Banbury, Anthony
Busby, Scott
Feldman, Daniel
Guarnieri, Valerie
Hawley, Leonard
Letts, Kelly
Malley, Robert
McLean, Mathew
Metzl, James
Naplan, Steven
Patten, Wendy
Rossi, Christopher
Shea, Dorothy
Smith, Peter
Stromseth, Jane
Vaccaro, Jonathan
Wilcox, Richard
Wippman, David

NSC National Security Advisor

Executive Officer:

Office Head

Assistant to the President

Berger, Samuel (1997-2001)

Lake, Anthony (1993-1997)

Deputy Assistant to the President

Berger, Samuel (1993-1997)

Steinberg, James (1997-July 2000)

Rudman, Mara (1999-2001)

Kerrick, Donald (1996-1999) (August 2000-January 2001)

Soderberg, Nancy (1995-1996)

Summary:

The Office of the National Security Advisor assisted the President on all aspects of U.S. foreign policy.

NSC Near East and South Asian Affairs

Executive Officer:

Office Head

Riedel, Bruce (April 1997-January 2001)

Parris, Mark (March 1995-April 1997)

Indyk, Martin (1993-April 1995)

Summary:

The Near East and South Asia Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to U.S. foreign policy and with respect to U.S. foreign and defense policies regarding four distinct areas abroad: North Africa, the Levant, the Persian Gulf and South Asia.

Staff:

Camp, Donald

Cooper, Kathleen

Grummon, Stephen

Hull, Edmund

Kaplan, Dean

Malley, Robert

Laipson, Ellen

LeBaron, Richard

Pollack, Kenneth

Rose, Gideon

Satterfield, David
Toloui, Ramin
Waller, Robert

NSC Nonproliferation and Export Controls

Executive Officer:

Office Head

Samore, Gary (August 1995-January 2001)

Poneman, Daniel (August 1990-November 1996)

Summary:

The Nonproliferation and Export Controls Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to all issues relating to nonproliferation and arms control. Among the issues addressed: efforts to combat nuclear smuggling; the Chemical Weapons Convention; the Nuclear Non-Proliferation Treaty; Missile Technology Control Regime; diplomatic efforts with respect to North Korea, the former Soviet Union, China, and the Middle East; and conventional arms transfer policy.

Staff:

Aoki, Steven

Barth, Richard

Clements, William

Fairfax, Kenneth

Harris, Elisa

Litwak, Robert

Maertens, Thomas

Tucker, Maureen

NSC Office of Communications (2000-2001)

Office of Press & Communications (1999-2000)

[changed to Office of Communications in 2000]

Executive Officer:

Office Head

Anderson, Brooke (March 2000-January 2001)

Crowley, Philip (March 2000-January 2001)

Leavy, David (April 1997-March 2000)

Summary:

Members of the Office of Communications for the National Security Council served the

President, the National Security Advisor and the White House Press Secretary on all press-related matters involving national security, foreign policy, defense and intelligence issues.

Staff:

Fallin, James
Gobush, Matthew
Spalter, Jonathan
Stockwell, David
Wozniak, Natalie

**NSC Public Affairs (1993-1998)
[changed to Office of Press & Communications in 1999]**

Executive Officer:

Office Head
Leavy, David (1998)
Luzzatto, Anne (1997-1998)
Johnson, David (September 1995-November 1997)
Ross, Thomas (1994-1995)
Steinberg, Donald (1993-March 1995)

Staff:

Mitchell, Calvin
Schuker, Jill

NSC NATO Summit Office

Executive Officer:

Office Head
Bandler, Donald (August 1997-May 1999)

Summary:

The NATO Summit Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to the North Atlantic Treaty Organization and the preparation, planning, and participation in the NATO summit.

Staff:

Ebitz, Todd
Uyehara, Margaret

NSC Records and Access Management

Executive Officer:

Office Head

Leary, William (January 1994-January 2001)

Summary:

The Records and Access Management Office consisted of two divisions: Access Management and Records Management. Access Management staff advised and assisted the President and the National Security Advisor by reviewing classified information generated at the White House by the President, the National Security Advisor or the President's staff at the NSC for release in response to requests from researchers, historians and the general public. The Records Management staff assisted the President and the National Security Advisor by facilitating the movement of documents to and from the President, National Security Advisor, NSC staff and NSC Executive Secretary.

NSC Russia/Ukraine/Eurasian Affairs

Executive Officer:

Office Head

Medish, Mark (January 2000-January 2001)

Pascual, Carlos (June 1995-January 2000)

Courtney, William (August 1997-July 1998)

Pifer, Steven (December 1994-August 1997)

Blacker, Coit (Chip) (February 1995-July 1996)

Burns, Nicholas (1993-February 1995)

Summary:

The Russia, Ukraine and Eurasian Office advised and assisted the President and the National Security Advisor on foreign and security policy regarding Russia, Ukraine and the other New Independent States (NIS) of the former Soviet Union (Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Tajikistan, Turkmenistan and Uzbekistan).

Staff:

Bell, Chris

Beyrle, John

Debortoli, Michelle

Dunn, John

Durham, Robert

Eggert, Tamara

Elkind, Jonathan

Faranda, Regina

Fishel, Eugene

Fooks, Michael

Fort, Jane
Forsythe, Rosemarie
Gati, Toby
Goldgeier, James
Gottemoeller, Rose
Harris, Cody
Harrison, Hope
Heslin, Shelia
Kaufman, Stuart
Kingsley, Neil
Kunin, Daniel
Massey, Stephen
Matera, Michael
Potts, Christine
Reznik, Victoria
Rumer, Eugene
Segal, Jack
Stern, Jessica
Tedstrom, John
Weiss, Andrew

NSC Southeast European Affairs (1999-2001)

Executive Officer:

Office Head

Schulte, Greg (July 2000-January 2001)

Hill, Christopher (August 1999-July 2000)

Summary:

The Southeast European Affairs office advised and assisted the President and the National Security Advisor on U.S. foreign, economic, and security policy with respect to Albania, Bosnia and Herzegovina, Bulgaria, Croatia, the Federal Republic of Yugoslavia (Serbia and Montenegro), Macedonia, Romania, and Slovenia.

Staff:

Brzezinski, Mark
Greenwood, Thomas
Holtzapple, Richard
Hurley, Michael
Kaidanow, Tina
Miller, Laura
Pittman, Dean
Russ, Judith

Sapiro, Miriam
Von Lipsey, Roderick

NSC Speechwriting (1993-1998) **[changed to Foreign Policy Speechwriting]**

Executive Officer:

Office Head

Blinken, Antony (August 1994-1998)

Boorstin, Robert (June 1994-November 1995)

Staff:

Benjamin, Daniel

Widmer, Edward

NSC Staff Director (1993-1994)

Executive Officer:

Office Head

Soderberg, Nancy (1993-1994)

Summary:

The Staff Director Office advised and assisted the President and the National Security Advisor on day-to-day crisis management, briefing the President, and developing national security priorities.

NSC Strategic Planning (1997)

Executive Officer:

Office Head

Blinken, Antony (1997)

Summary:

The Strategic Planning Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to strategic communications and planning issues. Additionally, this Office drafted the public remarks of the President and the National Security Advisor on foreign affairs, including policy speeches, statements and ceremonial remarks.

Staff:

Bobbit, Philip

Gibney, James

LaFleur, Victoria

Moffett, Julia

NSC Systems & Technical Planning

Executive Officer:

Office Head

Powell, Elliot (May 1999-January 2001)

Cosgriff Kevin (June 1997-May 1999)

Herrington, David (September 1992-August 1995)

Summary:

The Systems and Technical Planning Office provided communications, computer and crisis management support to the President, the National Security Advisor and the NSC staff.

Staff:

Payne, Raymond

NSC Transnational Threats (1998-2001)

Executive Officer:

Office Head

Clarke, Richard (1998-January 2001)

Summary:

The Transnational Threats Office advised and assisted the President and the National Security Advisor on all aspects of U.S. foreign policy with respect to certain issues which transcend regions. Among the issues addressed by the Office are: terrorism, complex humanitarian/peace operations; narcotics; transnational crime; foreign military sales; war crimes; sanctions policy; and regional security arrangements.

Staff:

Benjamin, Daniel

Cressey, Roger

Eddy, Randolph

Fenzel, Michael

Fung, Mark

Gordon-Hagerty, Lisa

Hunker, Jeffrey

Kurtz, Paul

Meyer, Carl

Montgomery, Mark

Mulligan, George

Pierce, Eric
Rosa, Frederick
Ross, Heather
Simon, Steven
Telleen, Erik
Verville, Elizabeth
Wechsler, William
Wolosky, Lee

NSC White House Situation Room

Executive Officer:

Office Head

Powell, Elliot (May 1999-January 2001)
Cosgriff, Kevin (June 1997-May 1999)
Harmon, Joyce (April 1995-June 1997)
Reed, James (1994-April 1995)
O'Leary, Cornelius (1993-August 1993)

Summary:

The White House Situation Room was a 24-hour watch and alert center. It provided the President, the National Security Advisor and members of the NSC staff with current intelligence and open-source information to support the formulation and implementation of national security policy.

National Service, Office of

Executive Officer:

Assistant to the President and Director of the Office of National Service

Segal, Eli (1993-1996)

Summary:

The Office of National Service during the Clinton Administration was guided by the National and Community Service Trust Act of 1993. President Clinton signed it into law on September 21, 1993 and it created the Corporation for National and Community Service and three Corporation administered programs: Senior Corp, Americorps, and Learn and Service America. The Office of National Service worked to coordinate volunteerism and community service by assisting with the mobilization of Americans into service.

Staff:

Allen, C. Richard (Rick)

Kreidler, Jim
Sagawa, Shirley
Sanone, Jina
Segal, Eli
Whitman, Sarah

Operations, White House

Executive Officer:

Special Assistant to the President and Director of White House Operations

Holmes, Kim A. (1996)

Malone, Michael (1997)

Dankowski, John R. (1998-1999)

Director, White House Operations

Granger, Theresa Faye (2000-2001)

Summary:

The White House Operations Office came under the Office of Management and Administration, and supervised the Administrative Office, the Intern Program, the Photography Office, Telephone Services, the Travel Office, the Visitors Office, and the White House Conference Center. In 1993 it was named Administrative Operations; in 1994 and 1995 it was named White House Administration; and from 1996 through the end of the Administration, it was called White House Operations.

Staff:

Dankowski, John

Foucart, Brian

Granger, Theresa Faye

Hernreich, Nancy

Holmes, Kim

Malone, Michael

Olds, Ed

Raines, Ashley

Richardson, Charles

Rutledge, Andrea

Saleh, Ron

Sigman, Charles

Scoville, Brooks

Szymanski, Christopher

Torkelson, Jodie

Ubbens, Elizabeth R. (Betty)

Oval Office Operations (1995-2001)

(See Immediate Office of the President)

President's Commission on Critical Infrastructure Protection (PCCIP)

Executive Officer:

Commissioners

Robert T. Marsh, Chairman

John R. Powers, Executive Director – Federal Emergency Management Agency

Merritt E. Adams –AT&T

Mary J. Culnan – Georgetown University

Peter H. Daly – Department of the Treasury

John C. Davis – National Security Agency

Thomas J. Falvey – Department of Transportation

Brenton C. Greene – Department of Defense

William J. Harris – Association of American Railroads

David A. Jones – Department of Energy

William B. Joyce – Central Intelligence Agency

David V. Keyes – Federal Bureau of Investigation

Stevan D. Mitchell – Department of Justice

Joseph J. Moorcones – National Security Agency

Irwin M. Pikus – Department of Commerce

William Paul Rodgers, Jr. – National Association of Regulatory Utility Commissioners

Susan V. Simens – Federal Bureau of Investigation

Frederick M. Struble – Federal Reserve Board

Nancy J. Wong – Pacific Gas & Electric Company

Richard P. Case – IBM

Executive Staff

Phillip E. Lacombe, Staff Director

James H. Kurtz, COL, USA, Chief of Staff/Executive Secretary

Janet B. Abrams, Director of External Affairs/White House Liaison

Robert E. Giovagnoni, Col, USAF, General Counsel

Adrienne M. Griffen, Executive Assistant to the Chairman

Elizabeth (Betsy) Harrison, Director of Legislative Affairs

Brian P. Hoey, Lt Col, USAF, Executive Assistant to the Chairman

Nelson M. McCouch III, MAJ, USA, Director of Public Affairs

Monica Y. McNeil, Executive Assistant to the Chief of Staff/Assistant Executive Secretary

Annie N. Nelson, Director of Administration

Carla L. Sims, Director of Public Affairs

Lawrence P. St. Marie, SMSgt, USAF, Executive Officer

Sona A. Viridi, Executive Assistant to the Staff Director

Professional Staff

Elizabeth A. Banker
Gary R. Boyd
Patricia E. Burt
Julie Consilvio
Frederick S. Davidson
L. C. J. Jacobson
Gary P. Kosciusko
Lloyd E. Lutz, Jr., Lt Col, USAF
Carol M. Medill
T. Lynette Proctor
Pamela D. Saunders
James J. Stekert
Stephen T. York

Support Staff

Bernard R. Robinson, Deputy Director of Administration
Bonnie L. Julia, SFC, USA, NCOIC
Karen R. Allen, SrA, USAF
Robert W. Boyd, YN2, USN
Joseph A. Broadway, YN1, USN
Patrick Barlow
Eric J. Cline
James E. Crawford, SSG, USA
Debra A. Dawson, SSG, USA
Roada Dickerson, SrA, USAF
Elizabeth S. Ellingboe, SSgt, USAF
Jeffrey G. Estep, SSgt, USAF
Troy L. Joyner, SSG, USA
Peter D. LeNard
Becky Love
Gerald T. Posey, TSgt, USAF
Sandra M. Robinson, SSgt, USAF
Sandra L. Scroggs
Mike Seabron
Sherrie M. Smith, SGT, USA
Sharon S. Strippoli
Shawn R. L. Vincent, Sgt, USAF
Scott A. Ward
Brian W. Young, SrA, USAF
Ed Young

Senior Consultants

William A. Buehring

Mary F. Dunham

Ron E. Fisher

Paul W. Hanley

Peter Gossens

Duane G. Harder

Michael T. Hovey

Joelle Jordan

Ramesh Maraj

Gabe Maznick

Willis J. Ozier

Paul Byron Pattak

James P. Peerenboom

George J. Rothstein

Lee M. Zeichner

Summary:

The PCCIP came into existence in July 1996 as the result of Presidential Executive Order 13010. It represented the initial national effort to deal with the problems and issues brought about by the new information age. Specifically tasked with drawing up a comprehensive national strategic policy designed to protect our crucial infrastructures from physical and “cyber” threats, the PCCIP was composed of prominent figures from private industry, government, and academia. They received guidance and counsel from a formidable array of experts in Advisory and Steering Committees.

Critical infrastructures were defined as systems whose total destruction or partial damage would seriously impair the defense or economic security of the United States. Included in this estimation would be telecommunications, electrical power grids, gas, oil, banking, finance, transportation, and water supply systems and government and emergency services. The PCCIP drew the private and public sectors together to address the issue of infrastructure weaknesses and arrive at some sort of game plan for the future.

In the end, the Commission split itself into five sector teams to deal with eight critical infrastructures. Each team analyzed in painstaking detail the risks, threats, and vulnerabilities present in its sector. These sector teams and their accompanying industries included: Information & Communications – telecommunications, computers & software, Internet, satellites, fiber optics; Physical Distribution – railroads, air traffic, maritime, intermodal, pipelines; Energy – electrical power, natural gas, petroleum, production, distribution & storage; Banking & Finance – financial transactions, stock & bond markets, Federal Reserve; Vital Human Services – water, emergency services, government services

After thoroughly studying the problem of critical infrastructure protection, the Commission submitted its findings (entitled *Critical Foundations*) to the President in October 1997.

Policy Development, Office of

Executive Officer:

Senior Advisor to the President for Policy Development
Magaziner, Ira

Summary:

The Office of Policy Development was responsible for advising & assisting the President in the formulation, coordination, & implementation of domestic and economic policy. The Office of Policy Development also provided support for other policy development and implementation activities as directed by the President. In January 1993, President Clinton created the National Economic Council, carved out of the Office of Policy Development. In August 1993, he completed the split by creating the Domestic Policy Council.

Staff:

Berman, Jason
Biel, Eric
Brainard, Lael
Burke, Brian
Dobson, Sean
Eddleman, Linda
Green, Lisa
Hogan, Lynn
Klein, Jennifer
Robinson, Christa
Tanden, Neera

Political Affairs, Office of

Executive Officer:

Assistant to the President and Director of Political Affairs
Baggett, Joan (1993-1994)
Sosnik, Douglas (1995-1996)
Smith, Craig (1997-1998)
Moore, Minyon (1999-2001)
Deputy Director of Political Affairs

Velasquez, Joe (1993-1994)
Hancox, Karen (1995-1996)
Moore, Minyon (1997-1998)
Moore, Linda (1999-2001)

Summary:

The Office of Political Affairs was charged with ensuring that the Executive Branch and the President were aware of the concerns of the American citizen as well as maintaining relationships between the President, political officials and organizations throughout the nation. Political Affairs also served as a liaison between the White House and the President's political party.

Staff:

Anderson, Karen
Baggett, Joan
Baldick, Nick
Begala, Paul
Bucaro, Jocelyn
Burns, Tara
Crumley, Amanda
Dagner, Peter
Dunn, Donald
Emanuel, Rahm
Emerson, John
Epstein, Tom
Eve, Eric
Fanning, Eric
Forster, Stacy
Flynn, Tim
Fry, Vincent
Hancox, Karen
Heistad, Wendy
Hughes, Craig
Jasso-Rotunno, Cynthia
Lavery, Christopher
Leininger, Bridget
Lewis, Reta
Li, Gordon
Lombard, Tanya
Martinez, Ray
Maycock, Andrew
Moore, Linda
Moore, Minyon

Pasquil, Mona
Pirozzi, Angelique
Porter, Orson
Reich, Emily
Scott, Marsha
Shakow, Peter
Skelton, Karen
Smith, Craig
Smith, Wendy
Sosnik, Douglas
Velasquez, Joe
Wallace, Ann Marie
Whitworth, Ann
Wofford, David

President's Advisory Board on Race

Executive Officer:

Executive Director

Winston, Judith (1997–1998)

Board

Franklin, John Hope, Chairman

Chavez-Thompson, Linda

Cook, Suzan Johnson

Kean, Thomas

Oh, Angela

Thomas, Robert

Winter, William

Summary:

The Advisory Board on Race was established on June 13, 1997 by Executive Order 13050 as part of President Clinton's Initiative on Race (PIR). The Advisory Board was established to counsel the President on ways to improve the quality of American race relations. The Board worked with the President to: promote national dialogue on race issues; increase the nation's understanding of the history and future of race relations; identify and create plans to calm racial tension and promote increased opportunity for all Americans; and address crime and the administration of justice. After submitting its final report to the President, *One America in the 21st Century: Forging a New Future*, the Board terminated on September 30, 1998.

Staff:

Anderson, Bruce

Ayers, Randy
Aylward, Patrick
Belenis, Elizabeth
Boyle, Lee
Burchard, Karen
Campt, David
Carney, Rhonda
Castle, Elizabeth
Cavataio, Michele
Chai, David
Dolan, Jennifer
Garcia, Grace
Glosser, Danielle
Goering, John
Gonzales, Claire
Harrison, Roderick
Hodges, Suzanne
Hutchinson, Audrey
King, Allison
Kraus, D. Bambi
Ladman, Stacey
Liu, Lin
Lopez, Ana
Ma, Jacinta
Martinez, Elizabeth
Monosoff, Tamara
Palmer, Scott
Semedo, Barbara
Sermons, Lydia
Sorrell, Michael
Soto, Maria
Spaulding, Chandler
Toinetta, Brenda
Wenger, Michael
Wexle, Rob
Winston, Judith

Presidential Advisory Commission on Holocaust Assets in the U.S. **

Executive Officer:
Chairman

Bronfman, Edgar
Executive Director
Klothen, Kenneth

Summary:

Coming into existence in 1998, the Presidential Advisory Commission on Holocaust Assets in the United States (PACHA, aka PCHA) was charged with investigating what happened to the assets of victims of the Holocaust that ended up in the possession of the United States Federal Government. The organization consisted of 21 members—eight private citizens appointed by the President, one representative each from the Departments of State, Justice, Army, and Treasury appointed by the President, two members from the House of Representatives appointed by the Speaker, two members from the House of Representatives appointed by the minority leader, two members from the Senate appointed by the majority leader, two members from the Senate appointed by the minority leader, and the Chairperson of the United States Holocaust Memorial Council. The final report of the Commission, “Plunder and Restitution: Findings and Recommendations of the Presidential Advisory Commission on Holocaust Assets in the United States and Staff Report,” was submitted to President Clinton in December 2000.

Research constituted the heart of PCHA’s work. Committees on art and cultural property, gold, and non-gold financial property were established with recognized experts Jonathan Petropoulos, Marc Masurovsky, and Helen Junz, respectively, serving as so-called “team leaders.” Outside authorities critiqued the reports and papers composed by committee members.

President’s Commission on the Celebration of Women in American History

Executive Officer:

Co-Chair and Counselor to the President
Lewis, Ann (1998-2000)

Summary:

President Clinton established the President’s Commission on the Celebration of Women in American History by Executive Order 13090 in June 1998. The Commission’s purpose was to recommend how America should recognize the contributions of women to our nation’s history. The Commission submitted their report of recommendations to the President on March 31, 1999. The Commission was set to terminate 60 days after the March report, but in July 1999 the President extended the Commission to give it time to explore the implementation of the recommendations outlined in their March 1999 report. The Commission submitted another report of recommendations on November 15, 2000.

Presidential Diary, Office of the

Executive Officer:

Presidential Diarist

McCathran, Ellen (1993-2001)

Summary:

The Presidential Diarist was responsible for recording the daily activities and appointments of the President. The diary listed by time all activities of the President's day, including incoming and outgoing phone calls (calls made on the President's private line are not included), visitors, meetings, social activities, public ceremonies and travel. Also included are the President's location for each entry in the diary and any individuals with the President. The Presidential Diarist is an employee of the National Archives and Records Administration and is detailed to the White House Office of Presidential Scheduling.

President's Initiative on Race (President's Initiative for One America)

Executive Officer:

Assistant to the President and Director of The White House Office on the President's Initiative for One America

Johnson, Robert "Ben" (1999-2001)

Special Assistant to the President and Deputy Director of the White House Office on the President's Initiative for One America

Ahn, Kathleen

Summary:

The White House Office on the President's Initiative for One America worked to advance the policies to close the opportunity gaps for minorities and the underserved, and build a "One America." The Office was built on the foundation laid by the Race Initiative's Advisory Board (see President's Advisory Board on Race). The Initiative for One America promoted the Clinton Administration's goals of educating the American public about race, encouraging racial reconciliation, identifying policies that can expand opportunities for racial and ethnic minorities, and coordinating the work of the White House and federal agencies to carry out this vision of One America.

Staff:

Ahn, Kathleen
Burns, Edmund
Cardille, Stacia
Craig, Crystal
Johnson, Robert "Ben"
Lingenfelter, Michael
McGhee, Dougretta
Miller, Adrian
Miguez, Michelle
O'Connell, Elizabeth
Palmer, Scott
Scott, Karen Devon

Presidential Medal of Freedom Background Files (1999-2000)

Summary:

According to Executive Order 11085, the Presidential Medal of Freedom is a civilian award given by the President of the United States to individuals who have made "an especially meritorious contribution to the security or national interests of the United States, world peace, cultural or other significant public or private endeavors." The Staff Secretary's Office, which included the Correspondence Office and the Executive Clerk's Office, was responsible for overseeing the review of background material used in creating the biographical citations for Presidential Medal of Freedom recipients.

Presidential Personnel, Office of the

Executive Officer:

Assistant to the President and Director of the Office of Presidential Personnel
Nash, Bob (1993-2001)

Summary:

The Presidential Personnel Office was responsible for recruiting, screening, and recommending qualified candidates for Presidential appointments to federal departments and agencies.

Staff:

Allen, Winston
Arnold, T.
Blanchard, Janet

Biggins, Veronica
Brackett, Lee Ann
Burwinkle, Julie
Campbell, Timothy
Carbajal, Susana
Carter, Jean
Castraneda, Janis
Christopherson, Gary
Clark, Peg
Cole, Charlie
Cummins, Pearson
Dana, Elizabeth
Dagher, Pete
De La Garza, Veronica
Dominquez, Maria Therese
Duncan, Charles
Duque, Ana
Enright, Susan
Fehrer, Doug
Garnett, Nadia
Haley, Maria
Hughes, Sara
Huynh, Phu
Jaramillo, Rita
Jennings, Lynn
Kiernan, Carol
Koh, Phillip
Lindsey, Bruce
Marabeti, Heather
McMahan, Natasha
Miller, Paul
Montoya, Liz
Nash, Bob
Philbrick, Skye
Pianalto, Antonella
Plummer, David
Przeworski, Bethany
Ryan, Denise
Scott, Marsha
Scoville, Brooks
Shea, Thom
Sheehan, Kerri
Sheorn, Doug

Shryzowski, Lauren
Singiser, Dana
Smith, Craig
Squire, Amy
Swartz, Anne
Taylor, Guy
Thomasson, Patsy
Wainwright, John
Warren, Chris
Wayne, Patrick
Williams, Sam
Wintzel, Ted

Press Secretary, Office of

Executive Officer:

Press Secretary
Myers, Dee Dee (1993-1994)
McCurry, Michael (1994-1998)
Lockhart, Joe (1998-2000)

Summary:

The Office of the Press Secretary had the primary duty of collecting and disseminating information to national press outfits. The national press included the country's major daily newspapers, radio networks, news magazines, wire services, and any other major news outlet. In addition, the Office served as press contact for local, regional and specialty media in the country. Staff also coordinated the President's weekly radio address, video tapings and satellite feeds. Also, the Office provided the press with access and information related to various White House events.

Staff:

A. Victoria Rivas-Vazquez
Allison Wilkie
Amy Weiss Tobe
Anne Edwards
April Mellody
Arthur Louis Jones
Barry Toiv
Beverly Barnes
Brenda Anders
Christine Anderson
Dagoberto Vega
Daniel G. Rauh

Darby Stott
Dave Anderson
David Leavy
David Seldin
Dawn Alexander
Donald K. Steinberg
Dorinda Salcido
Elizabeth Newman
Erica Lepping
Ernie Gibble
Estela Mendoza
Evelyn S. Lieberman
Gilbert Gonzales
Heather Riley
Helen Langan
James Kennedy
Jason Shechter
Jeffrey L. Eller
Jenni Engebretsen
Jennifer Palmieri
Jennifer Senan
Jeremy Gaines
Jess Sarmiento
Jessica Vogelsson
Jock Gill
Jonathan Murchinson
Josh A. King
Joshua Silverman
Julia Payne
Julia R. Green
Julianne Corbett
Julie Goldberg
Julie Mason
Kara Gerhardt
Karen C. Burchard
Kathy McKiernan
Keith Boykin
Ken Chitester
Kris Engskov
Larry Sampas
Laura Schwartz
Lisa Ferdinando
Lisa Mortman

Lori Anderson
Lorraine L. McHugh
Lorraine Voles
Mark Bernstein
Mark Kitchens
Mark Neschis
Marlene A. MacDonald
Mary Ellen Glynn
Megan Moloney
Michael Teague
Nancy Ward
Nanda Chitre
Peggy A. Lewis
Rica F. Rodman
Richard L., Jr. Siewart
Richard Strauss
Roger Salazar
Sarah Gegenheimer
Stuart Schear
Susanna McGuire
Thomas B. Ross
Victoria Valentine
Virginia Terzano

Public Liaison, White House Office of

Executive Officer:

Assistant to the President and Director of Public Liaison

Herman, Alexis (1993-1996)

Echaveste, Maria (1997–1998)

Moore, Minyon (1998)

Cahill, Mary Beth (1999-2001)

Summary: The Office of Public Liaison served to reach out to constituents and interested organizations regarding Presidential Initiatives. Public Liaison staff planned briefings, meetings and events between these groups and the President, Vice President, and White House staffers. During the Clinton Presidency, the Office of Public Liaison worked closely with the Office of Political Affairs and assisted with the Administration's health care reform efforts.

Staff:

Anderson, Julie

Barreto, Brian

Cahill, Mary Beth

Carr, Katie Smith

Carter, Cheri

Carver, Holly

DiGiacobbe, Marilyn

Dunn, Jackson "Jay"

Echaveste, Maria

Efurd, Laura

Ellinport, Jeanne

Fine, Deborah

Footlik, Jay

Friedman, Mike

Gardenswartz, Craig

Grobmyer, Mark

Hall, Beryl

Herman, Alexis

Hilton, Steve

Johnson, Ben

Lin, Chris

Lux, Mike

Lynch, Victoria

Matsui, Doris

McAfee, Flo

Mohile, Deborah
Moore, Minyon
Moy, Ruby
O’Keefe, Peter
Payson, Chip
Potter, Julian
Ratner, Joe
Rivera, Maritza
Roscoe, Jena
Rosier, Sharolyn
Satterfield, Lee
Stanek, Christine
Schwerin, Eric
Scott, Brian
Scott, Marsha
Shea, Maureen
Shulman, Jeff
Stanek, Christine
Subject Files
Valdez, Suzanna
Velez, Ilia
Wayne, Christopher
Wexler, Dan
White, William “Bill,” Jr.
Woolley, Barbara
Wyckoff, Dana
Yager, Marilyn
Zisook, Amy

Publications Office, White House

Executive Officer:

Director of the Library and Research Services Division

Anton, Mary H. (1993-1994)

Associate Director for Library and Research Services

Nowell, Mary Ann (1995-2000)

Summary:

The White House Publications Office, which was also known as the Executive Office of the President Publications Office, was under the Library and Research Services Division of the Office of the Administration. The role of this Office was to disseminate the press releases, speeches, and publications that are created by the President and his staff to the

public. The staff answers to the director of the Library and Research Services Division.

Staff:

Barbuschak, Karen
Johnson, Wayne C.
Shepard, Susan P.
Riley, Renee

Records Management, White House Office of (WHORM)

Executive Officer:

Director
Good, Terry (1993-2001)

Summary:

The White House Office of Records Management (WHORM) was the records manager for the White House. WHORM developed a complex system for classifying, indexing, and tracking correspondence, presidential documents and other materials. The Office received records from White House staff members, and tracked White House documents using subject file codes (see break down of subject codes at beginning of this guide) . The primary purpose of WHORM was to provide document storage and retrieval for the White House staff. The Clinton Administration used approximately 60 subject categories and hundreds of subcategories. The classification scheme incorporates a two letter code and a six digit numerical case number.

Scheduling and Advance, Office of

Executive Officer:

Assistant to the President and Director of Scheduling and Advance
Seidman, Ricki (1993–1994)
Deputy Assistant to the President and Director of Scheduling and Advance
Webster, William (Billy) (1994–1995)
Deputy Assistant to the President and Director of Scheduling
Streett, Stephanie (1995–1997)
Assistant to the President and Director of Scheduling
Streett, Stephanie (1997-2001)
Deputy Assistant to the President and Director of Advance
Rosenthal, Dan (1997-2001)

Summary:

The Office of Scheduling and Advance was responsible for the planning, organization, and implementation of the President's daily and long-range schedules. All requests for appointments, meetings, or time with the President were directed through this Office. In addition to scheduling the President's time, this office was responsible for the design and structure of activities at each location outside the White House complex that the President and First Lady visited. Ricki Seidman served as the first Director of this Office, and was succeeded by William (Billy) Webster who remained until 1995. At this time, Stephanie Streett accepted the position of Director and remained in this position until the organization was divided into two distinct offices in 1997: the Office of Scheduling and the Office of Advance. When the offices were divided, Stephanie Street served as the Director of Scheduling and Dan Rosenthal served as the Director of Advance. These individuals remained in these positions until the end of the Administration.

Staff:

Alcorn, Brian
Arends, Wendy
Balmuth, Cindy
Band, Doug
Beaubaire, David
Bernal, Anthony
Bishop, Laura
Books, Ron
Brantley, Dow
Buford, Margaret (Molly)
Butler, Shannon
Cameron, Rebecca
Cornelius, Catherine
Craighead, Kelly
Davis, Heather
Demeo, Laura
Diorio, Denise
Doyle, Patti Solis
Eddy, Julie
Elkon, Nicole
Emerson, Ed
Emrich, Timothy
Ennis, Bain
Fitz Randoulph, Laura
Forbes, Jeff
Friendly, Andrew
Graham, Laura
Green, Melodie
Grote, Sarah C.

Handford, Charles (Bart)
Hanlin, Kirk
Hopper, Julie
Jose, Jennifer
Kullman, Karin
Lamb, Stephen
Loftus, Jim
Lufrano, Michael
Luzzatto, Marisa
Maily, Kira (Mickey)
Mayfield, Monty
McCarthy, Colleen
McCathran, Ellen W.
McGuire, Anne
McGuire, Kara
McPartlin, Brian James
Meyers, Sam
Milanese, Dino
Morehouse, David J.
Morrison, Mary
Naphin, Lucie
Ndugu, Mwituu
Nelsen, David
Newell, Katherine
Nichols, Holly
Palmieri, Jennifer
Payson, Chip
Pribulsky, Jaycee
Redington, Rachel
Reffe, Paige
Renehan, Julie
Rodman, Cheryl
Rosen, Robert
Rosenthal, Dan
Roth, Kathy
Rozensky, Sarah R
Rutherford, Al
Ryan, Evan
Satterfield, Lee
Seidman, Ricki
Selfridge, Peter
Shreve, Caleb
Smith, Wendy

Spiritus, Margo
Steel, Patrick
Steinberg, Aviva
Stockham, Cheri
Street, Carrie
Streett, Stephanie
Tapia, Isabelle
Villareal, Lisa
Walley, Anne
Warren, Setti
Wayne, Christopher
Webster, William
Whitworth, Anne
Williams, Cecily
Williams, Whitney
Winderbaum, Anna

Science and Technology Policy, Office of

Executive Officer:

Director

Gibbons, John H. (1993-1997)

Lane, Neal (1998-2000)

Summary:

The Office of Science and Technology Policy (OSTP) provided the President with expertise in the fields of science, engineering and technology. This included advice relating to important national interests, including the economy, national security, health, foreign relations and the environment. OSTP played a crucial role in helping the President and Executive Branch define research and development policy for the country, ensuring public investment within OSTP was fully maximized. OSTP led an interagency effort to develop and implement science and technology (S&T) policies and budgets throughout federal agencies. It also coordinated S&T partnerships among Federal, State and local governments, as well as the private sector and academia. Moreover, OSTP communicated the President's policies and programs relating to S&T to Congress, addressing the need for sufficient resources. In addition, OSTP encouraged international cooperation in S&T.

Staff:

Amy Flatten
Angela Chichester
Angela Phillips Diaz

Annie H. Barnett
Anthony Gibson
Arthur Bienenstock
Barbara A. Ferguson
Barbara Bernstein
Barbara J. Moore
Barbara T. Walton
Betty Fountain
Beverly Hartline
Brian Kahin
Bruce MacDonald
Catherine Woteki
Cathleen Campbell
Ceceilia Lafoe
Christine E. Halvorson
Christopher Clary
Clifford J. Gabriel
Cynthia Arnold-McKinna
Cynthia M. Chase
Damar Hawkins
Dana E. Sotherland
Daryl Chubin
David Heyman
David Lytel
David M. Hodge
David Stevens
Deanna Behring
Deborah J. McGovern
Donna I. Coleman
Duncan Moore
Edward Fitzsimmons
Edwards Parsons
Elisa Wynn
Elizabeth Gregory
Elizabeth Gunn
Elizabeth Rodriguez
Ernest Moniz
Frances Sharples
Frank Von Hippel
Franklin Urteaga
Frederick A. Tarantino
George Cravaritis
Gerald Epstein

Gerald Garvey
Gerald J. Hane
Gregg Phillip Cramer
Gregory Guibert
Henry C. Kelly
Holly Gwin
Jane Wales
Jason Kim
Jeff Hofgard
Jeff Schweitzer
Jeffrey Smith
Joan Porter
JoAnn Ward
Jonathan Foster
Joyce Justus
Judith Auerbach
Karen Heitkotter
Katherine Gillman
Linda Lance
Lionel S. Johns
Lisa Duffy
Lisa Towne
Lorena Ahumada
Marc C. Johansen
Marc Greenwood
Marcia Seidner
Margaret Roberts
Marguerite J. Kingston
Mark Schaefer
Marlon J. Holmes
Martha Livingston
Michael E. Kowalok
Michael Nelson
Michael Rodemeyer
Nancy George
Peter Backlund
Rachel Levinson
Rebecca Dittmar
Reuben Musgrave
Richard Dalbello
Richard Kostro
Rick E. Borchelt
Robert Marianelli

Robert T. Watson
Rosina M. Bierbaum
Ruth A. Fisher
Samuel Seidel
Sandra J. Toomey
Susanne Bachtel
Tanya Felder
Timothy Newell
Tracy Olmstead
Victor Villhard
Victoria A. Spears
Wendy Hall
William J. Clinton
William Wells

Security Office

Executive Officer:

Director, Personnel Security Office

Livingstone, Craig (1993 - 1996)

Executive Office of the President Security Officer

Easley, Charles C. (Chuck) (1993 – 1998)

Associate Director for Security

Easley, Charles C. (Chuck) (1999 – 2001)

Summary:

Prior to 1996, the White House Security Office was responsible for processing paperwork aimed at obtaining security clearances for White House staff, Presidential appointees, White House volunteers, and interns. Duties of the Office also included maintaining records of employees with White House passes and serving as a liaison with the FBI as part of the security clearance process.

Additional White House security functions were managed by the Office of Administration's Security Office. They were responsible for conducting pre-employment interviews and monthly security briefings; coordinating the security clearance and building pass process, and interacting with local, state and federal investigative units on security-related matters.

On June 19, 1996, the White House announced that it was restructuring personnel security. The functions of the White House Security Office would be assumed by the EOP Security Office and would be managed by Chuck Easley.

Social Office

Executive Officer:

Special Assistant to the President and Social Secretary

Stock, Ann (1993-1997)

Deputy Assistant to the President and Social Secretary

Marshall, Capricia (1998-2001)

Deputy Social Secretary

McCoy, Ann McCoy (1993)

Dickey, Robyn (1995-1997)

Widdess, Kim (1998-2001)

Summary:

The White House Social Office was responsible for the organization and execution of all social and official events that occur in the Executive Residence and surrounding White House grounds. Responsibilities included the planning of entertainment, guest list maintenance, distribution of invitations, and the logistics and sequence of each event.

Staff:

Kennedy Gill, Sharon (1998-2001), Deputy Social Secretary for Communications
Bonnett, Joyce (1993), Special Assistant to the Social Secretary
LaBrecque, Tracey (1994-1997), Special Assistant to the Social Secretary
Frick, Bronson (1999), Special Assistant to the Social Secretary
Soghier, Sheeren (2000), Special Assistant to the Social Secretary
Dickey, Helen (1993), Assistant to the Social Secretary
Widdess, Kim (1995-1997), Executive Assistant to the Social Secretary
Frick, Bronson (1998), Staff Assistant to the Social Secretary

Special Envoy to the Americas, Office of

Executive Officer:

Counselor to the President and Special Envoy for the Americas
McLarty, Thomas “Mack” (1997-1998)
Special Envoy to the Americas
MacKay, Kenneth H. “Buddy” (1999)
Assistant to the President and Special Envoy to the Americas
MacKay, Kenneth H. “Buddy” (2000-2001)

Summary:

The Office of the Special Envoy to the Americas advised the President and Vice President on matters of importance in the Western Hemisphere. These issues included, but were not limited to, the North American Free Trade Agreement (NAFTA), the Caribbean Basin Initiative, democracy, security, and human rights. The Special Envoy worked with the State Department, the National Economic Council, and the National Security Council to pursue the President’s initiatives and American interests in the region.

Staff:

Dennison, Richard
Evans, David
Kruse, Melissa Murray
Liggett, Sharon
MacKay, Kenneth H. “Buddy”
McLarty, Thomas “Mack”
Schlakman, Mark

Special Projects, Office of

Executive Officer:

Assistant to the President and Director of Special Projects

Emanuel, Rahm (1995 – 1996)

Assistant to the President for Special Projects

Stern, Todd Stern (1997 – 1999)

Summary:

The Office of Special Projects was called upon periodically to coordinate various domestic and international Administration initiatives, including issues related to climate change. This Office was staffed as necessary with Rahm Emanuel serving as its Director from 1995 – 1996. Todd Stern was later appointed to this position and served from 1997 – 1999.

Staff:

Adashek, Jonathan

Earley, Meagan

Robinson, Christa

Speechwriting, White House Office of

Executive Officer:

Special Assistant to the President for Speechwriting

Kusnet, David (1993-1994)

Deputy Assistant for Speechwriting and Research

Baer, Donald (1994-1995)

Deputy Assistant to the President and Director of Speechwriting

Waldman, Michael (1995-1997)

Assistant to the President and Director of Speechwriting

Waldman, Michael (1997-2000)

Edmonds, Terry (2000-2001)

Summary:

The White House Office of Speechwriting functioned under the White House Office of Communications, and was responsible for composing the remarks of the President for all functions and policy addresses. The speechwriters in this Office were closely associated with the research staff that worked with them in the Office of Communications to make sure that all the facts, quotes, and historical background used in their speeches were correct. The research staff also helped the speechwriters with editorial support for speech projects.

Staff:

Afridi, Samir

Baer, Donald

Bowyer, Liz
Bushman, Gabrielle
Capps, Laura
Corlette, Sabrina
Curiel, Carolyn
Edmonds, Terry
Glastris, Paul
Gottheimer, Joshua
Hurlburt, Heather
Kusnet, David
Muscatine, Alison
Prince, Jonathan
Pollack, John
Reed, Bruce
Shesol, Jeff
Shih, June
Shiple, David
Silver, Mara
Tamagni, Jordan
Weiss, Lowell
Waldman, Michael
Wilkie, Carter

Staff Secretary

Executive Officer:

Assistant to the President and Staff Secretary

Podesta, John (1993-1995)

Stern, Todd (1995-1998)

Caplan, Phillip (1998-1999)

Maloney, Sean (1999-2001)

Summary:

The Staff Secretary's Office managed the paper flow to and from the President. As part of this function, the Staff Secretary circulated enrolled legislation, proposed executive orders, decision memoranda, speeches and other presidential documents to relevant White House offices for clearance and comment; ensuring that the President had an opportunity to hear the views of relevant senior White House advisors, and that proposed actions and statements were consistent with Administration policy. The Staff Secretary further ensured that any document being forwarded to the President was in suitable condition, technically and substantively, for presidential review and action. The Office was also charged with ensuring that the President's decisions and requests were

transmitted to the proper staff members for appropriate action.

Staff:

Caplan, Phillip
Gill, Michael
Goodfriend, David
Hernreich, Nancy
Loy, Lisel
Maloney, Sean
Podesta, John
Richard, Paul
Stern, Todd
Toback, Paul

Task Force on the North American Free Trade Agreement (NAFTA)

Executive Officer: (served 8/19/93 – 11/20/93)

Chair (Special Counselor to the President for NAFTA)

Daley, William
Bentsen, Lloyd, Secretary of the Treasury
Brown, Ron, Secretary of Commerce
Browner, Carol, Administrator of the Environmental Protection Agency
Emanuel, Rahm, Chief of Staff of the NAFTA Task Force
Glaser, Keith, Co-Director of the NAFTA Task Force Outreach Program
Kantor, Mickey, US Trade Representative
Reich, Robert, Secretary of Labor

Summary:

On August 19, 1993, President Clinton announced the formation of a task force intended to coordinate his Administration's efforts to get the North American Free Trade Agreement, or NAFTA, passed and ratified by Congress. The Task Force on the North American Free Trade Agreement would, he said, "conduct a positive, bipartisan campaign to explain the benefits of the NAFTA to the country and to the Congress." President Clinton named William M. Daley as the head of the Task Force, and many other senior Cabinet officials were part of the Task Force, particularly US Trade Representative Mickey Kantor. Upon the passage and ratification of NAFTA by Congress on November 20, 1993, and the signing of NAFTA into law on December 8, 1993, the Task Force on the North American Trade Agreement ceased operations.

Staff: (served 8/19/93 – 11/20/93)

Cory Alexander
Hannah Bond

Laura Buss, Office of Public Liaison, NAFTA Task Force Outreach
Joyce Carrier, Deputy Assistant Secretary of the Treasury, Primary Contact with the Business Community Trade Associations and Local Elected Officials and Consumers
Joy Chairusmi
Chris Dorval, Senior Communications Counsel
Katherine Duffy
Charles Fox, Environmental Protection Agency
Patrick Fry
Robert Hawkins
Jorge Haynes
Joseph Hennessey
Doug Heyl
David Marchick, US Trade Representative, Intergovernmental Affairs Liaison
Katy McGregor
Andrea Neidorf
Eric Senunas, Speechwriter
Richard Wolkowitz, Staff Intern
Jay Ziegler, Spokesman for White House NAFTA Office

Task Force on Climate Change, White House

Executive Officer:

Chairman

Ballentine, Roger (2000-2001)

Summary:

The Climate Task Force was established following the April 1997 revision to the President's Council on Sustainable Development (PCSD) charter. At that time, the PCSD was asked to advise the President on domestic policy options and activities that could reduce greenhouse gas emissions through approaches that maximize societal benefits, minimize economic impacts, and were consistent with U.S. international agreements. The Task force included members from business, government, environmental and civic organizations. It also examined the broad range of technologies, regulatory approaches, and voluntary steps that could be taken to help reduce greenhouse gas emissions. The group worked on demonstrating the implementation of Greenhouse Gas Reduction Policies and Activities, public outreach activities including community forums, the creation of a website, providing information to the media, and giving speeches and presentations on climate change policies and activities.

Staff:

Anderson, Julie
Ballentine, Roger

Bledsoe, Paul
Gibson, John

Technology Task Force, White House

Executive Officer:

Chair
Handal, Janet

Summary:

The Technology Task Force was established in February of 1993. It consisted of technical experts detailed from various areas of government. The team was led by an information technology consultant. The Task Force assessed the information and communications systems within the Executive Office of the President (EOP), and made recommendations on how to upgrade the existing systems. One of the most important aspects of the task force was the opportunity it provided to observe the potential for the use of advanced information technology in government.

Travel and Telegraph Office, White House

Executive Officer:

Director
Riewerts, Steven (1993-1994)
Hazard, Susan (1995-1998)
Special Assistant to the President and Director of the White House Travel Office
Hazard, Susan (1998-2001).

Summary:

The Travel Office was responsible for handling the overall coordination of the White House Press Corps, hotel arrangements for White House officials and their staffs, support agencies, as well as advance and motorcade requirements for White House staff.

Staff:

Briggs, Patrick
Carroll, Kristine
Hazard, Susan
Mayberry, Tammy
Olson, Charles
Reiwerts, Steven

Visitors Office, White House

Executive Officer:

Special Assistant to the President and Director of the Visitors Office

Bates, Melinda (1993-2001)

Deputy Director of the Visitors Office

Dickey, Robyn (1993)

McCoy, Ann (1994-1997)

Whillock, Margaret (1998-2001)

Summary:

The primary responsibility of the Visitors Office was to administer tours to the White House. These included tours for the public (individual or group), Congressional and Agency ticketed tours, tours when members of Congress personally escort guests to the gate, and tours at special times for guests of the President. Greeting groups, special guests and planning special events, such as the Pageant of Peace and the Easter Egg Roll, are also responsibilities of the Visitors Office.

Staff:

Bates, Melinda

Bustos, Miguel

Dalsimer, Gayleen

Derricotte, Claudia

Dickey, Robyn

Duryea, Carla

Frankfurter, Melinda "Mindy"

Hoberman, Marc

Holt, Holly

Johnson, Shawn

Jones, Elizabeth

Maloy, Christine

Martinez, Irma

McCoy, Ann

Mireless, Kenneth

Powell, Jared

Skinner, C. Wayne

Springfield, Aprill

Thoden, Holly

Wilson, Kristi Luv

Whillock, Margaret

WAVES (Worker and Visitor Entrance System)

Summary:

The United States Secret Service was responsible for screening all visitors that entered the White House. The Worker and Visitor Entrance System (WAVES) has been used since 1984 to track the invited guests of pass-holders, such as White House staff, into the White House.

Holdings:

WAVES Gate Lists [1993 – 2001]

White House Collection of American Crafts

Executive Officer:

Special Assistant the President and Social Secretary
Stock, Ann (1993-1997)

Summary:

The White House Collection of American Crafts was the first official White House craft collection and was started in 1993 with encouragement and consultations from President and Mrs. Clinton. The collection was assembled in an attempt to demonstrate the diversity of American crafts in the 1990s and was a tribute to the ongoing tradition of craft making in our country.

Staff:

Fairbanks, Tutti

White House Conference on Hate Crimes

Summary:

The White House Conference on Hate Crimes was held at George Washington University on November 10, 1997. The purpose of the Conference was to educate the public about the threat of hate crimes, foster a greater appreciation for America's rich diversity, demonstrate the Administration's commitment to preventing hate crimes, and document best practices to aid communities in the fight against hate crimes. Approximately one hundred diverse participants from around the nation including victims and their families, state and local officials, community advocates, religious leaders, members of Congress, and Senior Administration Officials from the White House and Department of Justice joined together to find solutions to the issue of hate crimes.

White House Conference on Small Business

Executive Officer:

Executive Director

Schultz, Mark

White House Liaison to the White House Conference on Small Business

McNay, Susan

Summary:

The purpose of the White House Conference on Small Business was to increase public awareness of the essential contributions made by small business. In particular, goals of the Conference were: to examine the status of minorities and women as small business owners; to assist small business in carrying out its role as a significant job creator for the country; to assemble small businesses to develop detailed recommendations for both executive and legislative action, which is necessary for maintaining the economic capability of small business and thereby the country; and to review the status of recommendations adopted at the 1986 White House Conference on Small Business. This Conference took place June 11-15, 1995.

White House Conference on School Safety

Executive Officer:

Scott, Marsha

Summary:

The White House Conference on School Safety was initiated to understand and reduce violent crime in America's schools. The Conference's goals included building on the current body of knowledge concerning young people and violent behavior; learning from students, parents, teachers, law enforcement and other experts about the safety of the Nation's children inside, as well as outside, of school; sharing best practices; exploring solutions to reduce incidents of violence in schools; and develop strategies to put safety models in place in schools and communities across the Nation. This Conference took place October 15, 1998.

White House Council on Youth Violence

Executive Officer:

Director

Chesson, Sonia

Deputy Director

Burke, Marie Burke

Associate Director

Lewin, Nicholas

Summary:

This Council came about as President Clinton saw great need for a more effective policy coordination strategy with respect to youth violence issues. The Council's duties included: acting as an information network for citizens—including maintaining a coordinated inventory of relevant agency programs with analysis of their effectiveness; producing reports on youth violence; expanding the Safe Schools/Healthy Students model of collaboration, which was initially developed by the Departments of Justice, Education and Health and Human Services; helping by providing parents with the right tools to help combat youth violence; coordinating the federal research agenda; and developing further policy responses.

White House Health Care Interdepartmental Working Group **

Summary:

As a part of his Health Care Reform initiative, President Clinton simultaneously created the Task Force on National Health Care Reform and the White House Health Care Interdepartmental Working Group on January 25, 1993. The cabinet-level Task Force, chaired by First Lady Hillary Rodham Clinton, was given primary responsibility for providing advice and making recommendations to the President regarding the national health care reform package.

The Interdepartmental Working Group, a separate entity from the Task Force, was created to gather information on previous health care reform initiatives, generate ideas and formulate alternative options in meetings, and present those options for consideration by the Task Force. The scope of their research included state and international health care policies. Both the Task Force and the Interdepartmental Working Group were given instructions to fulfill their duties in consideration of President Clinton's goal to have a comprehensive national health care reform bill passed within the first hundred days of his Administration. The Interdepartmental Working Group was loosely organized into a hierarchical structure of cluster groups, working groups, and subgroups. The Working Group included over 500 participants from both the public and private sector. The participants represented federal agencies, state agencies, congressional offices, non-profit organizations, health care professionals and activists. The concept of membership in working groups was loosely defined and extremely fluid; individuals moved from one group to another or new participants were added when their knowledge on an issue was needed. Overall responsibility for the organic design of the Interdepartmental Working Group rested with Ira Magaziner, White House Senior Domestic Policy Advisor. Later, Magaziner took a role as an advisor to the working groups, a "sounding board" for new ideas from various participants, and a representative who forwarded the working groups final proposals to the Task Force.

The records of the Interdepartmental Working Group were opened as a result of an agreement to end litigation. The American Association of Physicians and Surgeons (AAPS) filed a lawsuit against Hillary Rodham Clinton and others on February 24, 1993. The plaintiffs and the Federal Government disagreed over whether or not the records of the Task Force and Interdepartmental Working Group fell under the regulations of the Federal Advisory Committee Act (FACA). The Federal Government argued against AAPS's case, resulting in litigation that extended into 1994. In an attempt to end the lawsuit, the White House decided to open the records of the Interdepartmental Working Group. On August 17, 1994, the White House announced the release of the records at the National Archives and Records Administration for public review. The White House defined the records as presidential because the Working Group served an indirect advisory role to the President. The records were first made available to researchers at the National Archives and Records Administration on September 7, 1994.

After the Interdepartmental Working Group's termination on May 31, 1993, participants submitted working group files to the White House. The series Participant's Working Papers document the numerous ideas and debate among the working group members. Health care topics include insurance reform, benefits packages, purchasing cooperatives, fraud and abuse, care for underserved populations, mental health, AIDS, and long term care. The Interdepartmental Working Group's research covers health care policies in U.S. states, U.S. territories, Indian nations, and other countries. The Participant's Working Papers are arranged alphabetically by participant's last name. For the most part, the material spans from January 25, 1993 to May 31, 1993.

WhoDB

Executive Officer:

Vaden, Erich

Summary:

The White House Database (WhoDB) system was a master database which contained a list of White House events and the individuals who attended the events. WhoDB provided the ability to track direct and indirect contact with those individuals. The system was created by White House Correspondence Office staff with the assistance of the Social Office.

Working Group on Welfare Reform, Family Support and Independence

Executive Officer:

David T. Ellwood, Assistant Secretary for Planning & Evaluation at the Department of Health and Human Services and Chair of the Working Group on Welfare Reform, Family Support and Independence, 1993-1994

Bruce Reed, Deputy Assistant to President for Domestic Policy and Chair of the Working Group on Welfare Reform, Family Support and Independence, 1993-1994

Mary Jo Bane, Assistant Secretary for Children and Families at the Department of Health and Human Services and Chair of the Working Group on Welfare Reform, Family Support and Independence, 1993-1994

Summary:

The Working Group on Welfare Reform, Family Support and Independence was created by President Clinton in 1993 to investigate and create ideas and policy options in the hope of fulfilling President Clinton's pledge to "end welfare as we know it". According to a press briefing created by the Department of Health and Human Services on July 8, 1993, the Working Group worked with all members of the public including "members of Congress, state legislators, state welfare directors, mayors and other local government leaders, individuals on welfare, and other interested parties of welfare reform." The working group held public hearings and forums in Chicago; Washington, D.C.; California; and Tennessee to gain ideas of how to handle the welfare situation in the country. The Working Group, which lasted until 1994, was made up of various staffers in the Department of Health and Human Services, Department of Justice, Department of the Treasury, Department of Labor, Department of Agriculture, Office of the Vice President, Department of Education, Department of Commerce, Domestic Policy Council, Office of Management and the Budget, National Economic Council, Department of Housing and Urban Development, Council of Economic Advisers, and the Corporation for National and Community Service.

Members of the Working Group:

Ken Apfel, Assistant Secretary for Management and Budget at the Department of Health and Human Services

Eleanore Acheson, Assistant Attorney General for Policy Development at the Department of Justice

Mary Jo Bane, Assistant Secretary for Children & Families at the Department of Health and Human Services

Walter Broadnax, Deputy Secretary of Health and Human Services

Robert Carver, Deputy Assistant Secretary for Returns Processing at the Internal Revenue Service

Jocelyn Elders, Surgeon General at the Department of Health and Human Services

David T. Ellwood, Assistant Secretary for Planning & Evaluation at the Department of Health & Human Services

Maurice Foley, Office of Tax Policy at the Department of the Treasury

Thomas Glynn, Deputy Secretary of Labor

Ellen Haas, Assistant Secretary for Food & Consumer Services at the Department of Agriculture
Elaine Kamarck, Office of the Vice President
Madeleine Kunin, Deputy Secretary of Education
Alicia Munnell, Assistant Secretary of the Treasury
Larry Parks, Senior Advisor to the Secretary of Commerce
Wendell Primus, Deputy Assistant Secretary for Human Services Policy at the Department of Health and Human Services
Bruce Reed, Deputy Assistant to the President for Domestic Policy
Julie Samuels, Director of the Office of Policy & Management Analysis at the Department of Justice
Isabel Sawhill, Associate Director for Human Resources at the Office of Management and the Budget
Eli Segal, Assistant to the President and Director of National Service
Eugene Sperling, Deputy Assistant to the President for Economic Policy on the National Economic Council
Michael Stegman, Assistant Secretary for Policy Development & Research at the Department of Housing and Urban Development
Joseph Stiglitz, Council of Economic Advisors
Fernando Torres-Gil, Assistant Secretary for Aging at the Department of Health and Human Services
Kathi Way, Special Assistant to the President for Domestic Policy
Doug Rose, Assistant Secretary for Employment & Training Administration at the Department of Labor
Patricia Sosa, Director of Public Outreach

Women's Initiative and Outreach

Executive Officer:

Deputy Assistant to the President and Director of Women's Initiatives and Outreach
Myers, Elizabeth (1995–1997)
Haynes, Audrey T. (1997-1998)
Luray, Jennifer M. (1998-1999)
Supina, Lauren (1999-2001)

Summary:

The President created the White House Office for Women's Initiatives and Outreach in June of 1995. The Office served as a liaison between the White House and women's organizations. The Office contributed to the development of Administration policy as it related to women and families, often bringing the concerns of outside groups into the policy making process. The Office scheduled events and speeches for White House officials and presidential appointees to amplify the President's pro-woman, pro-family

agenda.

Staff:

Brown, LaJaycee
Haynes, Audrey T.
Luray, Jennifer M.
Myers, Elizabeth
Supina, Lauren